

Minutes of the Veneta Park Board

January 5, 2011

Board Members

Present: Cathy Coulson-Keegan, Barbara Nelson, Dennis Paronto, Marie Pickett, Daphene Sampson, Craig Soderberg, Gail Wilkie, Brittany Glenzer, and Olivia Ponce

Absent: Ric Ingham, City Administrator and Sharon Hobart-Hardin, Council Liaison

Others: Darci Henneman, Assistant City Recorder

Gail opened the meeting at 4:35 P.M

I. Approve Minutes for December 1, 2010

Marie motioned to approve the minutes, Daphene seconded, all approved.

II. Old Business/Status of:

a. Recap of Light Parade

Daphene said the parade went well except the pace was too fast. The truck and float stayed with the rest of the parade and in doing so left the walkers behind. She said because they had to run to keep up with the rest of the parade it was difficult to hand out the candy bags. This should be brought to the attention of the parade committee. She suggested people with radios should be in the front and back of the parade so they can communicate and keep the parade together. Craig and Marie will donate two deer for the float but they both need lights. The banner was great to have and the float turned out really nice with the trees donated from Decker's. Tear down went smoothly.

Barb would have liked to see more Park Board participating in the parade. Marie suggested recruiting Key Club members or other volunteers to assist with the parade if Park Board members can't participate.

Daphene said they can never have too many volunteers. She suggested other volunteers (Key Club, etc.) hand out candy while Park Board members hand out the events cards and focus on City parks.

b. Teen Night Update

Dennis is waiting to hear from Ric if TSP is okay with having summer concerts at Bolton Hill Sports Complex and with the first concert being June 18th. He suggested holding a Concert Night Open House for the Bolton Hill Road neighbors. Cathy can't contact Oregon Country Fair (OCF) until she has more information about the event. It was the consensus of the Board to include some kind of public notice about the concert night in the water bills and to move this item to the February agenda.

c. Bolton Hill Sports Complex Master Plan Update

There will be a public meeting on the Bolton Hill Master Plan tomorrow, Thursday, January 6th at City Hall. It was the consensus of the Board to move this item to the February agenda.

d. Community Calendar (confirm all 2011 Park Board events have been posted)

Gail used the calendar of events card to post the Park Board events on the Community Calendar. It was realized that the Easter Egg Hunt was listed incorrectly on the card. The correct date of the Easter Egg Hunt is April 23rd not

April 2nd. Darci will contact the Library to get this corrected on the Community Calendar and will also provide a copy of the Community Calendar at each Park Board meeting.

III. New Business

- a. Lock-in Event Dates & Committee meetings through June 30, 2011
It was the consensus of the Board to wait until Ric and Sharon are in attendance to discuss this subject. This item was moved to the February agenda.

- b. Assign Committees & Activities to Support Events
The 2011 Easter Egg Hunt subcommittee will consist of Gail, Cathy, Olivia, and Dennis. They will have their first meeting soon and will include Kyle Schauer, Public Works Superintendent. Gail will get with Shauna about the deposit for the Easter Bunny costume.

The Earth/Arbor Day subcommittee will consist of Marie, Daphene, Barb, Olivia, and Craig. They will meet soon and will include Brian Issa and Kyle Roberts in all the subcommittee meetings. Marie will have Farmers Market vendor's meeting on February 5th from 2:00 to 5:00 p.m.

Cathy will get with Marie about honey for the Farmers' Market.

- c. Draft Park Board Report for presentation to the City Council in February (Council meetings are on the 14th & 28th)
Darci will provide Gail and Craig with copies of the 2010 Goals and Work Plan for their review. They will prepare a draft of the 2011 Park Board Goals and Work Plan and then Gail will review it with Ric and Sharon before it comes to the Park Board for approval at the February 2nd meeting. Gail will present the Goals and Work Plan for Council approval at the February 28th meeting.

Craig motioned to adjourn the meeting, Cathy seconded, all approved. The meeting was adjourned at 5:05 p.m.

IV. Next Meeting
February 3, 2011