

CITY OF VENETA PLANNING COMMISSION
COMMISSIONERS:

LEN GOODWIN (CHAIR)
DAVID VOLTZ (VICE-CHAIR)
CRAIG SODERBERG

PAULA PHILLIPS
LILY REES

MINUTES

Planning Commission Meeting
Tuesday, March 7, 2023 6:30 PM
Veneta City Hall – J.W. “Bill” Smigley Room
88184 8TH Street, Veneta, Oregon

Present: Vice-Chair David Voltz, Commissioner Paula Phillips, and Commissioner Lily Rees (appeared later by phone)
Absent: Chair Len Goodwin and Commissioner Craig Soderberg
Staff: Community Development Director (CDD) Matt Laird, City Administrator (CA) Matt Michel, Management Analyst (MA) Cole Haselip, City Management Intern (CMI) Alli Powell, and City Recorder (CR) Grace Jelks

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1. REVIEW AGENDA
Vice-Chair Voltz called the meeting to order at 6:38 p.m. and reviewed the agenda.
 2. PUBLIC COMMENTS
None.
 3. ADMINISTRATIVE
 - a. Approval of the February 7, 2023 Minutes
This item was set over to the next meeting due to lack of quorum.
 4. PUBLIC HEARING
None.
 5. OTHER
 - a. MA Haselip and CMI Powell presented the Business Retention and Expansion Report.

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Commissioner comments and questions included the plans for designing the City's brand, additional signage, and adding personnel specifically for writing grants.

- b. CDD Laird presented the Planning Commission Manual 2023.
 - c. Open Discussion.
6. Planning Commission Calendar Review.
The next Planning Commission meeting will be held on April 4, 2023.
7. ADJOURN
Vice-Chair Voltz adjourned the meeting of the Veneta Planning Commission at 7:38 p.m.

ATTEST:



David Voltz, Vice-Chair



Grace Jelks, City Recorder