

Minutes of the Veneta Urban Renewal Agency

August 13, 2012

Present: Sandra Larson, Brittany Boothe, Thomas Cotter, and Marion Esty

Staff: Ric Ingham, City Administrator; Shauna Hartz, Finance Director; Chris Workman, City Recorder/Human Resources and Risk Management Administrator; Kay Bork, Associate Planner; Darci Henneman, Assistant City Recorder, and Michelle Ossowski, Fern Ridge Review

1. CALL TO ORDER

Sandra Larson called the Urban Renewal Agency meeting to order at 8:25 p.m.

2. PUBLIC COMMENT

None

3. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the Consent Agenda as presented. Marion Esty seconded the motion.

VOTE: Marion Esty, aye; Thomas Cotter, aye; Sandra Larson, aye; and Brittany Boothe, aye.

4. APPOINTMENT OF CHAIRPERSON

Sandra Larson asked Agency members if anyone would like to make a nomination.

MOTION: Thomas Cotter made a motion to appoint Sandra Larson as Urban Renewal Agency Chairperson. Marion Esty seconded the motion which passed with a vote of 4-0.

5. AUTHORIZATION OF \$500 EXPENDITURE FOR BIKE RACK

Brittany said she is going to abstain from voting. She felt she would have a conflict of interest. She said this is a great project and a wonderful asset for our community.

Chair Larson said this has been one of the best conceived and a very well done project.

Ric said for the last three plus years the City has submitted an application to the Ford Institute Leadership Program (FLIP) to deliver a leadership program to get people involved in the community. At the conclusion of each class the group picks a project. The reader board at the Fire Station and the concession stand at Bolton Hill Sports Complex were two previous projects. The Cohort 3 class project is the Bike Beautiful Fern Ridge which would place 10 artistic bike racks throughout the community.

Ric said last December Chair Hobart was very supportive of the Urban Renewal Agency participating in this project. Artwork and site locations have been completed and the final stage of the project is to have participating businesses or entities enter into an installation and ownership agreement. The City originally proposed locating the bike rack along West Broadway adjacent to the Park and Ride facility. But now the Cohort 3 class suggested placing the bike rack closer to Our Daily Bread Restaurant to allow for numerous bike groups to take advantage of the rack.

Ric said the Agency will need to decide if it wants to authorize \$500 to support the FILP project and direct staff to enter into the installation agreement or work with Our Daily Bread Restaurant to get it closer to the restaurant or on the restaurant property.

In response to a question from Chair Larson, Ric said both the Park and Ride and Our Daily Bread locations are within the Urban Renewal District.

In response to a question from Thomas Cotter, Ric said if the bike rack is installed at the Park and Ride, the City will take ownership and be responsible for maintenance. The owners of Our Daily Bread will take ownership and be responsible for maintenance if it's placed at the restaurant.

Ric said the plan is to place 10 bike racks throughout the community. He said bike racks will be placed at the Fern Ridge Public Library and Veneta Elementary. He's not sure where else in Veneta a rack will go. There will also be one in Elmira and Crow.

Brittany Boothe said the Cohort 3 group wanted a project that was inclusive to the entire Fern Ridge community.

After a brief discussion, it was the consensus of Agency members that a conflict of interest did not exist for Brittany Boothe and therefore she should participate in the vote.

MOTION: Thomas Cotter made a motion to authorize \$500 from the Veneta Urban Renewal Agency in support of the Bike Beautiful project. Marion Esty seconded the motion which passed with a vote of 5-0.

In response to a question from Ric, it was the consensus of Agency members that staff would decide where the bike rack would be placed.

Brittany Boothe said if anyone is interested, a prototype of the bike rack is at the Fern Ridge Library.

6. OTHER

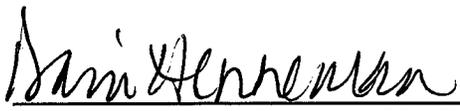
Ric said currently ODOT agreed to two parking stalls for the electric charging stations at the Park and Ride site. Staff will draft a lease and get legal counsel approval prior to the next Council meeting.

Ric said the auditor's first session went very well. Because their contract includes a penalty clause, the auditors have an incentive to stay on tract this year.

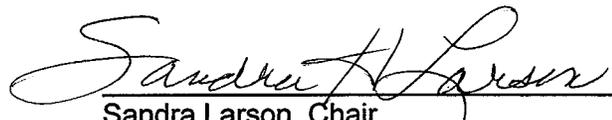
Ric said with regards to the organizational chart, there will be a slow transition period between now and the end of calendar year. He said Chris is already working on the job descriptions.

7. ADJOURN

Chair Sandra Larson adjourned the Veneta Urban Renewal Agency at 8:40 p.m.



Darci Henneman, Assistant City Recorder



Sandra Larson, Chair