

Minutes of the Veneta City Council

October 28, 2013

resent: Sandra Larson, Thomas Cotter, Brittany Boothe, Thomas Laing, and Victoria Hedenstrom

Others: Ric Ingham, City Administrator; Kay Bork, Community Development Director; Shauna Hartz, Finance Director; Kyle Schauer, Public Works Director; Chris Workman, City Recorder/Human Resources and Risk Management Administrator; Darci Henneman, Assistant City Recorder; and Sgt. Doug Osborne, LCSO

1. CALL TO ORDER

Mayor Larson called the City Council to order at 7:05 p.m.

2. PUBLIC COMMENT

None

3. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the consent agenda as presented.
Thomas Laing seconded the motion.

Vote: Thomas Laing, aye; Thomas Cotter, aye; Sandra Larson, aye; Victoria Hedenstrom, aye; Brittany Boothe, aye.

The consent agenda as approved included Minutes for September 23, 2013, Accounts Paid through October 15, 2013, Accounts Payable through October 22, 2013, Civic Calendar for November 2013, and 3rd Quarter Code Enforcement Report.

Mayor Larson commented that all of the high grass complaints listed on the code enforcement report were resolved. She said Teresa did a good job.

Thomas Cotter said all but one lost animal was found.

Victoria Hedenstrom said she incorrectly stated at the September 23, 2013 meeting that the Fern Ridge Chamber of Commerce won the Chili cook-off at the Harvest. She clarified that Curves won first place.

4. COUNCIL BUSINESS AND REPORTS

a. Business

(1) Lane County Sheriff's Office Activity Report

Sgt. Osborne said he is still working with Lane County data entry to extract information so that he can provide the Council with a monthly activity report. He said things have been pretty quiet. Sgt. Osborne said further investigation into the vandalism at the Service Center and Dari Mart store led investigators to perpetrators of other vandalism throughout town. He said vandalism to the Kingdom Hall sign had been done by nine youth ages 13 to 17. He said one young girl responsible for tagging some buildings was found to have some of the Kingdom Hall letters in her possession. However, since August not much has been happening. He said charges will not be brought against the two responsible for the May 2013 tire slashing and trash burning.

Sgt. Osborne said deputies have been aggressively monitoring the abandoned homes with regular patrols including foot patrols. He said many of the vacant homes are checked monthly by bank representatives. He said this has drastically reduced squatters. One house on 6th

(4) Community Center Rental Fee Waiver Request from Veterans of Foreign Wars (VFW) Post 9448

Ingham said the applicant completed the application form and is currently using the facility.

In response to a question from Mayor Larson, Ingham said the VFW did not pay the rental fee for using the facility in October.

MOTION: Thomas Cotter made a motion to waive the Community Center rental fee for Veterans of Foreign Wars Post 9448 for one year. Thomas Laing seconded the motion.

In response to a question from Victoria Hedenstrom, Ingham said when we have a long term commitment to a non-profit and another person requests the use of the facility for the same time, Ann explains that the facility has been obligated for that date so another date would need to be selected if they still want to rent the facility.

Mayor Larson said on occasion the non-profits will make other arrangements to accommodate other renters.

Thomas Laing said the SANTA group is supposed to meet on the same night so the VFW will meet at City Hall.

In response to a question from Brittany Boothe, Ingham said the Council has approved several long term fee waiver requests from non-profits.

Mayor Larson said because we don't have a lot of public meeting facilities, she felt it is important to accommodate community groups.

VOTE: Motion passed with a vote of 5-0.

b. Councilor/Committee Liaison Reports

Thomas Laing attended the last Mid Lane Cares meeting. He said they're still busy getting ready to open the Senior Center. He said work is also being done on creating a Rural Medical Outreach program intake form. After working up their funding needs for the next three years, they came up with a \$45,000.

Mayor Larson said the school district's new website is up and running.

Victoria Hedenstrom said the Chamber discussed the OLCC violation and what options they have to address it. They will go with the 30 day suspension, rather than pay the \$4900 fine or purchase an ID scanner and pay a \$1300 fine. The Board talked about the holiday bazar and upcoming elections - ballots for a new Chamber President and Treasurer need to be submitted to Siuslaw Bank (the Chamber selection Committee) by Friday, November 1st. She said the Light Parade Committee met on October 23rd. She said the Tree lighting will be on Black Friday and Junction City's Light parade is Friday, December 13th, Harrisburg's is Saturday, December 14th, and Veneta's will be Thursday, December 12th. The Chamber Board will meet December 10th and the Chamber luncheon will be December 11th.

Victoria Hedenstrom said we have an amazing City and staff.

5. STAFF REPORTS

- a. City Recorder/HR & RM Administrator.....Chris Workman
(1) 2013 Pool Season Recap

Workman reviewed the 2013 pool reop report including expenses, revenues and special events. Comparisons with previous pool seasons were provided where applicable.

In response to a question from Thomas Laing, Workman said winter expenses are minimal. He said Chris Meddings in the Public Works Department focuses a lot of his work on the pool. He said Meddings shuts down the water flow intermittently and uses the solar panels to get the pool warmer before the heaters are turned on. He said one of the phone lines is also cancelled during the off season to keep costs down.

Ingham said the pool only generates revenue for two and a half months.

Schauer said electrical costs are significant. He said we still need to keep the water recirculating during the off months and, as Workman said, Meddings turns the circulating pumps off intermittently and continues to monitor the chlorine levels so the water doesn't become stagnant.

In response to a question from Victoria Hedenstrom, Schauer said the pool cannot be drained even partially because that's what happened to the previous pool. In that instance, the pool was partially drained to do some repairs and after two or three days of heavy rain one end of the pool was lifted out of the ground. Schauer said also we need to keep the water moving so it doesn't freeze.

In response to a question from Mayor Larson, Ingham said the school district sees enrollment increase every year so there's a greater percentage of in-City users.

Workman said it may not be that out-of-City numbers are decreasing but rather in-City numbers are increasing. Workman said Stacy is a great asset to the City and because she works at Elmira High School, she's a great first boss and mentor for pool employees. He said she really does contribute much more than the numbers will show this year. Workman said it makes sense that Schauer is taking over as her supervisor along with the supervision of the facility.

Thomas Cotter said the special events are an excellent idea. He felt a weekly teen night may bring in more kids. He thanked Workman for the report.

In response to a question from Victoria Hedenstrom, Workman said the vending machine can be restocked daily and will likely serve our needs just fine.

In response to a question from Victoria Hedenstrom, Ingham said we would likely not see any concessions paying for itself and generally the food sold is not that nutritious.

Workman said the vending machine is stocked with healthy alternatives but they usually are the last to sell.

In response to a question from Brittany Boothe, Workman said the pool schedule continues to get tweaked to accommodate group swim lessons and adult lap swims at the same time. He said the schedule has stayed pretty much the same for the last two years except for the

Ingham said major infrastructure improvements like a kiddie pool would be an annual expense of \$50,000 to \$100,000. He said it may increase user numbers but will likely bring in a minor amount of revenue. He said when we went out for the pool bond and conducted a community survey, the original drawing included a kiddie pool and spa for seniors but the funds just weren't there to include those items in the original plan. He said it may be appropriate to have them on the radar screen but it's not likely it will have a huge impact on revenue.

Mayor Larson suggested looking into providing tennis courts.

- b. Public Works Director..... Kyle Schauer
 - (1) Granting Easement Agreement to Paul Furnari

Schauer said the City received a request from the Furnari brothers to grant a utility easement through City property on East Hunter Ave. Recently the City required the Furnari brothers to connect to a City sewer line located 20 ft. beneath Hunter Ave. The most recent sewer connection extension expired September 30, 2013. They countered by stating they would like to connect to an existing sewer line that serves the Veneta Alliance Church rather than connecting to the City's line. Connecting to the church's line would require crossing City property. The Public Works Dept. doesn't see a problem with that connection as long as the Furnari brothers obtain the required easements. Schauer said it's been on staff's radar for many years to get them hooked up to City sewer lines. The Furnari brothers would be solely responsible for construction and maintenance of the sewer line contained within the easement.

In response to questions from Thomas Cotter, Schauer said originally the Furnari brothers wanted to develop the property but it fell through. He said that plan called for a stub line to feed the developed lots. He said that this proposed sewer line would not support any future development for the Furnari brothers, only the existing house. The existing line will support future development of the church facilities as currently planned.

In response to a question from Thomas Laing, Schauer said the City's inspector, the Building Department, would inspect the installation and connection of the sewer line.

In response to a question from Victoria Hedenstrom, Schauer said as part of the agreement between the church and the Furnari brothers, any problems or issues that arise from that agreement would be worked out between those two parties and would not affect the City or require any action against or from the City.

In response to a question from Mayor Larson, Schauer said the church's sewer line lies seven ft. beneath Hunter Rd. and the City's sewer line is 20 ft. beneath Hunter. Rd.

Schauer said legal counsel reviewed the easement agreement after packets were prepared. He said based on that review, the agreement will likely be updated. Staff is requesting Council's approval once the document has been reviewed and finalized by legal counsel.

In response to a question from Victoria Hedenstrom, Schauer said public works doesn't see an issue with the sewer line crossing over the water pipeline which is common in the industry.

MOTION: Thomas Cotter made a motion to authorize staff to enter into an easement agreement with the Furnari brothers for the construction of the sewer line

agreement with Charter Communications. He said the original agreement was signed in 2001 for the microwave dish located at the Dogwood Lane water tank. Ingham said the rates are consistent with the market range for similar sites. Staff is requesting Council members approve the Fifth Amendment to the site agreement.

MOTION: Thomas Cotter made a motion authorizing the City Administrator to sign the Fifth Amendment to Communications Site Agreement with Charter Communications on behalf of the City. Thomas Laing seconded the motion which passed with a vote of 5-0.

In response to a question from Mayor Larson, Ingham said the tower at the Public Works yard on E. Broadway is owned by SBA Communications but a number of carriers hang dishes on that tower. He said the City leases sites to three telecommunications providers; Verizon Wireless on Bolton Hill, SBA Communications at the Public Works yard, and Charter Communications on Dogwood Lane.

In response to a question from Mayor Larson, Ingham said the Verizon lease was signed about three years ago which brings in about \$1500 per month. He said we hear that they would like to buy the location.

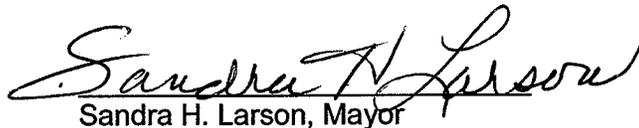
(3) Questions from Councilors

Ingham thanked the Council for participating in the pipeline dedication and he commended Mayor Larson on a job well done. He said staff has heard nothing but wonderful comments from community members and partners. He said the tours were very well done and the pipeline is a great success for the community.

Mayor Larson said Kip did a great job with the kids on the tour.

6. **OTHER**
None

7. **ADJOURN**
Mayor Larson adjourned the Veneta City Council at 8:49 p.m.



Sandra H. Larson, Mayor

ATTEST:



Darci Henneman, Assistant City Recorder
(Minutes prepared by DHenneman)