

# Minutes of the Veneta Urban Renewal Agency

## April 11, 2016

Present: Sandra Larson, Tim Brooker, Thomas Cotter, Victoria Hedenstrom, and Thomas Laing

Staff: Ric Ingham, City Administrator; Kay Bork, Community Services Director; Kyle Schauer, Public Works Director; Darci Henneman, City Recorder; Claudia Denton, Economic Development Specialist; and Joan Mariner, Fern Ridge Review

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### 1. CALL TO ORDER

Chair Larson called the meeting to order at 7:43 p.m.

### 2. PUBLIC COMMENT

None

### 3. CONSENT AGENDA

**MOTION: Thomas Cotter made a motion to approve the consent Agenda as presented. Thomas Laing seconded the motion.**

**VOTE: Thomas Laing, aye; Thomas Cotter, aye; Sandra Larson, aye; Victoria Hedenstrom, aye; Tim Brooker, aye.**

### 4. ADOPTION OF REDEVELOPMENT TOOL KIT

Denton reviewed the changes and suggestions made when the Agency reviewed the Tool Kit at the last meeting. She said the most important changes were to expand the Broadway District of applicable areas of West Broadway all the way to 8<sup>th</sup> St. She said the scoring system for large projects now includes a minimum of 30 points out of the possible 60 points before it would be brought to the Agency for consideration.

In response to a question from Chair Larson, Denton said No. 2 in Design Assistance should read “. . . final approval” not “. . . final proposal”. She will make this correction on pages 18 and 38.

In response to questions from Chair Larson, Denton said examples of meeting the family wage job criteria would be if a part time associate position changes to a full time manager position or a salary increase. She said staff would review the applications and requirements and make a recommendation to the Agency.

Denton said the Economic Development Committee and a business owner reviewed the material and said it was easy to read and follow.

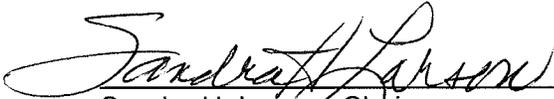
**MOTION: Thomas Cotter made a motion to adopt the Redevelopment Tool Kit to include the corrections mentioned. Thomas Laing seconded the motion which passed with a vote of 5-0.**

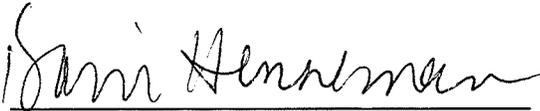
Ingham said currently three businesses want to take advantage of the Tool Kit; West Lane Fitness for signage, the Broadway Grill for signage and frontage/façade work, and a new business looking at a building further west that would require a fair amount of façade work.

Denton said Countryside Pizza is also interested in some signage work.

5. OTHER  
None

6. ADJOURN  
Chair Larson adjourned the Veneta Urban Renewal Agency at 7:54 p.m.

  
Sandra H. Larson, Chair

  
Darci Henneman, City Recorder