

Minutes of the Veneta Urban Renewal Agency

May 9, 2016

Present: Sandra Larson, Tim Brooker, Thomas Cotter, Thomas Laing, and Laura Ruff

Staff: Ric Ingham, City Administrator; Kay Bork, Community Services Director; Shauna Hartz, Finance Director; Kyle Schauer, Public Works Director, Darci Henneman, City Recorder; and Joan Mariner, Fern Ridge Review

1. CALL TO ORDER

Chair Larson called the meeting to order at 8:09 p.m.

2. PUBLIC COMMENT

None

3. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the consent Agenda as presented. Thomas Laing seconded the motion.

VOTE: Thomas Laing, aye; Thomas Cotter, aye; Sandra Larson, aye; Laura Ruff, aye; Tim Brooker, aye.

4. LOAN AUTHORIZATION

- i. **Resolution No. 103** – A RESOLUTION AUTHORIZING THE BORROWING OF MONEY AND PLEDGING OF TAX INCREMENT REVENUES

Hartz said Resolution No. 103 has to do with being able to pay debt out of the Urban Renewal Debt Service fund, which is where property taxes funds are received. She said the Agency contributes funds to a lot of the City projects that qualify under the Urban Renewal Agency rules from the Urban Renewal General Fund. She said this year we'll borrow about \$300,000 from the bank, put it in the Urban Renewal Agency General Fund and then the Debt Service pays that debt. This is a very short term loan, less than a week.

In response to a question from Chair Larson, Hartz said the Urban Renewal General Fund doesn't have any revenue source itself so the loan is a way to get funds into the General Fund.

In response to a question from Chair Larson, Ingham said property taxes out of the Debt Service fund will pay the loan back but it cannot go into the Urban Renewal General Fund. He said when Urban Renewal Agencies were established, this legislative rule was a way to keep things in check and not provide Agencies with a way to keep syphoning off property taxes. The funds can only be spent on projects and it actually makes it easier to track projects if you have to borrow to pay for those projects. He said we refer to them as Dujour loans or 24 hour loans. The bank application and interest is \$1000 to \$1500.

MOTION: Thomas Cotter made a motion to approve Resolution No. 103, a resolution authorizing the borrowing of money and pledging of tax increment revenue. Tim Brooker seconded the motion which passed with a vote of 5-0.

5. BALANCE FY 2015-16 BUDGET

i. **Resolution No. 104 – A RESOLUTION BALANCING BUDGETED INTER-FUND (INTERAGENCY) TRANSFERS FOR THE 2015-16 FISCAL YEAR BUDGET**

Hartz said Resolution No. 104 is required to correct a data entry error. She said when she prepares the budget, money is budgeted as an expenditure to reimburse the City for staff time spent on Urban Renewal projects. She said she budgeted \$10,000 expenditure from the Agency but the offsetting revenue account in the City's budget was \$15,000. Those amounts needed to be the same.

MOTION: Thomas Cotter made a motion to approve Resolution No. 104, a resolution balancing budgeted inter-fund (interagency) transfers for 2015-16 fiscal year budget. Tim Brooker seconded the motion which passed with a vote of 5-0.

6. **OTHER**
None

7. **ADJOURN**
Chair Larson adjourned the Veneta Urban Renewal Agency at 8:15 p.m.


Sandra H. Larson, Chair


Darci Henneman, City Recorder