

Minutes of the Veneta Urban Renewal Agency

April 9, 2012

Present: Chair Sharon Hobart, Brittany Boothe, Thomas Cotter, Marion Esty and Sandra Larson

Staff: Ric Ingham, City Administrator; Brian Issa, Community Services Director; Shauna Hartz, Finance Director; Kyle Schauer, Public Works Superintendent; Chris Workman, City Recorder/Human Resources and Risk Management Administrator; Kay Bork, Associate Planner; Darci Henneman, Assistant City Recorder, and Michelle Ossowski, Fern Ridge Review

1. CALL TO ORDER

Chair Sharon Hobart called the Urban Renewal Agency meeting to order at 8:30 p.m.

2. PUBLIC COMMENT

None

3. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the Consent Agenda as presented. Marion Esty seconded the motion.

VOTE: Marion Esty, aye; Thomas Cotter, aye; Chair Sharon Hobart, aye; Sandra Larson, aye; and Brittany Boothe, aye.

4. FINANCE

a. Budget to Actual Financial Report (July 1, 2011 through March 31, 2012)

Shauna said this year-to-date report shows expenditure and resources that the Urban Renewal Agency has incurred thus far. In both the general fund and debt service there are no surprises other than the projects budgeted for and will be carried forward into the next budget year.

Chair Hobart said she didn't recall the Territorial Rd. streetscape design being part of this year's budget.

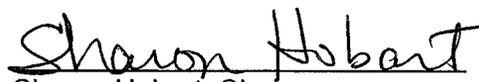
Ric said at one point it was thought the streetscape design phase from West Broadway to Highway 126 would continue after the West Broadway project was over. We shifted gears at the last minute and chose to use some Urban Renewal Agency money to assist with the front end costs of pipeline project. The ending fund balance is \$95,000 and there is still \$100,000 needed for the Pipeline which didn't leave much money for those other projects. The last part of the transfers and loan will need to be done (internal or from a bank) in order to meet the debt obligation and of course to bring cash into the Urban Renewal General Fund.

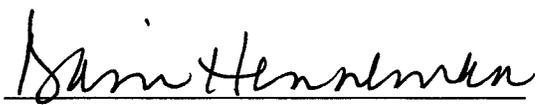
5. OTHER

Kay said recently the City submitted a Vista application, which was accepted, to secure a "Volunteers in Service to America" (VISTA) volunteer to be the project coordinator, facilities manager, grant writer, etc. for moving the LOVE project and the Senior Center to the new facilities. The City is officially participating in the training as well as trying to find a volunteer to fulfill that position.

6. ADJOURN

Chair Sharon Hobart adjourned the Veneta Urban Renewal Agency at 8:36 p.m.


Sharon Hobart, Chair


Darci Henneman, Assistant City Recorder