

Minutes of the Veneta Park Board

August 3, 2011

Board Members

Present: Cathy Coulson-Keegan, Dennis Paronto, Marie Pickett, Daphene Sampson, Craig Soderberg, Gail Wilkie, Braeden Cornelius, and Luis Labastida

Others: Chris Workman, City Recorder/Human Resources and Risk Management Administrator; Sandra Larson, City Council Liaison; and Darci Henneman, Assistant City Recorder

Marie sold four Fern Opolo games at the Farmers' Market and gave \$40 to Darci to be deposited in the Park Board account. Marie filled in for Dennis as a speaker at the last Kiwanis meeting and provided a City park map.

Dennis said Marie did a great job and her presentation was well received.

Daphene opened the meeting at 4:35 p.m.

1. Public Comments

None

2. Approve Minutes for June 1, 2011

Cathy motioned to approve the minutes, Dennis seconded, all approved.

3. Old Business/Status of:

1. Retention of Event Binders at City Hall

Marie gave the Earth/Arbor Day binder to Darci for organizing and safe keeping at City Hall. The fall Harvest Festival information is in the same notebook. Marie suggested including poster and mailer proofs in the binders. Agendas for subcommittee meetings were included along with her notes. Gail will bring the Easter Egg notebook in soon and Darci provided Dennis with a notebook to start collecting Teen Night information.

2. Teen Night

a. Updated Budget Report

Dennis provided a break down of Teen Night expenses. He said \$47.04 was spent on posters and \$250 went to Willamalane for the stage and sound system rental. Per an earlier discussion Ric had suggested contacting Oregon Country Fair (OCF) prior to spending the overage of \$127 to see how they would like the funds disbursed.

Cathy said OCF does not require any remaining funds to be returned to them nor do they require reporting of how the funds were spent. OCF suggested keeping the funds in the Teen Night account for next year's event. Cathy said Fern Ridge Community Action Network (CAN) played a huge role in securing the \$500 grant from OCF.

Dennis said Larry Larson was a great help with the entire event especially with the sound system.

b. Teen Night Fund Balance

Dennis said after all expenses were paid the Teen Night fund had \$127 left over. He would like to discuss how the Park Board could use those funds.

- c. Discussion to purchase pool passes for volunteers
Dennis would like to get pool passes for the concert performers and he will provide Ric with a list of the performers.

Dennis spoke with Michelle Roberts of Triangle Graphics to provide T-shirts for Park Board members. Her company also made the lifeguard T-shirts. Dennis provided a sample logo from Kathleen of Veneta Sewing Co-op. He is planning to have samples and costs on T-shirts, polo shirts, windbreakers or sweatshirts from both vendors at the September meeting.

Dennis provided an overview of Teen Night. The subcommittee would like to see the event be open to all ages and acts. There was not a huge turn out of teenagers.

Braeden liked the idea of opening it up to a variety of talent and ages.

Luis said not many teens he talked to thought Teen Night was cool and he suggested a basketball tournament. He said only a small group of kids at the high school enjoy that kind of music.

Daphene said Willamalane tried a basketball tourney and it was not successful.

Marie suggested connecting with the owner of a music store which is opening soon in Veneta. She agreed it should be more of a talent show and food is always a good idea.

Braeden said the food didn't go over well.

Cathy suggested forming a subcommittee and to contact the guitar maker in Crow to get more local artists involved.

It was the consensus of the Board to open the event to all ages, have diversified music but not discourage our teens, and to work on having the concert in conjunction with another event.

Sandy said some acts didn't show up.

Dennis said he broke up a mosh dance and was concerned he didn't handle it very well.

Marie said he handled it very well.

Craig said the Board needs to remember to prioritize Park Board events. He suggested making sure events fit in with what the Park Board and the City want to accomplish.

4. New Business –

1. Timeline for Submitting Receipts for Reimbursement

Darci reminded the Board members to make sure and get their receipts in for reimbursement well in advance of June 30th of every year.

2. Harvest Festival

After a brief discussion it was the consensus of the Board to have a booth at the September 24, 2011 Harvest Festival. Marie and Daphene will be on the subcommittee and Braeden and Luis will work on student contacts and recruiting students to work the booth.

In response to a question from Luis, Daphene said the Harvest Festival is a fundraising event for construction of the new Fern Ridge Service Center. Last year the Park Board raffled off a basket and had a treasure hunt in the City parks. It was a successful event and got a lot of people out in the parks.

3. Future Event Planning

Daphene said rather than the Park Board creating new events she would like to see the Park Board become more involved in existing events in our community. She said it would be nice to partner with the Chamber for the light parade and the Santa project and continue with the Easter Egg Hunt. She would like to partner with the schools for some kind of Arbor/Earth Day event and suggested the Arbor/Earth Day subcommittee get on the school calendar in September to get the schools involved in some kind of Earth Day community event. After her meeting with Ric a few days ago, she suggested that Teen night take place during another event, perhaps the Harvest Festival.

Daphene would like to move the planting aspect of Arbor Day to September (which is a better planting season) to be part of the Harvest Festival and have a small Earth Day celebration in the spring and coordinate these events separately with the school district to create some kind of educational piece.

Marie said Fern Ridge Field Dayz would be a great opportunity for the Teen Night and the Park Board could also connect with ART Inc. and Broadway Event Center for some kind of talent show/concert.

It was the consensus of the Park Board to work with local community organizations to try to coordinate events.

Rather than a light parade Marie suggested a light village or light display on West Broadway that people could walk through. She suggested a short parade route down West Broadway. She said the Red Hat Society would like to be in a parade.

Daphene suggested the Park Board partner with the Fern Ridge Chamber of Commerce on the light parade. A light parade subcommittee was formed including Gail, Daphene, Craig, Cathy, Marie, Luis and Braeden. Dennis will be involved in planning but he will be Santa the night of the event.

Craig would like to give Olivia and Brittany a gift certificate to a local business to show how much the Board appreciated their efforts. He suggested using the unused funds from Teen Night.

Marie suggested \$50. After a brief discussion it was the consensus of the Board to purchase two \$30 gift certificates to Rosie's Salon for pedicures.

Craig made a motion to adjourn the meeting. Daphene seconded, all approved. The meeting was adjourned at 5:35 p.m.

5. Next Meeting – September 7, 2011