

# Minutes of the Veneta Parks Board

## November 4, 2009

**Board Members Present** Savannah Church, Denise Hand, Robert Hladky, Cathy Coulson-Keegan, Barbara Nelson and Craig Soderberg

**Others:** Ric Ingham, City Administrator and Darci Henneman, Assistant City Recorder

Denise Hand called the Veneta Parks Board to order at 4:00 p.m.

I. Public Comments

None

II. Approve Minutes for October 20, 2009

Craig moved to approve the minutes. Cathy seconded. All approved.

Holiday Bazaar

Denise wanted to change the order of the agenda and discuss the Holiday Bazaar first. She wanted to discuss whether or not to provide food at the bazaar and if so, what. After a thorough discussion it was agreed to sell the Fern-Opoly games for \$10 each and forego selling food unless members wanted to bring homemade goodies to sell while they are attending the table. The Pool Committee will have a separate table for selling the bricks. The Parks Board will also assist in selling bricks.

Craig and Denise agreed to set up sometime on Thursday from 3:30 to 8:00 p.m. Denise provided a sign up sheet for attending the table. Cathy agreed to make display signs for selling the Fern-Opoly games and a Parks Board vacancy sign. She will also bring table clothes. Cathy said there is a large "Parks Board" banner that could be displayed on the wall behind the table or attached to the front of the table.

The City will provide a cash box and a volunteer sign up sheet for Board members to sign in.

Denise would like to find literature to provide on Earth Day. City of Veneta volunteer forms will be provided for interest residents to apply for the Board vacancy.

III. Old Business/Status of:

a. Bylaw Update

Ric briefly reviewed a draft of the 2009 updated Parks Board Bylaws and asked if anyone had any questions.

Cathy said the Parks Board put in a lot of hours reviewing the design options for Ralph Johnson Park but there were unexpected events that precluded the City from continuing with the update to Ralph Johnson Park. She is hopeful the Parks Board can be supportive of the City.

It was agreed the Board should focus on specific projects and see them through to the finish. The Board agreed that spacing projects throughout the year and looking into participating in a summer event would be good ideas. They agreed to form individual subcommittees to work on the Easter Egg Hunt and Earth Day rather than all Board members working on both projects. The skateboard event was held in August and was a large local event. This event may be something the Board wants to get involved in.

Craig suggested having Saturday work parties to clean up individual parks to try and get residents more involved in park clean up.

Ric will direct staff to locate the volunteer sign up sheet monthly activities of the Board.

Cathy will contact Edie Moro, President of the Garden Club to work on the Easter Egg Hunt. In response to a question from Cathy, Ric said the Parks Board doesn't need Council approval to request supplies. However, it's a good idea to keep them informed.

In response to a question from Savannah, Darci Henneman confirmed her email address.

In response to a question from Robert, Ric suggested if members wanted to plant small areas within the Park system to go through staff as a Board and not individually.

Cathy suggested the Mission Statement and the Goals should be approved prior to the Holiday Bazaar so they can be included in the Parks Board applications provided at the bazaar.

It was the consensus of the Board to report to the City Council every February (rather than in April) so the Board will have all of March and April to plan for the Easter Egg Hunt and Earth Day celebrations.

- b. Mission Statement & Goals
  - (1) Review and Adopt Mission Statement
  - (2) Review second draft of 2009/2010 Goals
  - (3) Review first draft of 2009/2010 Goals & Workplan

It was the consensus of the Board to approve the Parks Board Mission Statement, Bylaws, Powers & Duties, 2009/2010 Goals and the 2009/2010 Goals and Work Plan at the December 2, 2009 meeting. The Board will concentrate efforts on number 6 of the Powers and Duties.

#### IV. New Business

- a. Present the 2008/2009 Accomplished Goals and 2009/2010 Goals  
Denise will be presenting the accomplishments to the Council at the November 9 meeting.
- b. Discuss moving Easter Egg Hunt to Territorial Park due to construction of the swimming pool.

It was the consensus of the Board to move the Easter Egg Hunt to the Territorial Sports Complex. Staff will confirm with TSP representatives that the fields are available.

It was the consensus of the Board to allow Cathy to look into having a springtime storytelling area and a special needs area at the Easter Egg Hunt. Robert suggested Cathy talk to Colin Rea at the library for creating a story time area at the Easter Egg Hunt.

Ric said the Board is free to work on any ideas they may have but a consensus of the Board is needed for approval to move forward on specific projects.

Barbara felt too much time is spent discussing ideas. The Bylaws should be approved and then sub-committees created so they can focus their attention on specific projects to be brought to a full Board for approval or suggestions.

- c. Acceptance of Parks Board member, Bonnie Nagle's resignation. Bonnie Nagle's resignation was accepted. The Board directed staff to publish the Parks Board vacancy in the West Lane News.

Savannah will be working on finding a high school representative to replace her this spring since she is graduating from high school. She will be looking at recruiting a sophomore.

Ric said the swimming pool will be completed in June 2010. At this point neither the Pool Committee nor the Parks Board has stepped up to host a grand opening. This may be something the Parks Board would like to take on as an early summer project.

V. Next Meeting

The next Parks Board meeting will at 4:00 p.m. on December 2, 2009.

The Parks Board adjourned at 5:15 p.m.