



AGENDA

VENETA URBAN RENEWAL AGENCY

MONDAY, OCTOBER 10, 2016, immediately following the City Council meeting
Veneta Administrative Center - 88184 8th Street - Veneta, Oregon

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**
- 3. CONSENT AGENDA**
 - a. Minutes for September 12, 2016 (pgs. 3-4)
- 4. RESOLUTION No. 106 – A RESOLUTION AUTHORIZING SIGNERS ON VARIOUS BANKING ACCOUNTS FOR THE VENETA URBAN RENEWAL AGENCY AND REPEALING RESOLUTION NO. 93 (pgs. 5-6)**
- 5. OTHER**
- 6. ADJOURN**

Minutes of the Veneta Urban Renewal Agency

September 12, 2016

Present: Sandra Larson, Thomas Cotter, Tim Brooker, and Laura Ruff

Absent: Thomas Laing

Staff: Ric Ingham, City Administrator; Shauna Hartz, Finance Director; Kay Bork, Community Development Director; Kyle Schauer, Public Works Director; Darci Henneman, City Recorder, Michelle Ossowski, Fern Ridge Review

1. CALL TO ORDER

Mayor Larson called the Veneta Urban Renewal Agency meeting to order at 8:45 p.m.

2. PUBLIC COMMENT

None

3. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the Consent Agenda as presented. Tim Brooker seconded the motion.

VOTE: Thomas Cotter, aye; Sandra Larson, aye; Laura Ruff, aye; Tim Brooker, aye.

4. FINANCIAL ACTIVITY & FUND BALANCE REPORT - JULY 1, 2015 TO JUNE 30, 2016

Hartz said this is the activity report for fiscal year 2015-16 and is it pre-audit status. She said changes have already been made, for example, the de jour loan was received and paid off. The transfer amount for the City personal services increased. She said those are the only major changes thus far.

5. UPDATE ON DOWNTOWN RETAIL MARKET ANALYSIS

Bork provided a work plan for the downtown retail market analysis. She said originally we applied to the Department of Land Conservation and Development (DLCD) for a \$40,000 Technical Assistance grant to hire a consultant to prepare a Downtown Retail Market Analysis. The City was not awarded the grant. Therefore in 2016-17, \$40,000 in Urban Renewal Funds were dedicated to this project. In June 2016, DLCD announced unanticipated available grant funds and agreed to award the City \$10,000 towards the project.

The City partnered with Rural Development Initiative (RDI) who agreed to provide technical assistance and staff support to complete Tasks 1 and 2 of the Downtown Retail Market Analysis. RDI along with City staff and our new RARE participant will complete the work in the plan. Bork provided a summary of resources dedicated to the project. She said this is an information item only and does not require Agency action.

In response to a question from Laura Ruff, Bork said once the 60 years and older requirement at the Service Center is lifted, the center will be able to offer programs to all ages. She said Mid Lane has always talked about being a community center and not just a senior center.

Ingham said Steve Dobrinich started out as a RARE participant and then got involved with Portland State University's Hatfield Resident Fellowship program and he and his partner were in Lane County working under that program. He said when that project wrapped up, they helped put together the Lane County Rural Prosperity Economic Development Plan. He said from there, Steve worked with the City and RDI for four or five months so he has a lot of familiarity with our projects and will be working at the City 15 to 18 hours per week. Ingham said Dobrinich is very capable in many areas and he is also aggressively seeking full time work.

6. **OTHER**
None

7. **ADJOURN**
Chair Larson adjourned the Veneta Urban Renewal Agency at 8:52 p.m.

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Sandra H. Larson, Chair

XXXXXXXXXXXXXXXXXXXXX

Darci Henneman, City Recorder

**VENETA URBAN RENEWAL AGENCY
LANE COUNTY, OREGON**

RESOLUTION NO. 106

**A RESOLUTION AUTHORIZING SIGNERS ON VARIOUS BANK AND DEPOSITORY
ACCOUNTS FOR THE VENETA URBAN RENEWAL AGENCY AND REPEALING
RESOLUTION NO. 93**

WHEREAS, the Veneta Urban Renewal Agency maintains one or more bank and depository accounts with several financial institutions upon such terms and conditions as may be agreed upon with said institutions;

WHEREAS, the security of the Agency's bank and depository accounts are of the utmost importance; and

WHEREAS, conducting business in an effective and efficient manner are also important;

NOW, THEREFORE, BE IT RESOLVED by the Veneta Urban Renewal Agency Board that:

SECTION 1 Account Establishment. The City Administrator and Finance Director of this agency are hereby authorized to establish bank and depository accounts as needed.

SECTION 2 Authorized Signers. The individuals listed below are the only authorized individuals to conduct transactions effecting the Agency's bank or depository accounts:

Sandra H. Larson, Chairperson
R. Ric Ingham, City Administrator
Shauna C. Hartz, Finance Director
Kyle L. Schauer, Public Works Director

SECTION 3 Other Authority. Funds withdrawn, from said bank or depository accounts, on checks of the Veneta Urban Renewal Agency must be signed by any two of the individuals listed in Section 2, above, and may be payable to bearer, or to the order of, or for the use and benefit of, the signer or signers thereof. Each of said persons is hereby authorized for and on behalf of, and in the name of this agency to endorse and deliver to said depository, for any purpose and to any amount commercial paper of any kind, negotiable or non-negotiable, executed by others and owned or held or payable to this corporation. The authority hereby conferred shall continue in force until notice of its revocation in writing shall have been given to the financial institutions.

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SECTION 4 Repealing Clause. Resolution No. 93 is hereby repealed.

PASSED AND ADOPTED BY THE VENETA URBAN RENEWAL AGENCY this
___ day of October, 2016.

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Sandra H. Larson, Chairperson

ATTEST:

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Darci Henneman, City Recorder