



**TEMPORARY USE PERMIT
 APPLICATION**

Planning Authorization _____
 Submission Date _____
 Planning File # _____

Renewal _____
 Previous File # _____

Temporary Use Permits allow the establishment of specified uses on a short-term basis in certain, specified land use zoning districts. No temporary use permit can be granted which would have the effect of permanently rezoning or granting privilege not shared by other property in the same zone. RETAIL SALES are permitted only in Commercial or Industrial/Commercial zones.

Temporary uses associated with an established business are permitted without a temporary use permit. Temporary use permits are required for independent businesses not associated with the permanent use and for temporary uses on vacant parcels of land.

Only temporary uses lasting more than two (2) days require a temporary use permit.

Garage Sales are permitted only in residential zones in accordance with Veneta Municipal Code Chapter 5.15 and do not need a permit.

_____ Application Fee.....\$350 annually (non-refundable)
 _____ Technical Review/Public Notice.....\$350 (unused amount is refunded)

Applicant Name: _____
 Mailing Address: _____ Phone: _____
 City/State/Zip: _____

Property Owner Name: _____
 Mailing Address: _____ Phone: _____
 City/State/Zip: _____

Assessor's Map Number (Township, Range, Section, Quarter Section)	Tax Lot(s)	Site Address	Zone

Subzone (if applicable): _____

Approval will be based on the general criteria listed in the Veneta Land Development Ordinance, Article 7, Section 7.03 (1) through (4) as well as specific criteria, depending upon the type of use, listed in Section 7.04. (Check the type of use and submit a written statement and plans supporting the criteria listed in the applicable subsections of the Veneta Land Development Ordinance, Section 7.03 & 7.04)

Temporary displays, sales, and/or event [Section 7.04, subsection (1)]

Mobile food and flower vendor [Section 7.04, subsection (2)]

Second dwelling on property during construction or demolition of dwelling [Section 7.04, subsection (3)]

Outdoor Storage (not involving sales) [Section 7.04, subsection (4)]

Manufactured dwelling as a temporary office in the commercial or industrial zone during construction of a permanent structure.

Other (explain) _____

Required Submittals:

(Veneta Land Development Ordinance, Article 7, Section 7.02)

- A completed application Form (signed).
- A Statement explaining the request.
- Site plan showing location of any proposed structures, activity area, and parking with respect to property lines and existing buildings, parking areas and landscaping.
- Drawings or photos showing proposed structures.
- Any other information needed to describe the proposed use in sufficient detail for the Building and Planning Official to determine how the proposed use meets the approval criteria.
- Veneta Land development Ordinance, Article 4 & 5 for zoning information, including but not limited to required setbacks, parking, signs traffic flow and special setbacks.

Approval Criteria:

(Veneta Land Development Ordinance, Article 7, Section 7.03)

- The temporary use is not inconsistent with the purpose of the zoning district in which it is placed.
- The temporary use will not have a significant adverse impact on the surrounding uses.
- The temporary use shall comply with the applicable criteria listed in Section 7.04.

I HEREBY STATE THAT THE FACTS RELATED IN THE ABOVE APPLICATION AND THE PLANS AND DOCUMENTS SUBMITTED HEREWITH ARE TRUE, COMPLETE, CORRECT, AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature: _____

Property Owner's Signature: _____

PRIOR TO PREPARING AN APPLICATION, applicants should check with City Staff to make sure they have the most updated versions of the Veneta Comprehensive Plan, Land Development Ordinance, and Land Division Ordinance. Ordinances are available on the City website, www.ci.veneta.or.us.