

AGENDA

VENETA BUSINESS ASSISTANCE COMMITTEE MEETING

Friday, February 24, 2023 – 9:00 a.m.

Veneta City Hall – J.W. “Bill” Smigley Room

88184 8th Street, Veneta, Oregon

City of Veneta Public Meetings can be accessed via teleconference. To listen to, or participate in this meeting, call 1-862-799-9663. To submit public comments electronically, email comments to GJelks@ci.veneta.or.us by 4:00 p.m. the day before the meeting. All public comments must include your name and address.

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1. CALL TO ORDER

 2. PUBLIC COMMENTS
Speakers will be limited to 3 minutes each. The Business Assistance Committee will not engage in any discussion or make any decisions based on public comment at this time; however, they may take comments under advisement for discussion and action at a future Business Assistance Committee meeting.

 3. ADMINISTRATIVE
 - a. Approve Minutes of the January 27, 2023 Minutes (pgs. 1-3)

 4. EXECUTIVE SESSION
 - a. Signage Grant Application

 5. RETURN TO REGULAR SESSION

 6. EXECUTIVE SESSION
 - a. Two (2) – Rescue Veneta Grant Applications

 7. RETURN TO REGULAR SESSION

Veneta Business Assistance Committee Meeting
February 24, 2023

8. NEW BUSINESS
9. OTHER
10. OPEN DISCUSSION
11. NEXT MEETING – March 24, 2023 at 9:00 a.m.
12. ADJOURN

**BUSINESS ASSISTANCE COMMITTEE
MEMBERS:**

MCKENZIE GIBSON (CHAIR)
BRITTANY LEHMAN
LARISSA MAYFIELD

GINA HALEY-MORRELL
MAUREEN WRIGHT

MINUTES

Business Assistance Committee
Friday, January 27, 2023 9:00 AM
Veneta City Hall – J.W. “Bill” Smigley Room
88184 8TH Street, Veneta, Oregon

Present: Chair McKenzie Gibson, Member Brittany Lehman (non-voting member for this meeting), Member Gina Haley- Morrell, Member Larissa Mayfield, and Member Maureen Wright (appeared later in the meeting)
Absent: None
Staff: City Administrator Matt Michel (CA), Management Analyst (MA) Cole Haselip, City Management Intern (CMI) Alli Powell (online), and City Recorder (CR) Grace Jelks

1. CALL TO ORDER

Chair Gibson called the Business Assistance Committee meeting to order at 9:00 a.m. and reviewed the agenda.

2. PUBLIC COMMENTS
None.

3. ADMINISTRATIVE

Approval of the December 2, 2022 Minutes.

Member Mayfield made a **motion to approve the minutes as presented**. Chair Gibson seconded the motion. **The motion passed (2-0); Member Haley-Morrell abstained and Member Lehman was not a voting member for this meeting.**

4. EXECUTIVE SESSION – ORS 192.660(2)(f)
a. Two (2) – Rescue Veneta Grant Applications

The Veneta Business Assistance Committee entered into Executive Session at 9:01 a.m.

5. RETURN TO REGULAR SESSION

The committee reconvened into the regular session at 9:09 a.m.

There was a **consensus to recommend that the Veneta City Council approve the West Valley Dance Studio and Hair by Sarah @ Salon on 5th St. applications for Rescue Veneta Grants.**

6. EXECUTIVE SESSION – ORS 192.660(2)(f)
a. Negotiations for Real Property

The Veneta Business Assistance Committee entered into Executive Session at 9:09 a.m.

7. RETURN TO REGULAR SESSION

The committee reconvened into the regular session at 9:37 a.m.

There was a **consensus to recommend that the City Council direct staff to enter into an exclusive negotiating agreement with the Smith Family.**

8. NEW BUSINESS

- a. In response to a request from Chair Gibson about an update on signage improvements on Hwy 126 and Territorial Hwy, CA Haselip stated that the first sign improvement is hampered by an expired easement. The second sign and location are in question due to possible intersection improvements.
- b. There will a joint meeting with City Council, the Economic Development Committee, and the Business Assistance Committee February 27, 2023 at 5:00 p.m.

9. OTHER

- a. None.

10. OPEN DISCUSSION

None.

11. NEXT MEETING

- a. The next meeting is scheduled on February 24, 2023 at 9:00 a.m.

12. ADJOURN

Chair Gibson adjourned the January 27, 2023, meeting of the Veneta Business Assistance Committee at 9:50 a.m.

ATTEST:

McKenzie Gibson, Chair

Grace Jelks, City Recorder

DRAFT