

Minutes of the Veneta Planning Commission

February 6, 2012

Present: Kevin Conlin, James Eagle Eye, Calvin Kenney, Len Goodwin, and Lily Rees

Others: Brian Issa, Community Services Director; Kay Bork, Associate Planner; and Darci Henneman, Assistant City Recorder

I. **REVIEW AGENDA**

Chair James Eagle Eye called the Veneta Planning Commission to order at 6:59 p.m.

II. **PUBLIC COMMENT**

None

III. **APPROVAL OF MINUTES**

MOTION: Len Goodwin made a motion to approve the October 5, 2011 minutes. Kevin Conlin seconded the motion which passed with a vote of 5-0.

IV. **COMPREHENSIVE PLAN UPDATE**

Kay said since the last Planning Commission discussion on the Comprehensive Plan update process, staff has been able to get further clarification from the Department of Land Conservation and Development (DLCD) and Lane County and is now proposing a more streamlined approach for consideration of the Planning Commission.

Staff originally estimated a 12 month process to prepare and adopt amendments to the Public Facilities Plan (PFP) and Comprehensive Plan. The original amendments proposed included an Economic Opportunities Analysis (EOA), Buildable Land Inventory (BLI), Housing Needs Assessment, and the Urban Growth Boundary Expansion Analysis (UGB). These updates were proposed in order to address any land deficiencies as a result of adopting the 2009 Coordinated Population numbers into the Comprehensive Plan and to prepare for economic opportunities as a result of the Pipeline Project. Staff applied for a TGM grant for assistance in preparing the updates and amendments but was not awarded funding. Staff turnover also delayed the start of the amendment process.

In staff's opinion the overall structure and content of the Comp Plan adopted in 2000 is still valid and continues to accurately reflect the vision and goals of the City. For this reason staff is proposing a limited update to incorporate the new population number and the Pipeline information without examining in detail the other goals and policies contained in the Plan. Because the population numbers form the basis of all the City's long range planning efforts, it will be necessary to update other documents, i.e., Transportation System Plan (TSP), Park and Recreation Master Plan in the future but those documents are not a high priority at this time and are not included in the immediate updates.

In response to a question from Len Goodwin, Kay said staff confirmed with Lane County Planning that they do not require co-adoption of the Comp Plan and Public Facilities Plan with Lane County. This will reduce the project timeline significantly.

In response to a question from Len Goodwin, Brian said safe harbor numbers are very conservative and would put the City much closer to having to do a UGB expansion if we adopt them. He said staff would prefer to use actually data and conduct a more thorough update of the Comp Plan and apply the Coordinated Population number. The safe harbor analysis was

done as a check on our buildable land supply.

Brian said staff doesn't rely on the Comprehensive Plan to decide land use decisions unless we were amending the code.

In response to a question from Len Goodwin, Kay said Lane County only required the City to apply for a facilities permit with Lane County Public Works. She said including the Pipeline Project in the Comp Plan amendments would eliminate potential opportunities for appeals to Land Use Board of Appeals (LUBA) which could delay the Pipeline Project.

Brian said EWEB will answer any issues the City of Eugene may have regarding the pipeline.

Len Goodwin commended staff on a job well done and said he was glad to see the route staff took to address all of the issues at hand.

In response to a question from Len Goodwin, Brian said staff is recommending the Planning Commission make a recommendation to the City Council to adopt the streamlined approach for amending the Comprehensive Plan.

MOTION: Len Goodwin made a motion to direct staff to begin the process of updating the Comprehensive Plan and Public Facilities Plan to incorporate the new coordinated population number and utility master plans as described in the Agenda Item Summary provided to the Planning Commission. Lily Rees seconded the motion which passed with a vote of 5-0.

V. OTHER

Brian said staff is hopeful to have more regular Planning Commission meetings. He said currently Len Goodwin has a conflict on Mondays and cannot always attend meetings. The Planning Commission Bylaw allow for meeting dates and times to be modified. He asked the Commissioners if they would like to modify the meeting dates and times.

Lily Rees does not have a conflict and said a start time of 6:00 p.m. would work better for her.

James Eagle Eye said he had a conflict on Tuesdays from now until the end of April.

Len Goodwin said the City of Springfield meets on the first and third Mondays of the month; attending the first monthly meeting conflicts with the Veneta Planning Commission meeting.

Calvin Kenney and Kevin Conlin had no scheduling conflicts.

After a brief discussion, it was the consensus of the Commission to continue holding meetings on the first Monday of the month at 7:00 p.m.

Brian provided a Pipeline update. He said late last week LandWatch Lane County filed their lawsuit naming only the U.S. Fish and Wildlife Services (F&W) and not USDA or the City. Their lawsuit claims the pipeline will have an impact to the Fenders Blue Butterfly and also claims that the City's Biological Assessment was done on too narrow of an area and should include a wider radius around the pipeline. F&W is confident the lawsuit is unfounded. As far as the City goes we still need a financial commitment from USDA before construction can begin. Also USDA cut two years from the construction completion deadline.

In response to a question from Kevin Conlin, Brian said the Biological Assessment provided by

Nancy Holzhauser was updated and the design phase of the project is almost completed. Staff should receive final designs in the next couple of weeks and then the project will go out for bid in the next month to month and a half.

Kay said the Community Development Block Grant (CDBG) for the Fern Ridge Service Center was awarded and the additional \$25,000 was awarded from the Oregon Community Foundation. The City contracted with LCOG to administer the CDBG funds and complete the Environmental Review. The RFP for architectural services will be published this week in the Fern Ridge Review. The RFP for final drawings and construction management should be wrapped up by the end of February with the contract awarded in March.

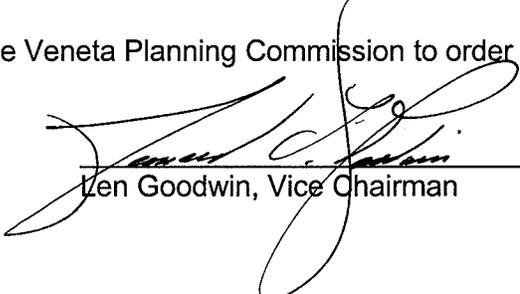
Lily Rees said the wing wall at the Cherry Lane canal had whitewater flowing through it. She would like to see Lane County clean the ditch running from East Bolton. She said during the flooding approximately 15 ft. from her driveway water flowed from the drains and she felt there could be some capacity issues with the canal.

James Eagle Eye said the canal near his home needs to be cleaned out from all the debris from nearby property. He said the flooding was the most extensive he's seen in the last 13 years.

Brian said there were no structural damages to any homes in City limits.

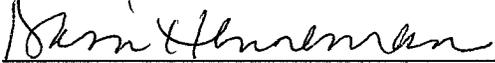
VI. ADJOURN

Chair James Eagle Eye adjourned the Veneta Planning Commission to order at 7:48 p.m



Zen Goodwin, Vice Chairman

ATTEST:



Darci Henneman, Assistant City Recorder