

**CITY COUNCIL  
MEMBERS:**

KEITH WEISS (MAYOR)  
ROBBIE MCCOY (PRESIDENT)  
ALEXA BENSON

PAT COY  
MAUREEN WRIGHT

**MINUTES**

City Council Meeting  
Monday, April 10, 2023 6:30 PM  
Veneta City Hall – J.W. “Bill” Smigley Room  
88184 8<sup>TH</sup> Street, Veneta, Oregon

Present: Mayor Keith Weiss, President Robbie McCoy, Councilor Alexa Benson, Councilor Pat Coy, and Councilor Maureen Wright  
Absent: None  
Staff: City Administrator (CA) Matt Michel, Management Analyst (MA) Cole Haselip, Administration Supervisor (AS) Ann Haxby, Finance Director (FD) Tim Gaines, and City Recorder (CR) Grace Jelks  
Other: LCSO Sgt. Tim Ware and Captain DJ Mann

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**1. CALL TO ORDER**

Mayor Weiss called the City Council to order at 6:30 p.m. and reviewed the agenda.

**2. PUBLIC COMMENT**

Beth Albrecht, 1200 Executive Parkway/Eugene, Oregon, discussed the water SDC's and asked the City reconsider the calculations used.

**3. CONSENT AGENDA**

- a. Minutes for March 13, 2023 Regular Session
- b. Minutes for March 15, 2023 Work Session
- c. Monthly Check Register
- d. Civic Calendar for May 2023
- e. Public Works Department Monthly Report
- f. Community Development Department Monthly Report

**MOTION:** Council President McCoy made a **motion to approve the consent agenda with the date correction on the City Calendar**. Councilor Coy seconded the motion. **The motion passed unanimously (5-0).**

**VOTE:** Mayor Weiss, aye; Council President McCoy, aye; Councilor Benson, aye; Councilor Coy, aye; and Councilor Wright, aye.

#### 4. COUNCIL BUSINESS REPORTS

##### a. Business

- (1) Mayor Weiss presented If I Were A Mayor Contest Results. Two winners were congratulated and given awards.
- (2) Veneta Park Board Chair Craig Soderberg presented the Park Board Annual Report. There were approximately 279 children that participated in the Easter Egg Hunt and appreciation was expressed to the Park Board and City Staff for their efforts to make it a successful event.
- (3) LCSO Sgt. Tim Ware presented the Veneta Public Safety Report for March and discussed the neighborhood watch. Councilor Benson asked for information to show a baseline for calls dealing with mental health issues in preparation of mental health services coming to the City. MA Haselip has done extensive research on the subject and might be a good resource of information specific to the City.
- (4) Mayor Weiss and Councilor Coy presented the Donation Request from Mid Lane Cares for Benefits by the Glass.

**MOTION:** Council President McCoy made a **motion to donate a Pool Season Family Pass valued at \$203 to Mid Lane Cares for Benefits by the Glass from the Council's Discretionary Fund**. Councilor Benson seconded the motion. **The motion passed unanimously (5-0).**

- (5) Mayor Weiss presented the Child Abuse Prevention Month Proclamation.
- (6) Mayor Weiss and CDD Laird presented the Arbor Day Proclamation.

##### b. Council/Committee Liaison Reports

- (1) Councilor Benson discussed the successful Egg Hunt, Earth Day activities on April 13<sup>th</sup> at Veneta Elementary, Arbor Day on April 28<sup>th</sup> and a pink magnolia tree was planted in behalf of Cathy Coulson-Keegan, signed a letter of support for a pickle ball court, developing ideas for events in the Park, Veneta Celebration Run on Sept. 24<sup>th</sup>, and a Paths and Trails meeting at City Hall tomorrow night.

- (2) Council President McCoy discussed the Veneta Chamber of Commerce is holding the Distinguished Services Award banquet on Thursday at the Fern Ridge Service Center.
- (3) Mayor Weiss will report back on the upcoming Lane ACT meeting at the next Council meeting.
- (4) Councilor Coy discussed Kiwanis participation in the annual Egg Hunt and preparation for the annual Kruse-In on Sept. 9<sup>th</sup>, Benefits by the Glass, Mid Lane Cares managing events at the Fern Ridge Service Center during the DSA.
- (5) Councilor Wright didn't have anything to report.

5. STAFF REPORTS

a. Management Analyst

- (1) MA Haselip and Milena Zilo presented the results of the Veneta Community Survey.

Councilor comments and questions included appreciation for the comprehensive report and the clarification of the City moving in the right direction. The City received over 350 responses but was concerned about the returned mail/undeliverable rate at 25%.

- (2) MA Haselip presented Renewal of Lane County Intergovernmental Agreement for Law Enforcement Services.

Councilor comments included appreciation for the work that LCSO does to keep the City safe. Captain Mann discussed the difficulties of maintaining salaries, keeping overhead costs low, increased signing bonuses to attract recruits. He also expressed appreciation for the partnership with the City.

MOTION: Council President McCoy made a **motion to direct staff to enter into the Intergovernmental Agreement**. Councilor Benson seconded the motion. **The motion passed unanimously (5-0).**

- (3) MA Haselip presented the E-Communications Policy.

MOTION: Council President McCoy made a **motion to adopt Resolution No. 1381 establishing a policy governing electronic communications by and between City officials in connection with City business**. Councilor Coy seconded the motion. **The motion passed unanimously (5-0).**

- (4) MA Haselip presented the Local Government Grant Program Resolution and corrected a scrivener error in the agenda item summary, specifically that the resolution number should be 1380.

**MOTION:** Council President McCoy made a motion to adopt Resolution No. 1380, a Resolution authorizing the City of Veneta to apply for a local government grant from the Oregon Parks and Recreation Department for the development of pickleball courts at Territorial Park and delegating authority to the City Administrator to sign the application. Councilor Wright seconded the motion. The motion passed unanimously (5-0).

- (5) MA Haselip presented adjusting the Water SDC to Encourage Multifamily Development.

**MOTION:** Councilor McCoy made a motion to adopt Resolution No. 1379, a Resolution providing for the temporary reduction of water system development charges for multifamily residential development for one year. Councilor Benson seconded the motion. The motion passed (4-1).

Councilor comments and questions included clarification of the methodology for calculating, specifically the concerns raised by Ms. Albrecht during public comment. In addition, clarification was requested on whether a reduction now would negatively affect funding future projects. MA Haselip clarified that switching approaches at this point would cause the base calculation to be less accurate. There is a plan to switch to something more accurate in the future. CA Michel discussed the unpredictability of SDCs, which pay for capital improvements and bonds. The City will monitor this correction to make sure that we stay on target.

b. Administration Supervisor

- (1) AS Ann Haxby presented the Communication Quarterly Report.

Councilor comments and questions included adding some guidelines for communication during public comments at town hall discussions.

c. Community Development Director

- (1) CDD Laird discussed the City Arbor Day (April 28<sup>th</sup> at Fern Park) and Earth Day (April 20<sup>th</sup> at Veneta Elementary) Events.

d. City Administrator

- (1) CA Michel discussed the City's Distinguished Budget Award from the GFOA and appreciation to MA Haselip and AS Haxby for their hard work.

6. OTHER

- a. Mayor Weiss discussed a gift he received representing the lack of adequate lighting at the intersection of 8<sup>th</sup> and Hwy 126.

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- b. MA Haselip discussed the Paths and Trails meeting tomorrow night.
- c. Council President McCoy asked about adding the Pledge of Allegiance to the meetings. CA Michel confirmed that this is a Council decision, which will be brought forward at the next Council meeting.

7. RECESS TO CONVENE VENETA URBAN RENEWAL AGENCY

Mayor Weiss temporarily recessed the meeting of the Veneta City Council at 8:13 p.m. in order to meet as the Veneta Urban Renewal Agency.

8. RECONVENE VENETA CITY COUNCIL

Mayor Weiss reconvened the meeting of the Veneta City Council at 8:17 p.m.


9. OTHER

None.

10. ADJOURN

Mayor Weiss adjourned the April 10, 2023, regular meeting of the Veneta City Council at 8:19 p.m.

ATTEST:

  
Keith Weiss, Mayor

  
Grace Jelks, City Recorder

