

Minutes of the Veneta City Council

December 15, 2014

Present: Sandra Larson, Thomas Cotter, Victoria Hedenstrom, Thomas Laing, Brittany Boothe

Others: Ric Ingham, City Administrator; Kay Bork, Community Services Director; Shauna Hartz, Finance Director; Kyle Schauer, Public Works Director; Darci Henneman, Assistant City Recorder, Carolyn Connelly, Legal Counsel; Link Smith, Andrew Kilmer, Pat Coy, and Joan Mariner, Fern Ridge Review

1. CALL TO ORDER

Mayor Sandra Larson called the Veneta City Council to order at 7:03 p.m.

2. PUBLIC COMMENT

Link Smith, 25275 Jake St., Veneta, OR

Mr. Smith addressed the Council about basketball hoops and the letter he received from the City regarding the same. He said he has had several conversations with Ingham about the subject and he felt the City went about this the wrong way. He said the door hangers should have included background information about basketball hoops in the right-of-way. He said as a community he felt the City can do better. He said his hoop is always active and it's nice to have it out and ready for his kids to use. He suggested the City issue permits for basketball hoops and should educate hoop owners. He said he understands the City's position about hoops when it comes to leaf pick and the right-of-way but he felt the City should have offered residents other options rather than just placing a notice on doors.

Andrew Kilmer, 25294 Jake St., Veneta, OR

Mr. Kilmer echoes a lot of what Mr. Smith said. He said he coaches a lot of youth sports and when kids are engaged in a positive activity they're not active in negative behavior. He said he and Mr. Smith live in the same neighborhood and it's a tight group of families that spend time together. He said he would much rather see kids spend time dunking a basketball in the driveway instead of playing on an Xbox and he felt something needs to be in place so kids can play outside. He is also in favor of a permit system.

Joan Mariner, 25712 Cochran Ct., Veneta, OR

Ms. Mariner said she is interested in E. Bolton sewer Local Improvement District (LID). She said she lives outside Veneta City limits and she is on a well. She said septic tanks can leak and threaten water supplies. She said she understands the City needs to pass on the cost of an LID to residents but if the interest rate is low and the fees are prorated over 10 years it is manageable. She thanked the Council for going through this process.

Pay Coy, 24753 Hunter Rd., Veneta, OR

Mr. Coy said he is here tonight as the president of Mid Lane Cares to talk to the Council about the letter he submitted requesting that the Council waive the water/sewer usage bill for the Fern Ridge Service Center (FRSC) for one year. He thanked the Council for waiving last year's monthly water/sewer usage. He said they are still working on securing their financial base as much as possible and waiving the fees would really help them out.

Mayor Larson commented on how the activities at the Service Center have increased.

Mr. Coy said the Service Center now has three foot care nurses providing services to residents. He said his involvement with the Center has allowed him to be more sensitive to the needs of residents.

3. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the consent as presented. Thomas Laing seconded motion.

VOTE: Thomas Laing, aye; Thomas Cotter, aye; Sandra Larson, aye; Victoria Hedenstrom, aye; Brittany Boothe, aye.

The consent agenda as approved included Minutes for October 29, 2014 Joint Meeting of Planning Commission & City Council, Minutes for November 10, 2014 City Council, Minutes for November 19, 2014 Joint Meeting of Planning Commission & City Council, Accounts Payable: Checks for Approval – Paid through December 8, 2014, Civic Calendar for January, 2015, Public Works Activity Report for November, 2014.

4. COUNCIL BUSINESS AND REPORTS

a. Business

- (1) Lane County Sheriff's Office (LCSO) Activity Report
Sgt. Halvorson could not attend tonight's meeting.
- (2) Budget Committee Appointments
Mayor Larson asked if there were any objections to appointing the three applicants to the Budget Committee, if not, she is appointing Calvin Kenney, James Skinner, and Keith Weiss to the vacant positions on the Veneta Budget Committee.
- (3) Request from Long Tom Watershed Council to Waive Community Center Rental Fee

MOTION: Thomas Cotter made a motion to approve waiving the Community Center rental fee for January 27, 2015 for the Long Tom Watershed Council. Brittany Boothe seconded motion which passed with a vote of 5-0.

- (4) Request from Mid-Lane Cares to Waive Water/Sewer Fees for One Year

In response to a question from Thomas Cotter, Hartz said the Council approved waiving the water/sewer fees for 2014.

In response to a question from Mayor Larson, Hartz said from July 2013 to June 2014 the Service Center water/sewer bills totaled \$4,363 which averages out to \$364 per month. She said there are two meters; one for the building and one for irrigation which is only billed when there's usage on the meter. She said both meters are billed at the commercial rate and the base charges for the building is \$82.83 per month. The irrigation meter base charges are \$35.57 per month (when it's used).

Ingham said the construction budget covered the water/sewer expense from July to September. He said the last waiver was granted in September 2013 so if the Council approved waiving the fees again, it would be retroactive back to September 2014.

In response to a question from Mayor Larson, Hartz said the fees are waived but the City still pays the bill – just like the City pays for water at all of its other buildings. She said it's an expense to the building and is recorded as such. She said the Service Center water/sewer bills are charged to the West Broadway Development fund.

In response to a question from Victoria Hedenstrom, Hartz said the balance of that fund is approximately \$59,000.

MOTION: Thomas Cotter made a motion to approve waiving the cost of the water/sewer accounts for Mid Lane Cares from October 2014 to September 2015. Thomas Laing seconded the motion which passed with a vote of 5-0.

- (5) Request from Lane County for Support to Place Vehicle Registration Fee on May 2015 Ballot

Mayor Larson said at the City Council Work Session on December 8th Lane County made a presentation on the Vehicle Registration Fee and at the end of that meeting three Councilors agreed to support Lane County in placing the item on the May 2015 ballot. She asked Councilors if they had any questions.

Victoria Hedenstrom said she worked through her questions.

MOTION: Thomas Cotter made a motion to support the placement of the Vehicle Registration Fee on the May 2015 Ballot. Thomas Laing seconded the motion which passed with a vote of 5-0.

b. Councilor/Committee Liaison Reports

Thomas Laing said Pat Coy is stepping down as the Chair of Mid Lane Cares and Dennis Paronto will be stepping into that position. He said grant funds and proceeds from the Benefit by the Glass event are coming in.

Thomas Cotter said he will be attending the December 18th LCOG meeting.

Victoria Hedenstrom said topics discussed at the previous Chamber Board meeting included working through the details of the Wineries without Walls and Sollevato Vineyard partnership. She said the Tree Lighting was successful but a little wet. There were some concerns that the event may have outgrown its current location and the possibility of relocating the event to the Park and Ride near Our Daily Bread Restaurant was discussed. She said the Board also talked about the poor PA system. She said more than 39 floats participated in the Light Parade. The Chamber renewed its building lease and the HVAC system had to be replaced. Also discussed was changing up the Chamber luncheons; some would include speakers and others would be focused on providing opportunities for community networking. She said Dave D'Avanzo is no longer on the Oakridge Chamber Board so he will be able to devote more time to the Fern Ridge Chamber. She said Lane County Commissioner Jay Bozievich spoke to the Chamber about the proposed vehicle registration fee. She said the next Chamber luncheon is Wednesday, March 11, 2015 at Our Daily Bread.

Mayor Larson said the School Board voted to reject the offer from West Lane Tech to rent a portion of Central Elementary which leaves West Lane Tech still looking for a home.

In response to a question from Victoria Hedenstrom, Mayor Larson said the School Board is concerned about the cost to bring Central Elementary to a usable condition as well as possible unforeseen expenses that may come up. She said Art Inc. had a very nice Christmas program and the Historical Advisory Committee received a grant from the Lane County Cultural Coalition (LCCC) for installation of the first historical panel at the Applegate Pioneer Museum. Mayor Larson said the VFW awarded the "Teacher of the Year" award to three teachers at Veneta Elementary who organized the civics unit for the second grade classes. She said the civics unit included, field trips to the Applegate Museum, Fern Ridge Library and City Hall. She said the Fern Ridge Library provided a grant to be used to transport Elmira Elementary students to Veneta for next year's field trips. Mayor Larson said Cooper and Tucker Barnes received the Voice of Democracy Audio Essay Award.

5. STAFF REPORTS

a. PUBLIC HEARING – To Determine Dangerous Building and Abatement (Continuation)

(1) Mayor Larson opened the Public Hearing at 7:10 p.m.

(2) Staff Report

Bork said in October the City Council postponed this public hearing until tonight to allow the owner to gather more information. Bork said she spoke with the building owner who is not here tonight. Bork said the public hearing is intended to gather information and for the Council to direct staff to do one of two things; determine whether or not the building located at 24988 West Broadway is dangerous or if the building should be torn down. She said the Council can give the owner a specific time frame to make the building safe or require the building be torn down not less than 10 days from today's date.

In response to a question from Mayor Larson, Bork said the missing foundation, leaking roof and the building slant may not be the only issues that need to be addressed to make the building safe.

(3) Questions from Council

Ingham said the discussions are still ongoing but he's not sure if Ms. Keys' potential buyer has made an offer or if they are even interested in the buildings.

Bork said there are two motions for Council's considerations; making the building safe or demolishing the building.

In response to a question from Thomas Laing, Ingham said the first step is for the Council to decide whether or not it's a dangerous building and from there we can move forward.

In response to a question from Thomas Cotter, Ms. Connelly said the Council could order the owner to complete certain actions, and if they don't comply, the City can demolish the building and then assess the costs back to the owner.

Ingham said once the building is declared dangerous, staff will provide the Council with the abatement process in January.

Bork said she will ask the building official to give a more specific recommendation.

In response to a question from Victoria Hedenstrom, Ingham said the owner didn't specify where she was going. He said her preference is to sell the building because she doesn't have any direct interest in developing it or fixing it. He said she would rather not have the expense to demolish it. He said it may be that the land is worth more without the structure.

(4) Public Comment
None

(5) Deliberation & Decision
None

(6) Mayor Larson closed the Public Hearing at 7:40 p.m.

MOTION: Thomas Cotter made a motion to declare the structure at 24988 West Broadway a dangerous building. Thomas Laing seconded the motion which passed with a vote of 5-0.

b. Finance Director.....Shauna Hartz

(1) Consideration of Re-financing Offer (and options) on 2001 Sewer Assessments

Hartz provided the Council with information about two property owners with outstanding assessments (liens) on their property for the 2001 Sewer Connection Project. She said in 2000-2001 the City took on the project of connecting 53 existing homes to the City's sewer system. She said all but four paid off the assessment within the time frame so they didn't pay any interest and two of the four paid off their assessments in 2007 and 2008 respectively. She said the remaining two properties still have outstanding liens at the current interest rate of 10%. She said one property owner made the first annual payment only and interest has accrued since. The second property owner made payments sporadically but has recently made payments consistently. She said both agreements have expired. Hartz provided the Council with three options to address the two assessments. Staff's recommendation is to offer a refinancing package to the two property owners with outstanding assessments.

In response to a question from Thomas Cotter, Hartz said when the properties are sold the liens will be paid.

Thomas Cotter said he is concerned about the fairness to those who paid off their assessments in good faith and he felt it is unfair to now offer refinancing options to those that didn't. He said eventually the property will be sold and we would get all our funds. He said he appreciated the work Hartz has done on this but he's not ready to make a change. He said he doesn't feel it's in the best interest of the City to offer refinancing options.

In response to questions from Mayor Larson, Hartz said interest rates are much lower now. She said she has not contacted the residents.

In response to a question from Thomas Cotter, Ms. Connelly said if the liens are recorded as LID assessments then the City is in first position to be paid when the property is sold.

Victoria Hedenstrom suggested the City offer to refinance the original assessment plus the total accrued interest at a lower interest rate.

Thomas Cotter is concerned about the precedence offering a refinancing package would set. He said the property owner that hasn't made any payments hasn't come to the City requesting assistance.

In response to a question from Mayor Larson, Hartz said she is hesitant to make contact with the property owners until or unless she has clear direction from the Council on what she is authorized to offer.

In response to questions from Thomas Cotter, Hartz said if the property owners don't pay, she would propose the interest rate be reset to 8% and that language would be included in any new document the property owner would sign. She said we could charge 8% on the E. Bolton assessments. She said Bolton Hill property owners were charged 8% interest for the sewer assessments and sidewalk liens were at 10% interest.

Brittany Boothe said she feels torn. She said she understands how difficult it is to pay bills when the money isn't there but she also sees Councilor Cotter's point about fairness. She said she's not sure reaching out to the property owners would even affect her opinion. She said she's leaning toward not changing the terms but that may not be the right decision because it's just going to get worse.

Ingham said Hartz wanted to bring this to the Council's attention because there are staffing costs every year. He said this is still a debt owed to the City of Veneta.

Thomas Laing said one property owner hasn't made any effort and the other has. He suggested contacting the property owners to determine what their intentions would be if the City allowed them to refinance the amount owed at a lower interest rate.

Thomas Cotter said we shouldn't lower the interest rate on an existing LID. He said he has no issue with offering a lower interest rate on a new LID but not for an LID that is already established.

Mayor Larson said she is more persuaded by practicality and asked Council members to think about this and continue the discussion later.

After a thorough discussion, it was the consensus of the Council to table the discussion for now and leave things as they are.

c. Community Development Director..... Kay Bork

(1) Update Status of Transportation SDC Reduction

Bork provided an update to the Council. She said there was some question on whether we needed to notify builders on the interested parties list. She said we are required to provide a 90 day notice to those parties, which has been done. She said currently there was only one party on the list and once that notification period has passed, staff will bring this matter back to the Council in March 2015.

In response to a question from Mayor Larson, Bork said the list changes over time. She said some want to remain on the list, others want to be removed so staff does an outreach periodically to see who wants to remain on the interested parties list.

d. City Administrator..... Ric Ingham

(1) E. Bolton Rd. Sewer Improvement Project

Ingham provided a recap of the earlier Council Work Sessions on this project. He said staff is asking for Council direction to get the sewer main built on E. Bolton. He said in 2009 the project costs were \$213,900 which is outdated and was a very low estimate. He said the \$350,000 figure just covers the engineer's estimate but after its bid, it could come in less than that. He said hopefully Branch Engineering was being conservative but it may come in higher. He said an LID process would take three to five months before we could ask an engineer to provide bids for the 2015 construction season, if we were to put this off, we likely will be looking at the 2016 construction season.

Thomas Cotter said he's all for moving forward with the E. Bolton project but deciding on what option to take is difficult.

Mayor Larson said even if we do an LID we can charge a percentage of the cost. She said she sees liens as double sided – liens provide security for the City but are not always good for a property owner.

Ingham said the City has done a dozen sewer projects and we're always going to be faced with tough decisions when it comes to assessing costs.

Victoria Hedenstrom said she is leaning toward the Zone of Benefit, (ZB) because we could write our own rules; the City can say when it expires and write the timeline within which to collect the fees.

In response to a question from Brittany Boothe, Ingham said in 2006 the City's ordinance based assessments on the linear footage along the roadway and we realized that was unfair

to property owners that had large lots running parallel to E. Bolton so the Council approved the assessment process to be based on how many hook ups each resident would have if they were to develop. He said in 2006 and 2009 the Council decided to hold off doing the E. Bolton Rd. sewer project because of the hardship it would create for property owners.

In response to a question from Mayor Larson, Ms. Connelly said the existing City code states property owners must connect within 12 months but the Council has waived that in the past. She said a ZB gives the City more flexibility and it can be modified. She said once the ZB is formed it is not considered a lien, the property owner pays only when the house is connected.

Ingham said under a ZB developable lots would only be required to pay to connect the house and would pay for potential connections if and when development happens. He said with an LID the property owners would be required to pay for all connections; the house and any potential development even if the property owner doesn't plan on developing the property.

Ms. Connelly said many cities have a ZB ordinance which allows for cities to be the applicants but usually ZB are utilized by developers.

In response to a question from Victoria Hedenstrom, Hartz said property taxes do not go into the sewer fund.

Thomas Laing said we need to be fair and the ZB has more flexibility.

In response to a question from Victoria Hedenstrom, Ingham said staff doesn't really have a recommendation but wanted to provide the Council with all the options available to address the E. Bolton Sewer Project.

Ms. Connelly said the ZB ordinance needs to be in place and in the code. She suggested staff could provide a draft ordinance highlighting the various terms the Council would like to see. She said more details could be added to the ordinance in the future.

Thomas Cotter said LIDs are supported by the State but ZBs are not.

Ms. Connelly said taking the steps to draft a ZB ordinance does not require the City use it. She said it's a great tool for future developers to utilize and she suggested adopting a ZB ordinance for future development.

Mayor Larson suggested directing Ms. Connelly to draft a ZB regardless of whether the City uses it for this sewer project.

In response to a question from Mayor Larson, Ingham said both scenarios could be put to the property owners, but a ZB doesn't have specific parameters.

Thomas Laing said we should be setting a precedence so all future infill projects follow a standard process.

Bork said whichever process we follow, we still need a full engineer's report. She said the Council could also direct the City Engineer to create the methodology which is also needed for both options. She said we're still moving forward as we continue to gather information.

The Council had a general agreement that the improvements need to be done and directed staff to initiate the City Engineer prepare a report.

In response to a question from Mayor Larson, Ms. Connelly said the next step, regardless of what type of assessment process the City uses for the E. Bolton LID, is to prepare the engineering report. She said that doesn't obligate the City to go with either option. She said we would still be acting under the City's LID code provisions.

In response to a question from Brittany Boothe, Mayor Larson said the benefits to the City of using a ZB include less staff time and construction would begin sooner.

Schauer asked if it would be feasible to use the 2009 engineer's report and methodology but it was determined that a new report and methodology should be completed.

MOTION: Thomas Cotter made a motion to direct the City Engineer to prepare an Engineering Report for E. Bolton Rd. Sewer Project pursuant to Veneta Municipal Code 3.10.020.

In response to a question from Victoria Hedenstrom, Ingham said staff really doesn't have a recommended method to use for the E. Bolton sewer project but just wanted to provide the Council with all of the available options.

In response to a question from Brittany Boothe, Bork said the difference between an LID and a ZB is the timeline of each option. She said an LID timeline is longer which pushes construction further out and a ZB timeline is much shorter which means construction can start sooner.

Hartz said it may mean starting the project in the 2015 construction season verses the 2016 construction season.

Ms. Connelly said an LID requires we provide a remonstrance period which adds to the timeline but we don't have to go through that process with a ZB. She said LIDs are state governed and have mandated timelines. She said the adoption process for a ZB is a relatively easy process. She said it's basically down to policy issues that separate LIDs and ZBs. She said LIDs are preferred as far as benefits to the City. She said the City chose twice in the past to listen to residents and be responsive. She said if the City Council chose to use the ZB process for the E. Bolton Rd. sewer project it may be a way to show that the City wants to lessen the financial impact to residents.

MOTION: Thomas Laing seconded the motion which passed with a vote of 5-0.

In response to a question from Thomas Laing, Schauer said a ball park cost to overlay E. Bolton Rd. would be about \$100,000.

(2) Staffing Options for Law Enforcement Contract

Ingham said in November, the Council directed discussions take place between Ingham, Mayor Larson, Council President Cotter, and Sgt. Halvorson about Sgt. Halvorson increasing his hours from a 1/3 FTE to a 1/2 FTE. He said his memo outlines the increase in cost but before the City made any obligations to increasing Sgt. Halvorson's time, we need to hear from the City of Creswell if they could or would support this. Ingham said he set a meeting for Wednesday, December 17th to meet with the City of Creswell to determine if this is feasible. Staff has felt we've been very aggressive over the last three years on our policing activities. He said it's been difficult to provide clear direction to deputies when we only have a 1/3 time sergeant. Staff is asking Mayor Larson and Council President Cotter to also attend the meeting with the City of Creswell. He said from there this issue will be brought to the Council in January along with additional financial information provided by

Hartz. He asked for a general consensus from the Council if this is something we should explore.

In response to a question from Thomas Cotter, Hartz said the 2014/15 budget includes \$816,000 for our public safety contract with Lane County Sheriff's Office. She said it likely will be less than that. She said she doesn't have 2013/14 but 2012/13 budget was \$720,000 then it went to \$724,000 for the same contract.

In response to questions from Victoria Hedenstrom, Ingham said the City of Creswell has released a contract to complete an evaluation on what it would cost to convert from their contract to a police department. He said Veneta City Council has never directed staff to secure the services of a consultant. He said Creswell has several things built into their contract that Portland State University (PSU) has been hired to review. One element is to review the 2008 report that provided actual start-up and annual operating costs. He said the start-up cost was about \$1,000,000 and the annual operating cost was \$200,000 to \$300,000 more than their annual contract with LCSO. He said a class at PSU is working to update several elements of that conversion.

Thomas Cotter said the City and Council explored the costs of a police department when Jan Wellman was the City Administrator.

Hartz said from her personal experience funding our own police department would be very expensive.

Victoria Hedenstrom suggested the City provide residents with a cost comparison of our current public safety contract with Lane County Sheriff's Office (LCSO) and what the same coverage would cost if we were to fund our own police department.

Thomas Cotter said we would still need to contract with LCSO to provide coverage while we're developing our own police service.

In response to a question from Thomas Laing, Ingham said LCSO will have the funding in 2015 to provide 24 hour coverage/seven days a week but they're still trying to hire deputies to provide that coverage.

In response to questions from Victoria Hedenstrom, Ingham suggested we could ask to review the City of Creswell's 2006-07 report and then ask a consultant what it would cost to update the report for Veneta. He said eventually we will have to do an RFP and go through the procurement process. He said when he meets with City of Creswell he will ask whether or not PSU could modify the report or wait until Creswell's report is complete and extrapolate the information to modify it to the City of Veneta. He said the 2014-15 budget doesn't include any analytical work. He said there may be some contingency in the Law Enforcement Fund.

In response to a question from Ingham, Hartz said the Law Enforcement contingency appropriation is \$5,000.

After a thorough discussion, it was the consensus of the Council to direct staff to move forward with the staffing options with the City of Creswell.

(3) Fiber to Veneta Business Park Grant Award Letter

Ingham said the City received \$20,000 from the Regional Fiber Consortium to develop a fiber optic connection to the Veneta Industrial Park but we are still short \$5,000. He said he is working with Commissioners Bozievich and Stewart to see if Lane County could

participate. He said there's no way to scale back the \$36,000 project costs but we may see a lower cost in EPUD's engineer's report which includes replacing the Jeans Rd. poles that will carry the line.

(4) Regional Committee Obligations

Ingham provided a print out of his commitments for the 2015 regional activities. He said many of the agencies asked for his commitment. He said after January 2015, he will follow this outline and continue to represent the City until given further direction from the Council.

(5) Questions from Councilors

In response to a question from Victoria Hedenstrom, Ingham said staff needs Council direction to address basketball hoops in any public right-of-way which includes streets and sidewalks.

In response to a question from Thomas Laing, Ingham said the issue with garbage cans, recreational vehicles, illegally parked cars, and basketball hoops in the public right-of-way has been addressed in the City's newsletter. He said 46 door hangers were delivered to homes with basketball hoops located in our public right-of-way.

Brittany Boothe said she appreciated the public comments made tonight however, there are folks in her neighborhood who use wheelchairs, parents with strollers, and children that depend on the sidewalks to be clear.

Ingham said when the hoops are left out year round they become an obstacle and leaves build up because the street sweeper can't get around them.

Thomas Cotter said it's also a safety issue for emergency vehicles.

In response to a question from Mayor Larson, Schauer said it is illegal to have anything in a public right-of-way. He said sidewalks are intended for pedestrian travel and nothing else.

Mayor Larson said the basketball hoops are manufactured to be portable but placing the hoops in the street means children end up playing in the street.

Ingham said staff can outreach to other cities to see how they handle objects in public right-of-ways.

In response to a question from Thomas Laing, Schauer said the contract with the street sweeper requires the truck clean one day a week but does not include a specific day or time the streets are swept.

Mayor Larson suggested staff create a friendlier flyer stating the safety hazards basketball hoops create when they are placed in the public right-of-way which includes sidewalks and streets.

In response to a question from Brittany Boothe, Ingham said about 2/3rd of the basketball hoops were in the street.

In response to a question from Victoria Hedenstrom, Ingham said Teresa continues to work with the property management company on the arson house on Trek Dr. He said the Council could direct staff to initiate the blighted property process which includes setting a public hearing date and publishing the hearing in the Fern Ridge Review.

Ingham said the Council would need to direct staff to contract with the building inspector to determine if the arson house on Trek Dr. is a dangerous building.

After a thorough discussion it was the consensus of the Council to direct staff to look into initiating the blighted property process for the arson house on Trek Dr.

6. OTHER

Ingham asked the Council for further direction with regard to basketball hoops and how to address Mr. Smith's and Mr. Kilmer's comments and community communication.

Brittany Boothe said she felt we should expect people to abide by the code for all the reasons listed but she doesn't think requiring a permit is needed or that will it deter residents from placing hoops in the street. She suggested if staff delivers door hangers again, it should include an informative letter.

Ingham said since the door hangers were sent, many hoops have been moved back out into the street. He said staff can send a letter that better explains the need for the hoops not to be in the street.

Brittany Boothe said she isn't suggesting citations be issued but if we're going through this process, we should make sure that residents know this is a serious matter mainly because of the potential hazard hoops in public right-of-ways create for residents.

Mayor Larson said we should make a concentrated effort to provide residents with more information.

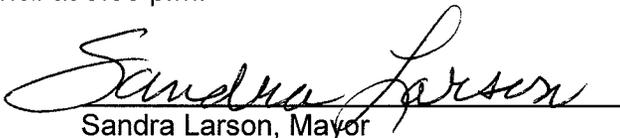
Thomas Cotter suggested after the third notice goes out and the hoops are still in the street, some kind of citation should be issued.

After a thorough discussion, it was the consensus of the Council to direct staff to pursue more communication with residents about basketball hoops being placed in public right-of-ways.

Schauer said the paving assessment was done but he does not expect the full assessment report until late January. He said so far he is pleased with the level of the work that has been done.

7. ADJOURN

Mayor Larson adjourned the Veneta City Council at 9:58 p.m.


Sandra Larson, Mayor

ATTEST:


Darci Henneman, Assistant City Recorder
(Minutes prepared by DHenneman)