



Vacant Property Plan Form

PO Box 458 * Veneta, OR 97487 * 541-935-2191 * Fax 541-935-1838 * www.venetaoregon.gov

Per City of Veneta Municipal Code Chapter 15.12, owners of vacant properties which have been deemed non-compliant based on the maintenance and security requirements in Resolution No. 1261 need to submit a Vacant Property Plan to address deficiencies.

Please Print:

Address of Vacant Property: _____

Property Owner: _____

Property Manager (if different): _____

Mailing Address: _____

Contact Phone #: _____ Contact Email: _____

GENERAL INSTRUCTIONS: Complete all sections of the form, including column D for items marked in column A below and return via mail to City of Veneta at PO Box 458, Veneta, OR 97487 or drop off at City Hall, 88184 8th St.

A Issue Identified	B Related Maintenance or Security Requirement	C Inspection Notes	D How and when will this be resolved? (Provide date.)
<input type="checkbox"/>	Landscaping maintained and free of weeds, debris, and/or junk.		
<input type="checkbox"/>	Property appears secure. No broken windows or openings.		
<input type="checkbox"/>	Building appears structurally safe and sound.		
<input type="checkbox"/>	No graffiti or visible vandalism.		
<input type="checkbox"/>	Miscellaneous.		

Print Name

Signature

Date