

Minutes of the Veneta Park Board

September 1, 2010

Board Members Present: Sharon Hobart-Hardin; Cathy Coulson-Keegan; Barbara Nelson; Marie Pickett; Daphene Sampson; Craig Soderberg, and Gail Wilkie

Others: Ric Ingham, City Administrator; and Darci Henneman, Assistant City Recorder

Chair Gail Wilkie called the Veneta Park Board meeting to order at 4:32 p.m.

I. Public Comment: None

II. Approve Minutes:

Barb Nelson motioned to approve the August 4, 2010 minutes and Daphene Sampson seconded the motion. All approved.

Gail said Olivia Ponce` the new Student Representative could not attend today's meeting but she is very excited to be the student representative.

III. Old Business:

a. Update from Harvest Festival Subcommittee

1. Scavenger Hunt Items/Obscure Pictures

Cathy will talk with Cup of Joes to see if they are interested in having a coffee booth at the Festival. Marie brought applications for Board members to hand out to vendors who are interested in having a booth at the Harvest Festival. Daphene said she would like to get a map of the City Parks to provide for the scavenger hunt.

In response to a question from Cathy, Ric said the City would "loan out" an easel and the large City map with the City parks identified to display at the Parks Board booth.

Marie said the Farmers' Market and the Park Board will share four tables and two pop up tents.

In response to a question from Sharon, Marie said to create park awareness the subcommittee has been working on a public survey. Survey questions may include "have you attended a park; which park; what did you enjoy; what time of day do you attend the park; does it vary; why do you go to the park; what was the most outstanding park feature; what can be improved; and would you volunteer to improve a park(s) and continue to fundraise for the pool and parks". The subcommittee is hopeful the survey results will be used for future events, i.e., if the Park Board hosts an event they would know when parks are used most and which parks are most popular.

In response to a question from Gail, Ric said the survey results could be posted to the City's website or the survey itself could be posted.

After a brief discussion it was the consensus of the Board to provide the survey only during the Harvest Festival so the results can be reviewed soon after and prizes will be awarded the day of the Festival.

Sharon felt the purpose of the scavenger hunt is to provide a fun activity to get people to the parks.

Marie Pickett motioned to authorize the Park Board to allocate \$75 for this event, Barb Nelson seconded, all approved.

The subcommittee has been working on putting together a picnic basket that will be displayed at the Park Board booth and raffled off at the end of the day. Subcommittee members asked the Board for ideas on what to include in the basket. Gail will provide the basket (if she can locate it) and some University of Oregon items. Other items suggested were a football, Frisbee, dog toys, and a Fern Ridgeopoly game. Marie will collect and store basket items in the Park Board storage area at the Public Works yard.

Darci will try to locate historical information on the parks, i.e., how the parks were developed, dedicated and/or donated.

2. Park Volunteers

Marie has four customers from the Farmers' Market who have volunteered to work at the Board booth. She suggested Board members recruit others to attend the orientation and staff the booth for an hour or two. It was the consensus that volunteers would not be needed at the parks during the scavenger hunt.

Two raffle tickets for the picnic basket will be hidden at each park. The tickets will be numbered or sequenced in order to avoid someone taking all the tickets from the parks. The Board had many ideas on how to accomplish this but it was the consensus of the Board to have the subcommittee figure this out.

3. Booth

Sharon volunteered to work the Park Board booth from noon to 2 and Barb will work the booth from 10 to noon.

4. Key Club/Garden Club

Barb attended the last Garden Club meeting in which Club members indicated they would like to be more actively involved with the Park Board by planning a bulb planting event this fall, participate in Earth Day with a plant sale, and also volunteer in other ways.

Sharon, Ric and Barb will be attending the Garden Club meeting on September 11, 2010.

b. Easter Egg Hunt and Arbor Day Subcommittee Reports

Gail Wilkie motioned to move this item to the next meeting's agenda. The motion was seconded, all approved. The Easter Egg Hunt will be Saturday, April 4th at Veneta Elementary. Subcommittee members are Cathy, Gail, Dennis, Ric and Sharon.

Arbor Day will be Saturday, April 30th, location yet to be determined. Subcommittee members are Barb, Marie, Daphene and Craig.

IV. New Business

a. Teen Night at the Park

More research is needed, permits, etc. It was the consensus of the Board to move this item to next month's agenda. In the meantime, Cathy will talk to Zac.

b. Role for Park Board with Holiday Events and Functions

After a brief discussion it was the consensus of the Board to forego participation in the Holiday Bazaar at Veneta Elementary but to participate in the Light Parade on

December 9, 2010. The Park Board is part of the community and should advertise their presence. Craig volunteered to price a Park Board banner (roughly 3' or 4' x 6' or 3' or 4' x 8') to use at the Light Parade. The Board has been discussing purchasing a banner for quite some time and funds are available. A holiday subcommittee was formed consisting of Craig, Daphene, Barb and Cathy. The first meeting will be September 9, 2010, at 5:00 p.m. at the Library.

Marie and Daphene would like to make and sell reusable cloth shopping bags with the Park Board and Farmers' Market logos printed on each side. The Board members all agreed this is a good way to advertise for the Board and the Market. More information will be provided at the next meeting.

Sharon felt a member of the Garden Club should attend Board meetings as a Park Board representative to the Club. Barb volunteered to be a liaison between the two organizations. She will bring the subject up at the September 11th Garden Club meeting when they will discuss planting bulbs at the four corners intersection.

Darci located beautification project pictures of the four corners intersection and loaned them to Barb Nelson to take to the Garden Club meeting. The photo album was returned on Monday, September 13th.

V. Next Meeting

The next Park Board meeting will be October 6, 2010.