

Veneta Parks Board
Minutes, March 7, 2007
4:30 P.M.
Veneta City Hall

Board Members in Attendance: Cathy Coulson-Keegan, Gail Wilkie, Robert Hladky and Lee Taylor-Loewe.

Honorary Member: Ruth Germaine

Council Member: Sharon Hobart-Hardin

Community Services Director: Margaret Boutell

R.A.R.E. Intern: Taunya Jones

I. Public Comment

None

II. New Business

None

III. Approval of minutes from February 7, 2007

Gail thought it would be helpful to have the term expirations for members on the contact list at the end of the minutes. All agree. All present were in favor of approving minutes.

IV. Reports from Subcommittees

A. Ralph Johnson Park

Parks Board members met at Ralph Johnson Park last Saturday. After walking around the site we picked out about five trees and several shrubs that we would like removed. There was a question as to whether the parking spaces on the south side are in the park boundaries. (Before this meeting we found out that they are not.) We had an idea about asking a local man named Pony Gilbert, who has a portable mill and promotes the idea of urban forest recycling, to use our felled trees to construct benches for the park. We also wanted to take out all the boxwoods. Margaret would like to relocate them to the water plant but doesn't want them taken out until actual renovation of the park is underway.

1. During the last Urban Renewal Agency Meeting the Parks Board presented a request for funds to hire professional landscape planners for bids for Ralph Johnson Park. (Lee passed around copies of the request that was presented to the Urban Renew Agency.) Margaret handed out a "scope of work" draft for us to approve. All present approved the scope of work with the addition of having electrical and lighting included under the construction section of the draft.

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B. Fundraising

Craig Soderberg, who is working on the fundraising, was not present.

C: Easter Egg Hunt

Logan Loftus presented his update for the Easter Egg Hunt:

He has found a company that is willing to make a banner to hang across Luther Lane to advertise the Egg Hunt. He asked what information we wanted to have on it. After further discussion it was decided to hang it across the railroad track crossing on Territorial. The idea being that we only want to advertise the event to local residents. We need to contact ODOT for permission. The banner is only an option if the company will donate it.

Logan's father, Tim, is making a perpetual donor thank you board that can be used every year. He asked for our help with the wording.

Logan has gotten a thousand dollars contributed so far. Cathy brought \$20 from a donor.

Volunteers: Logan's Scout troop, Key Club, N4RG, Parks Board members.
We are reserving the community center March 31st to stuff the eggs from 12:30-2:30.
Ruth mentioned that the eggs for each age category have to be stuffed differently. Some supervision will be needed. Margaret will find out if we can store the stuffed eggs at the community center until the day of the event.

Logan is working on the signs for the corners at Broadway, on Territorial by Nina's and farther south at Territorial. He is also working on signs for the designated age group areas at City Park.

Digital photos will be offered and will be mailed to buyers.

Advertising: West Lane News and flyers distributed to schools and hung up in public areas. Mention was also made of using the reader boards at the Fire Station and the Fern Ridge Library.

Gold prize and silver prize for each age category. Categories as follows: 1 year old and 2-4, 5-7, 8-10, 11-12.

We decided to have weekly sub committee meeting. First meeting to be held next Wednesday, March 14th, 6:00 at Cathy's house.

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D. SOLV Project for Earth Day April 21st.

Taunya gave us report:

The event is being called The 1st Annual Veneta Volunteer Day and BBQ. Lee passed around a draft of the flyer.

Projects:

1. Territorial Park- Plant trees along west edge
2. Four Corners – Finish barking and weeding on SW corner – N4RG
3. Ralph Johnston - Clean up and pruning (Use as overflow project)
4. TSP field – self directed by TSP staff.

We have seedling fir trees to plant and to give out as a thank you to volunteers. We are also hoping to have a BBQ. Taunya will be asking the Kiwanis to host the BBQ.

This is a kickoff to develop a volunteer base. We will hand out brochures with more information on how to become a regular volunteer beyond the day's event.

Margaret thought that we could pot the trees ahead of time and have Jeneca Jones, the West Lane News editor, take pictures. She's hoping the visuals will entice readers to come to our event.

Other Business

Ruth Germaine is receiving a distinguish service award for her participation on the Parks Board. The Distinguished Service Awards are at Crow High School March 15th at 6:30. Even though her tenure as a parks board member is up, we asked her to participate anytime she would like.

Margaret suggested that we put budget, goals, reports on activities to the council and elections on the next agenda.

Cathy showed us a rough draft she had designed for the Wings and Wine poster.

Meeting adjourned. 6:15 P.M.
Minutes taken by Lee Taylor-Loewe

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Contact Information

			<u>Term Ends</u>
<u>Chair</u>			
Gail Wilkie	935-5615	newbyg@earthlink.net	2009
<u>Vice Chair</u>			
Robert Hladky	935-2737		2010
<u>Secretary</u>			
Judy Colvard	935-3311	judycolvard@hotmail.com	2009
<u>Board Members:</u>			
Cathy Coulson-Keegan	935-9596	cathy@earthsteps.com	2010
Craig Soderberg	935-5427	lbs@att.net	2010
Lee Taylor-Loewe	935-8846	leejay2003@hotmail.com	2010
<u>Honorary Member</u>			
Ruth Germaine	935-6352	n7pko@yahoo.com or RuJoge@Gmail.com	
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<u>City Council Liaison</u>			
Sharon Hobart-Hardin	935-8252	sharonhh@cmc.net	
<u>Public Services Director</u>			
Margaret Boutell	935-2191	mboutell@ci.veneta.or.us	
<u>City Administrator</u>			
Ric Ingham	935-2191	ringham@ci.veneta.or.us	