

Minutes of the Veneta Parks Board

January 6, 2010

Board Members

Present: Cathy Coulson-Keegan, Savannah Church, Barbara Nelson, Craig Soderberg and Gail Wilkie

Others: Ric Ingham, City Administrator and Darci Henneman, Assistant City Recorder

I. Public Comments

The Local Boy Scouts of America Troop 54 attended today's meeting. They were required to attend a local government meeting in order to receive a merit badge.

II. Approve Minutes for November 4, 2009

Craig Soderberg motioned to approve the minutes. Cathy Coulson Keegan seconded. All approved.

III. Old Business/Status of:

- a. Approval of Bylaws; Mission Statement; 2009/2010 Goals; and the 2009/2010 Goals & Workplan

City Recorder, Sheryl Hackett included information on the Bylaw update (December 23, 2009) concerning specific appointment dates, positions and term lengths. The Parks Board approved the Bylaws, Mission Statement, 2009/2010 Goals; and the 2009/2010 Goals & Workplan.

Ric Ingham and Brian Issa will be interviewing the two applicants for the Parks Board vacancies. One applicant has a contractual obligation with the City and Ric is reviewing that connection to determine if it's a conflict.

Craig Soderberg motioned to approve the Bylaws, Mission Statement, 2009/2010 Goals; and the 2009/2010 Goals & Workplan to be presented to the Veneta City Council for adoption at the January 23, 2010 Council meeting. Gail Wilkie seconded. All approved.

- b. Holiday Bazaar Update

Ric said the Holiday Market held at the West Lane Center ran for three consecutive weekends, however, the Pool Committee/Parks Board booth was not staffed the entire time. Three Fern Ridge Opolo games were sold but no bricks were sold.

The Holiday Bazaar held at the Veneta Elementary November 20th and 21st yielded six brick sales. Those who participated felt both events were worth the effort spent. Craig Soderberg said the Fern Ridge School Board members purchased a brick.

IV. New Business

- a. Presentation of the 2008/2009 Accomplished Goals and 2009/2010 Goals to the City Council at the next Council meeting

Gail Wilkie and Craig Soderberg volunteered to finalize the 2008/2009 Accomplished Park Board goals. Gail Wilkie will present the updated Park Board Bylaws, the 2008/2009 Accomplished Goals and the 2009/2010 Goals for City Council approval at the January 25, 2010 Council meeting.

The board members took a few minutes to talk about the 2008/2009 accomplishments. The work plan, goals, mission statement and bylaws were redefined and updated. The Board partnered with creating a garden club. The Kiwanis assisted with the Easter Egg Hunt last year. The Park Board got more involved with the skatepark event.

- b. Sub-Committee Assignments

Barbara Nelson and Craig Soderberg will be the sub-committee for the Earth Day celebration. Gail Wilkie, Cathy Coulson-Keegan and Savannah Church will be the Easter Egg Hunt subcommittee. It

was also agreed to create a Holiday Bazaar committee prior to next year's holiday season. Easter Sunday is April 4th, 2010 so the Easter Egg Hunt should be Saturday, April 3, 2010.

Ric said the R.A.R.E. intern, Kyle Roberts has submitted an application for Veneta to be a member of "Tree City USA" through the Arbor Foundation. Some criteria to become a member is to hold an Arbor Day celebration and establish a Tree Board. The Parks Board would act as a Tree Board and Arbor Day and Earth Day could be celebrated as one event. Ric suggested Kyle Roberts attend the next meeting to discuss event dates, and possibly combining the two events, and the Tree City USA application.

In response to a question from Cathy Coulson-Keegan, Darci said she would find out when the Eugene Celebration will be held and when Arbor Day is.

c. Acceptance of Parks Board Chair, Denise Hand's resignation and Reappointing a new Parks Board Chair

Denise Hand submitted her resignation on November 19, 2009. Craig Soderberg motioned to accept Denise Hand's resignation. Barbara Nelson seconded. All approved.

Cathy Coulson-Keegan nominated Gail Wilkie as the Parks Board Chair until March 31, 2012, Craig Soderberg seconded the nomination. All approved. Gail Wilkie accepted the position as Parks Board Chair.

d. Explanation of Parks Board positions and filling vacancies

Cathy Coulson-Keegan would like to volunteer for another term. Her Park Board term as well as Craig Soderberg's term will expire March 31, 2010. If interested in reapplying for their positions they were told to submit an application.

Denise Hand and Bonnie Nagle will be asked to return their Park Board notebooks.

Gail Wilkie will be reserving the bunny suit for the Easter Egg Hunt. She also spoke with a Bi-Mart representative about pricing on 4,000 plastic eggs.

In response to a question from Cathy Coulson-Keegan, Ric suggested she contact Colin Rea from the Fern Ridge community Library about providing a story telling time and a special needs area. At the last meeting the board agreed to hold the Easter Egg Hunt at the Territorial Sports Complex. More discussion is needed to decide where to have the Easter Egg hunt (TSP or the Skatepark).

There was discussion on how to incorporate the Kiwanis and the Rotary Club into assisting with the Easter Egg Hunt.

Ric said because of the City's limited resources we first should make sure we can meet the expectations to provide a special needs area at the Easter Egg Hunt. He suggested inviting the Kiwanis and the Rotary Club to a Parks Board meeting to get an idea on the extent of their assistance. Then the Rotary Club would decide whether or not to get involved. Darci will provide Cathy Coulson-Keegan with Mr. Bruce's phone number.

Gail Wilkie said the Parks Board yearly budget is \$1,500. She said she would ask Jerri Moore the balance of the checking account.

V. Next Meeting

It was the consensus of the Board to change the meeting time to 4:30 p.m. The next Parks board meeting will be February 3, 2010. The meeting adjourned at 5:30 p.m.