



Banner Permit

PO Box 458 * Veneta, OR 97487 * 541-935-2191 * Fax 541-935-1838 * www.venetaoregon.gov

This form must be submitted to Veneta City Hall no later than three weeks prior to the date requested. Applications will be processed on a first come, first serve basis. All banners are subject to appropriate jurisdictional approval. Banners are only allowed for the following entities: governmental entities, special district organizations, non-profit organizations. Banners shall be permitted to promote only the following activities: public service activity which provides benefits to the community as a whole; artistic or literary activities, provided that artistic shall include music and the performing arts; scholastic activities which are defined as activities sponsored by organizations which carry on general education activities. Banners may display the name, slogan, advertising, logo or trademark of any sponsor of the activity. Banners shall not be permitted to advertise the following: promote or be sponsored by any political candidate/party, religious, issue group, or be carried on for the purpose of earning a profit.

1. Organization Information

Entity: _____
Purpose: _____
Contact Person: _____
Phone Number: _____
Email: _____

2. Permit Information

Event Date _____
Requested time period for banner display: Start Date _____ End Date _____
Requested banner location:

- Luther Ln (Lane Electric Cooperative)
- Territorial Hwy (Emerald PUD)
ODOT Banner Application must accompany Veneta permit

**Please attach a copy of the proposed banner.
Banner must meet Lane Electric and/or ODOT specifications.**

3. Proof of Insurance

Please attach a copy of proof of insurance listing **both city and the respective utility as additionally insured** for the proposed dates (**ODOT will need to be listed as additionally insured for all Territorial Hwy banners**).

Signature: _____ Date: _____

City of Veneta use only below line

Date Received in City Hall: _____ Time Received: _____
Received By: _____
Public Works Approval: _____
Date applicant notified of decision: _____
Application forwarded to (circle one): ODOT Lane Electric EPUD
Further action requested: Yes No
If yes, explain: _____