



AGENDA

VENETA URBAN RENEWAL AGENCY

MONDAY, JULY 13, 2020, immediately following the City Council meeting

Veneta Administrative Center - 88184 8th Street - Veneta, Oregon

- 1. PUBLIC COMMENT**
- 2. CALL TO ORDER**
- 3. CONSENT AGENDA**
 - a. Minutes for June 8, 2020 (pgs. 3-1)
- 4. PRIORITIES AND PROPOSALS FOR FY2020-21 (pgs. 1 -1)**
- 5. OTHER**
- 6. ADJOURN**

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Minutes of the Veneta Urban Renewal Agency

June 8, 2020

Present: Keith Weiss, Chair; Thomas Cotter, Member; Robbie McCoy, Member; Calvin Kenney, Member (via telephone); Pat Coy, Member

Staff: Matt Michel, City Administrator; Shauna Hartz, Finance Director; Kyle Schauer, Public Works Director; Evan MacKenzie, Community Development Director; Darci Henneman, City Recorder

1. CALL TO ORDER

Chair Weiss called the Veneta Urban Renewal Agency meeting to order at 7:43 p.m.

2. PUBLIC COMMENT

None

3. PUBLIC HEARING ON APPROVED BUDGET FOR FISCAL YEAR 2020-21

a. Chair Weiss opened the Public Hearing at 7:43 p.m.

b. Staff Report/Agenda Item Summary - S. Hartz

Hartz said the Urban Renewal Agency follows the same schedule and requirements that the City does as far as adopting the operating budget. She said the Budget Committee reviewed the budget on May 21, 2020, tonight's Public Hearing was noticed in the Fern Ridge Review as required, and the hearing also provides an opportunity to review the budget.

c. Public Comment

None

d. Questions from Agency

None

e. Chair Weiss closed the Public Hearing at 7:45 p.m.

f. Agency Deliberation (if needed)

None

4. CONSENT AGENDA

MOTION: Member Cotter made a motion to approve the Consent Agenda as presented.

Member McCoy seconded the motion.

VOTE: Member Calvin Kenney, aye; Member Thomas Cotter, aye; Chair Keith Weiss, aye; Member Robbie McCoy, aye; Member Pat Coy, aye.

5. ADOPTION OF BUDGET FOR FISCAL YEAR 2020-21

RESOLUTION No. 118 – A RESOLUTION ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2020-21; SPECIFYING APPROPRIATIONS; AND IMPOSING TAXES

Hartz said staff is asking the Agency to approve Resolution No. 118 which will adopt the operating budget for the Urban Renewal Agency for fiscal year 2020-21 tonight so we don't have to have a special meeting. The resolution has required parts, the total amount of the budget, appropriations that allows us to spend money beginning July 1, and the tax levy that the Urban Renewal Agency is allowed to assess. We are also required to send documents to the county assessor's office by July 15th.

MOTION: Member Cotter made a motion to approve Resolution No. 118, a resolution adopting the operating budget for fiscal year 2020-21; specifying appropriations; and imposing taxes, as presented. Member Coy seconded the motion which passed with a vote of 5-0.

6. OTHER
None

7. ADJOURN
Chair Weiss adjourned the Veneta Urban Renewal Agency at 7:48 p.m.

XXXXXXXXXXXXXXXXXXXXX

Keith Weiss, Chair

XXXXXXXXXXXXXXXXXXXXX

Darci Henneman, City Recorder
(Minutes prepared by DHenneman)

VENETA URBAN RENEWAL AGENCY

AGENDA ITEM SUMMARY

Title/Topic: **Priorities and Proposals for FY2020-2021**

Meeting Date: July 13, 2020
 Department: Urban Renewal

Staff Contact: Evan MacKenzie
 Email: emackenzie@ci.veneta.or.us
 Telephone Number: 541-935-2191

ISSUE STATEMENT

Staff is asking the Agency for guidance in identifying and implementing priorities for the upcoming fiscal year.

BACKGROUND

The primary purpose of an Urban Renewal District is to fund projects that reduce blight and improve the local economic outlook. Some districts have a very narrow focus and may be limited to a single project or goal while others may have multiple projects and goals.

The original 1984 City of Veneta Urban Renewal Plan included 15 public improvements on its priority list. The current Plan includes 26 projects, ten of which were added as part of an expansion of the District and update to the Plan in 2019.

Looking to the future, the Plan, District and Agency will sunset in 2030. We have ten years to complete all of the outstanding projects and close the door on all urban renewal programs. We are not just prioritizing projects for the next fiscal year, but for the next ten. We need to make sure we know which projects we want to complete and which ones might fall behind so that even if our remaining high priority projects are not done in the next year or two they do get done.

The following items were included in the 2019 – 2020 Urban Renewal Projects Work Plan

2019 – 2020 Urban Renewal Projects Work Plan	Complete	In Progress
Marketing and Outreach		
Buy Local Campaign		
Downtown Contacts Database		
Implementation of Vacant Properties Registry		X
Urban Renewal Plan Amendments	X	
Acreage, Max Indebtedness, Toolkit, Update Table 8 w/estimates for street projects		
Park Development - Urban Renewal Parks Plan Phase II		X
4 th St, Broadway to Dunham – survey, pre-design		X
5 th St – survey, pre-design *		
Brooker – survey, pre-design *		
Future Parking Lot – survey		X
<i>Future: Dunham, 3rd to 5th (north side) sidewalk infill</i>		X
* We are in a "holding position" on these projects.		

Staff would like input from the Agency regarding priorities for the next fiscal year, especially concerning the projects added in the 2019 Plan update. Of the remaining projects, which should we attempt to initiate or complete in the next year? Likewise, are there any projects that we can deem low priorities so we know not to concentrate on them?

RELATED CITY POLICIES

City of Veneta Urban Renewal Plan

AGENCY OPTIONS

- Discuss priorities for this fiscal year with staff (see table on next page for outstanding projects)
- Delay discussion of priorities until a future meeting

CITY ADMINISTRATOR'S RECOMMENDATION

Discuss priorities for this fiscal year with staff

SUGGESTED MOTION

N/A

ATTACHMENTS

Urban Renewal Plan Table 1. Public Improvement Priority List			Status		
Priority	Project Title	Description	Complete	In Progress	Not started
1	New Highway 126 Intersection	Construct a 10' bikeway and landscape Intersection the new Highway 126 and Territorial Road intersection.			X
2	Downtown Streets (Territorial-3rd)	Construct streets, including paving, curbs, gutters, sidewalks, storm sewers and a park and ride facility	mostly		
3	Downtown Streets (3rd-5th)	Construct new streets, including curbs, gutters, sidewalks and storm sewers	X		
4	City Hall/Fire Hall	a. Purchase 2 acres for fire station	X		
		b. Purchase existing Fire Hall	N/A		
		c. Remodel City Hall/Fire Hall (We built a new City Hall)	N/A		
		d. Construct new fire station	N/A		
5	Water Source Expansion	Drill four new wells and modify the Water Treatment Plant or obtain water from EWEB	X		
6	Hwy 126 East Water Main	Install a 12" main east on Highway 126 and a 12" main north to Tanglewood Park	X		
7	Sewer Lagoon	Construct a new sewer lagoon and rock filter system	X		
8	Tanglewood Sewer Pump Station	Install new sewer pump station and pressure lines to serve the Tanglewood Park and Jeans Road industrial sites	partial		
9	Jeans Road Street	Construct a 44' wide street with three lanes, curbs, gutters, sidewalks and storm sewers.	X		
10	Park Development	Develop the City Park including:			
		Purchase 5 acres for park site from Catholic Church (LAND SWAP)	X		
		Pave Community Center Parking area	X		
		Construct 4 tennis courts			X
11	Territorial Road Street	Construct a 60' wide street with 3 or 4 lanes, bikeways, curbs, gutters, sidewalks and storm sewers	ODOT		
12	Downtown Streets (6 th and Dunham)	Construct new streets including paving, curbs, gutters, sidewalks and storm sewers	some		
13	Downtown Streets (5th to 8th)	Construct new streets including paving, curbs, gutters, sidewalks and storm sewers	some		
14	New Indoor Pool and Recreation Center	Construct a 25 meter Pool and Recreation Center at City Park	X		
15	E. Broadway Street	Resurface the street and add new curbs, gutters, sidewalks and storm sewers	X		
2019 Substantial Amendment Projects added to list					
16	Bolton Hill Sports Complex Improvements	Details of improvements are documented in Bolton Hill Master Plan adopted in 2011. Phased improvements include field restoration and improvements, grading and drainage, Driveway and parking lot improvements, fencing, play areas, wood chip perimeter path, irrigation system, sidewalks, field and parking lot lighting.			X
17	City Park Improvements	Phases 2-5 from Parks Master Plan		X	
18	Territorial Highway Improvements	Highway 126 to West Broadway Avenue (LANDSCAPING)			X
19	Territorial Highway Improvements	West Broadway Avenue to Hunter Avenue (LANDSCAPING)			X
20	Jeans Road Intersection Improvements	Provide improvements including but not limited to intersections at Jeans Road and Territorial Highway			X
21	Construction of Shared Parking Lot	3 rd to 4 th Streets off of Brooker Lane		X	
22	Underground Power Lines	West Broadway Avenue from 4 th to 8 th Streets			X
23	Funds for Business Incentives	Create a Business Assistance Program to add to Redevelopment Toolkit		X	
24	Miscellaneous Fiber	Provide fiber in Area to connect businesses		X	
25	Retail Pop-up District	Provide assistance for a retail-pop up district	X	X	
26	Acquisition of Luther Lane Open Space	Provide additional downtown gateway opportunities and potential multi-modal transportation hub (PARKING AREA IN TRIANGLE - MAY NOT HAPPEN)			X

The projects in yellow boxes in the table above are the only outstanding projects remaining in the Urban Renewal Plan project list. These projects, combined with ongoing work in City Park, are what remains to be done in the next ten years. Staff anticipates the final version of the Parks and Open Space Master Plan will provide some additional direction for improvements to both City Park and BHSC.

Veneta Urban Renewal Area 2019 Substantial Amendment Projects

Bolton Hill Sports Complex

Details of improvements are documented in Bolton Hill Sports Complex Master Plan adopted in 2011. Phased improvements include but are not limited to field restoration and improvements, grading and drainage, driveway and parking lot improvements, fencing, play areas, wood chip perimeter path, irrigation system, sidewalks, field and parking lot lighting.

Territorial Highway Improvements: Highway 126 to Hunter Avenue

Streetscape improvements include pedestrian lighting, trees, native/bioswale plantings, inlets, crosswalk improvements and curb extensions for Jack Kelly Drive, and gateway improvements (signage) at the Highway 126 intersection.

Territorial Highway Improvements: West Broadway to Hunter Avenue

Streetscape improvements include pedestrian lighting, trees, native/bioswale plantings, and gateway improvements.

Jeans Road Intersection Improvements

This is Phase 1 of a two phase project. Realign Jeans Road to the north to create a new “T” intersection (two-way stop-controlled) with Territorial Highway. Construct new Jeans Road realignment to major collector standard. Construct westbound and southbound left-turn lanes at the new “T” intersection. At the current Jeans Road/Territorial Highway intersection, the east leg of Jeans Road will be converted to one-way (eastbound).

Construction of Shared Parking Lot, 3rd to 4th Streets

Construct a shared parking lot on property between 3rd and 4th Streets. This would add a public parking lot to Veneta’s downtown parking infrastructure. By doing so, it will reduce the amount of parking required at new businesses.

Underground Power Lines: West Broadway, 4th Street to 8th Street

Underground the power lines on West Broadway Avenue from 4th Street to 8th Street. Power needs to be placed underground to match the project that was completed between Territorial Highway and 4th Street.

Funds for Business Incentives

Establish a Business Incentives Program to provide funding for a Redevelopment Toolkit and to provide incentive funds for future catalyst projects.

Miscellaneous Fiber

Provide fiber connectivity in the District. Middle Mile Fiber ^ais available in the Downtown Business District but no resource exists to build a last mile network to connect businesses.

Retail Pop-Up District

Assist in the development of a cutting edge Retail Pop-Up District to jumpstart retail activity in Veneta’s Downtown Business District.

Acquisition of Luther Lane Open Space (old Veneta Downtown Farmers’ Market site)

Acquisition of the Luther Lane site (former Veneta Downtown Farmers’ Market Site) would allow for additional downtown gateway opportunities. The Site has also been identified as a potential multi-modal transportation hub in the Veneta Transportation System Plan.

Project	Estimated Cost
Downtown Streets (3rd - 5 th Streets)	\$546,000
Park Development	\$500,000
Territorial Highway (Hunter-Bolton)	\$860,000
Downtown Streets (Dunham and 6 th Street)	\$278,000
Downtown Streets (5th to 8th Streets)	\$600,000
Downtown Improvements	\$700,000
Downtown Streets (8th Street to McCutcheon)	\$1,200,000
Downtown Streets (Extension of Brooker Lane, 4th-5th Streets)	\$300,000
Highway 126 Intersection	\$30,000
Bolton Hill Sports Complex Improvements	\$2,816,220[1]
City Park Improvements Phases 2-5	\$1,443,000
Territorial Hwy Improvements: Highway 126 to Hunter Avenue	\$380,678[2]
Territorial Hwy Improvements: West Broadway to Hunter Avenue	\$380,678[3]
Jeans Road Intersection Improvements	\$5,150,000
Construction of Shared Parking Lot, 3 rd to 4 th Streets	\$300,000
Underground Power Lines: West Broadway, 4 th to 8 th Streets	\$500,000
Funds for Business Incentives	\$500,000
Miscellaneous Fiber	\$100,000
Retail Pop-Up District	\$100,000
Acquisition of Luther Lane Open Space [4]	\$200,000
TOTAL	\$16,884,576

[1] Original estimated inflated by 3% annually to get 2019\$ estimate

[2] Original estimated inflated by 3% annually to get 2019\$ estimate

[3] Original estimated inflated by 3% annually to get 2019\$ estimate

[4] Former Veneta Downtown Farmers’ Market site

^a Middle Mile Fiber is fiber optic cable.