

**AGENDA**  
**VENETA CITY COUNCIL**  
**MONDAY, JUNE 9, 2014 – 7:00 P.M.**  
Veneta Administrative Center, 88184 8th Street, Veneta, Oregon

- 7:00 **1. JOINT MEETING OF THE URBAN RENEWAL AGENCY BUDGET COMMITTEE AND AGENCY BOARD**  
a. Approval of May 20, 2014 Urban Renewal Agency Budget Committee Meeting Minutes (pg. 5)
- Adjourn Joint Meeting and call to order City Council Meeting
- 2. JOINT MEETING OF THE BUDGET COMMITTEE AND CITY COUNCIL**  
a. Approval of May 20, 2014 Budget Committee Meeting Minutes (pg. 6)
- Adjourn Joint Meeting and call to order  
Joint Meeting of the Urban Renewal Agency Budget Committee and the Agency Board
- 7:10 **3. CALL TO ORDER**
- 4. IF I WERE MAYOR CONTEST WINNERS**
- 7:10 **5. PROPOSED USES OF STATE SHARED REVENUE**  
a. **PUBLIC HEARING** – Proposed Uses of State Shared Revenue  
1) Open Hearing  
2) Staff Report (pgs. 7-8)  
3) Questions from Committee  
4) Public Comment  
5) Committee Deliberation  
6) Close Hearing
- 7:40 **6. APPROVED BUDGET FOR FISCAL YEAR 2014-15**  
a. **PUBLIC HEARING** – Approved Budget for Fiscal Year 2014-15  
1) Open Hearing  
2) Staff Report (pgs. 19-22)  
3) Questions from Committee  
4) Public Comment  
5) Committee Deliberation  
6) Close Hearing
- 7:45 **7. PUBLIC COMMENT** - Maximum time 20 minutes. Speakers will be limited to 3 minutes each. The Council will not engage in any discussion or make any decisions based on public comment at this time; however, they may take comments under advisement for discussion and action at a future Council meeting.
- 8. CONSENT AGENDA**  
a. Minutes for May 12, 2014 (pgs. 23-34)  
b. Minutes for May 20, 2014 (pgs. 35-40)  
c. Accounts Paid through May 27, 2014 (pgs. 41-45)  
d. Account Payable through June 3, 2014 (pgs. 47-48)  
e. Public Works Activity Report for May, 2014 (pgs. 59-60)
- 7:50 **9. COUNCIL BUSINESS AND REPORTS**  
a. Business  
b. Councilor/Committee Liaison Reports

8:10 10. STAFF REPORTS

- a. Finance Director.....Shauna Hartz
  - (1) Adoption of Budget and Critical Components for Fiscal Year 2014-15
    - i. Agenda Item Summary for Resolution Nos. 1145, 1146, 1147, and 1150
    - ii. **RESOLUTION No. 1145** – A RESOLUTION ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2014-2015; SPECIFYING APPROPRIATIONS; IMPOSING TAXES; AND CATEGORIZING TAXES IMPOSED (pgs. 63-64)
    - iii. **RESOLUTION No. 1146** – A RESOLUTION CERTIFYING THAT THE CITY PROVIDES FOUR OR MORE MUNICIPAL SERVICES (pg. 65)
    - iv. **RESOLUTION No. 1147** – A RESOLUTION DECLARING THE CITY’S ELECTION TO RECEIVE STATE SHARED REVENUES (pg. 67)
    - v. **RESOLUTION No. 1150** – A RESOLUTION MODIFYING THE PURPOSE OF THE FUND ENTITLED “RESERVE-GOVERNMENTAL” (pg. 69)
  - (2) Proposed Storm Water Drainage Fee Increase
    - i. Agenda Item Summary (pgs. 71-74)
    - ii. Public Comment
    - iii. **RESOLUTION No. 1151** – A RESOLUTION ESTABLISHING STORMWATER DRAINAGE FEES FOR THE CITY OF VENETA AND REPEALING RESOLUTION NO. 1111 (pgs. 75-76)
  - (3) Appropriation Transfers for Fiscal Year 2013-14
    - i. Agenda Item Summary (pgs. 77-80)
    - ii. **RESOLUTION No. 1148** – A RESOLUTION TRANSFERRING APPROPRIATIONS FOR THE 2013-14 FISCAL YEAR (pgs. 81-82)

- b. Community Development Director.....Kay Bork
  - (1) Business Registration Amendment
    - i. **ORDINANCE No. 512** – AN ORDINANCE AMENDING CHAPTER 5.05, BUSINESS REGISTRATION, OF THE VENETA MUNICIPAL CODE, for second reading and final enactment. (pgs. 83-84)
  - (2) Adoption of a Resolution Adding a Renewable Energy Permit and Fee to the City’s Building Permit Fee Schedule
    - i. Agenda Item Summary (pg. 85)
    - ii. Public Comment
    - iii. **RESOLUTION No. 1152** – A RESOLUTION ADOPTING RENEWABLE ENERGY PERMIT FEE FOR THE CITY OF VENETA AND AMENDING ATTACHMENT A OF RESOLUTION NO. 1105 (pgs. 87-94)

8:30

- c. Management Analyst.....Katie Babits
  - (1) Revision of Classification and Compensation Schedule of Regular Employees of the City of Veneta for FY2014-2015
    - i. Agenda Item Summary (pg. 95)
    - ii. **RESOLUTION No. 1149** – A RESOLUTION ADOPTING THE CLASSIFICATION AND COMPENSATION FOR REGULAR EMPLOYEES OF THE CITY OF VENETA FOR FISCAL YEAR 2014-15 FISCAL (pgs. 97-98)
  - (2) Revisions to the City of Veneta Employee Handbook and the Veneta Community Pool Employee Manual
    - i. Agenda Item Summary (pgs. 99-100)
    - ii. **RESOLUTION No. 1153** – A RESOLUTION TO AMEND SECTION 6.90 OF THE EMPLOYIYEE HANDBOOK OF THE CITY OF VENETA AND REPEAL RESOLUTIONS NO. 1114 AND NO. 1135 (pgs. 101-142)
    - iii. **RESOLUTION No. 1154** – A RESOLUTION ADOPTING THE VENETA COMMUNITY POOL EMPLOYEE MANUAL AND REPEALING RESOLUTION NO. 1061 (pgs. 143-167)

- d. Public Works Director.....Kyle Schauer
  - (1) Community Pool Update

- e. City Administrator.....Ric Ingham
  - (1) Adoption of Ordinance No. 513 Renewal of Emerald People’s Utility District (EPUD) Franchise Agreement
    - i. Agency Item Summary (pg. 169)
    - ii. **ORDINANCE NO. 513** – AN ORDINANCE GRANTING TO EMERALD PEOPLE’S UTILITY DISTRICT, HEREIN REFERRED TO AS “GRANTEE”, THE RIGHT AND PRIVILEGE TO SUPPLY ELECTRICITY AND ELECTRICAL SERVICE AND TO PLACE, ERECT, LAY, MAINTAIN AND OPERATE IN, UPON, OVER AND UNDER THE STREETS, ALLEYS, AVENUES, THOROUGHFARES, AND PUBLIC HIGHWAYS, PLACES AND GROUNDS WITHIN THE CITY OF VENETA, POLES, ELECTRIC LIGHTS, POWER LINES AND OTHER APPLIANCES AND CONDUCTORS FOR ELECTRICAL SERVICE PURPOSES; AND REPEALING ORDINANCE NO. 447 (pgs. 171-175)
  - (2) Branding Presentation
  - (3) Questions from Councilors

9:00 **11. OTHER**

9:10 **12. ADJOURN**

Times are approximate. This meeting will be digitally recorded. (A) - indicates an attachment. Location is wheelchair accessible (WCA). Communication interpreter, including American Sign Language (ASL) interpretation, is available if notice is given at least 48 hours prior to the start of the meeting. Contact the Assistant City Recorder, Darci Henneman, via phone (541) 935-2191, Email dhenneman@ci.veneta.or.us, or TTY Telecommunications Relay Service 1-800-735-1232.

To access City Council meeting materials please go to <http://www.ci.veneta.or.us/meetings.cfm>

**PUBLIC HEARINGS** - Please observe the following rules.

**WRITTEN TESTIMONY:**

Written comments received seven (7) days prior to the meeting have been incorporated in the staff report. All comments, including those received up until the meeting, are presented to the Planning Commission members to be considered in their decision.

**ORAL TESTIMONY:**

If you wish to testify with regard to a matter which has been set for **Public Hearing** please observe the following rules:

1. **State your name and address.**
2. **Indicate if you are in favor of or opposed to the proposal.**
3. **Limit your testimony to three (3) minutes. Testimony must be specific to the issue**

**at hand. Keep your comments brief and to the point.**

The City Council considers all public comments, staff reports, and City ordinances in arriving at a final decision. **Staff reports are available for review at Veneta City Hall - 88184 8th Street - Veneta, Oregon.**