



## **AGENDA**

### **VENETA URBAN RENEWAL AGENCY**

**MONDAY, FEBRUARY 8, 2016, immediately following the City Council meeting**  
Veneta Administrative Center - 88184 8<sup>th</sup> Street - Veneta, Oregon

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- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**
- 3. CONSENT AGENDA**
  - a. Minutes for January 11, 2016 (pgs. 3-4)
- 4. OTHER**
- 5. ADJOURN**



# Minutes of the Veneta Urban Renewal Agency

## January 11, 2016

Present: Sandra Larson, Tim Brooker, Thomas Cotter, Victoria Hedenstrom, and Thomas Laing

Staff: Ric Ingham, City Administrator; Shauna Hartz, Finance Director; Darci Henneman, City Recorder; and Joan Mariner, Fern Ridge Review

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### 1. CALL TO ORDER

Mayor Larson called the Urban Renewal Agency to order at 8:01 p.m.

### 2. PUBLIC COMMENT

None

### 3. CONSENT AGENDA

**MOTION:** Thomas Cotter made a motion to approve the consent Agenda as presented.  
Thomas Laing seconded the motion.

**VOTE:** Thomas Laing, aye; Thomas Cotter, aye; Sandra Larson, aye; Victoria Hedenstrom, aye; Tim Brooker, aye.

### 4. FINANCIAL ACTIVITY AND FUND BALANCE REPORT FY 2015-16

Hartz said we were able to use some of our redevelopment tool kit funds to assist West Lane Fitness with some façade improvements. She said the debt service fund reflects the amount of property taxes received. She said we have received the majority of the taxes due to us but some will continue to trickle in.

Ingham said it's the Agency's intent to assist West Lane Fitness with obtaining a new business sign.

### 5. PRESENTATION OF ANNUAL REPORT FY 2014-15

Hartz said this is a requirement from state of Oregon that we prepare this report (Attachment C) separate from the financial statement and audit report. This annual report needs to be presented to the Agency by January 31<sup>st</sup> and a summarized version of the report published by 1<sup>st</sup> of March. The full report is included and available on the City's website as well at City Hall for review.

In response to a question from Chair Larson, Hartz said the boundary may be the reason why Lane County's permanent rate differs from their assessed rate.

Chair Larson said she appreciates how this information was laid out.

In response to a question from Chair Larson, Ingham said the chart Hartz provided is reflective of the property tax reductions caused by the Urban Renewal Agency. The effect on the local School District is determined by a separate state process.

Agency members agreed the attachments to the annual report were very helpful.

### 6. OTHER

In response to a question from Chair Larson, Ingham said we haven't been notified by the Department of Land Conservation and Development (DLCDC) about the grant but Bork had been monitoring their website and we were not awarded funds. He said one of the activities listed in the work plan was to do the scope of work and our own solicitation for that work to be done. He said we'll have to see where that fits in the Urban Renewal Budget. He said the grant Chair Larson was referring to was for assistance to determine

that next steps for downtown and to get a better understanding of the retail factors and what we should be focusing on.

Tim Brooker said Len Goodwin is a good choice for the EDC.

**7. ADJOURN**

Chair Larson adjourned the Veneta Urban Renewal Agency at 8:12 p.m.

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Sandra H. Larson, Chair

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Darci Henneman, City Recorder