

# Minutes of the Veneta Park Board

## December 1, 2010

**Members Present:** Cathy Coulson-Keegan; Sharon Hobart-Hardin; Barbara Nelson; Dennis Paronto; Marie Pickett; Olivia Poncè; Daphene Sampson; Craig Soderberg, Gail Wilkie

**Others:** Ric Ingham, City Administrator and Darci Henneman, Assistant City Recorder

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Chair Gail Wilkie called the Veneta Park Board meeting to order at 4:33 p.m.

I. Public Comment: None

II. Approve Minutes for November 3, 2010

Olivia said the November 3<sup>rd</sup> minutes listed Brittany as a member of the Teen Night subcommittee which she is not. Darci will correct the minutes to remove her from the subcommittee.

Dennis approved the minutes, Olivia seconded, all approved.

III. Old Business:

a. Light Parade Subcommittee Report

Board members filled approximately half of the candy bags to hand out during the light parade. More candy is needed. Barb and Gail will finish up the bags on Friday, December 3<sup>rd</sup>. Ric will use his vehicle to take the float from the Public Works yard on East Broadway to his house (24735 Hunter) for decorating on Tuesday, December 7<sup>th</sup>. Decorating starts at 5:00 and everyone is welcome. Ric suggested the float be at the staging area on Jack Kelley Drive between 6:15 and 6:30 the night of the parade and participants should be there no later than 6:45 p.m.

There was some question as to whether or not Smokey the Bear will be riding on the float. It was confirmed that this wouldn't be safe. Ric will call Dave Lorenz with the Oregon Dept. of Forestry to confirm where Smokey will ride. Cathy will ride in the truck cab as Grandma Bunny. Ric said for safety reasons it's not good to get in and out of the truck.

Daphene will pick up donated trees from Deckers' Nursery on Friday, December 3<sup>rd</sup> for decorating the float on Tuesday. She is getting six to eight assorted potted hemlocks, arborvitaes etc. All the trees will be decorated with lights. Craig has regular lights and icicles lights and Gail will check to see if she has lights.

Gail, Daphene, Barb and Marie will dismantle the float at the Public Works Yard on East Broadway on Friday morning, December 10<sup>th</sup> at 9:00 a.m.

b. Teen Night at the Park Subcommittee Report

Dennis said the stage is available to rent from Willamalane on June 18<sup>th</sup> and the subcommittee would like to see the Park Board have a concert at the Bolton Hill Sports Complex from 6:30 to 9:30 p.m. that night. The concert would be for local bands from Elmira, Crow, Veneta, etc.

Cathy said Noise Ordinance flyers will be handed out to nearby residents prior to the concert.

Ric said the weather around mid-June is still questionable. We should ease neighbors into the idea and hold the first event during the day to get an idea of the level of complaints.

Sharon Hobart-Hardin says if the targeted audience is kids they will want to have it at night.

Dennis said there is a tremendous amount of interest so far and the subcommittee hasn't scratched the surface.

Willamalane will also provide cotton candy, snow cone and popcorn machines which are included in the rental of the stage. The concession stand at the Bolton Hill Sports Complex could be used.

Olivia said the Key Club and Honor Society said they would help run the concession stand during concerts.

Dennis said the stage equipment (speakers, acoustics, etc.) can also be rented for \$25 per event and that includes an operator. He said we need to continue getting the word out – visiting schools and provide questionnaires.

If the event is a success the subcommittee would like to see what comes of it, i.e., future concerts, battle of the bands, etc.

The subcommittee suggested Park Board members canvass the neighborhood with a quick surveys to find out what residents like and don't like. This could be done before and after the first concert.

Cathy said Oregon Country Fair (OCF) is very excited about the idea and would like to participate financially and N4RG could assist also (grant funding). She will get OCF's schedule and will submit an application in January/February and will move forward at that time.

Ric said since the City leases Bolton Hill Sports Complex to TSP primarily for youth athletics, we need to work around their schedule. City staff will approach them with the concert idea and to confirm dates. We want to make sure there is no negative impact with TSP since they maintain the fields.

#### IV. New Business

##### a. Update on Bolton Hill Sports Complex Master Plan

Initially the City Council suggested including two community members in the Bolton Hill Sports Complex subcommittee. However with three TSP members, two Park Board members and three staff members it was decided no additional volunteers for the Subcommittee would be needed.

Gail and Barb represent the Park Board in the Subcommittee and attended the first meeting. The landscape architect provided an interesting presentation and there were many good ideas. It will be exciting to see all the ideas gel together in order to move forward. The next meeting is December 10<sup>th</sup>.

##### b. Recommendation to the City Council to Relocate the Tree Lighting at the Annual Light Parade (forwarded to the May 4, 2011 agenda)

This item was postponed to the May 4<sup>th</sup> agenda to make a recommendation to the Council.

##### c. Appoint Park Board member to provide Board events to the Community Calendar

It was suggested to bring a copy of the Community Calendar to the Park Board meetings so future planned events can be scheduled around already posted events.

Sharon said all Park Board events for 2011 need to get on the Community Calendar soon.

Gail volunteered to get all Park Board events on the Community Calendar at the Library.

The 2011 Park Board goals should be presented to the City Council in April.

Craig made a motion to adjourn the Park Board meeting. Gail seconded and all approved.

The meeting was adjourned at 5:35 p.m.

#### IV. Next Meeting

January 5, 2011