

Minutes of the Veneta City Council

May 14, 2012

Present: Mayor Sharon Hobart, Brittany Boothe, Thomas Cotter, Marion Esty, and Sandra Larson

Others: Ric Ingham, City Administrator; Shauna Hartz, Finance Director; Brian Issa, Community Services Director; Darci Henneman, Assistant City Recorder; Milo Meecham, Lane Council of Governments, and Michelle Ossowski, Fern Ridge Review

Mayor Hobart called the Veneta City Council to order at 7:00 p.m.

1. PUBLIC COMMENT

2. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the consent agenda as presented. Marion Esty seconded the motion.

Vote: Marion Esty, aye; Thomas Cotter, aye; Mayor Hobart, aye; Sandra Larson, aye; and Brittany Boothe, aye.

The consent agenda as approved included Minutes for April 23, 2012, Accounts Paid through May 1, 2012, and the Public Works Activities Report for April 2012.

The following agenda item was moved to the beginning of the meeting in order to have the Council approve Resolution 1082 prior to Mayor Hobart making the Park Board appointments:

- (1) **Resolution No. 1082** – A RESOLUTION ADOPTING PARK BOARD BYLAWS AND REPEALING RESOLUTION 1036

Ric said the two vacancies on the Park Board have been advertised for several months. Just in the last few weeks, two applications were submitted. Mayor Hobart and Park Board Chair Barbara Nelson interviewed Cal Beach and Penny Lacky and believe both would make great additions to the Park Board. Both applicants live outside Veneta City limits and only one of the vacancies is for a non-resident position. Currently, the Park Board bylaws allow for two non-resident positions (Marie Pickett currently holds one of the non-resident positions). Therefore, Mayor Hobart recommended the Bylaws be amended as follows:

- 1) to allow for three non-resident positions,
- 2) to include the student representatives as positions 8 and 9,
- 3) to allow the students representative positions to live outside City limits; and
- 4) to change the quorum from four members to five members with four members constituting a majority vote. The Park Board reviewed the amended bylaws at its May 2nd meeting and recommended the changes be brought to the City Council for approval.

Brittany Boothe said Mr. Beach and Ms. Lacky both attended the May 2nd Park Board meeting and they seemed excited to be appointed.

Sandra Larson said she noticed both applicants live in Veneta but not within the City limits.

MOTION: Thomas Cotter made a motion to adopt Resolution No. 1082. Marion Esty seconded the motion which passed with a vote of 5-0.

3. DEPARTMENT REPORTS

a. FROM MAYOR/COUNCILORS

(1) Appointment of New Park Board Members (Positions 6 & 7)

Mayor Hobart said she and Park Board Chair Barbara Nelson interviewed Cal Beach and Penny Lacky for the two open positions on the Park Board. She said Mr. Beach had been in the service industry for several years which included businesses in the Veneta area. Mr. Beach has many business connections. She said Ms. Lacky is very organized and would be a great asset to the Board. She said both of the applicants live outside Veneta City limits but currently there is only one non-resident opening on the Park Board.

She is very excited to nominate both of them to the Park Board.

MOTION: Thomas Cotter made a motion to approve Mayor Hobart's appointment of Cal Beach and Penny Lacky to the Veneta Park Board. Sandra Larson seconded the motion which passed with a vote of 5-0.

b. COUNCIL/COMMITTEE LIAISONS

Mayor Hobart said the Lane Council of Governments (LCOG) Board met in Veneta which had the largest turn out of a Board meeting. Brenda Wilson was named as LCOG's new Executive Director. She was formerly the Intergovernmental Relations Manager at the City of Eugene. Mayor Hobart said many exciting new things are happening at LCOG and Ms. Wilson is well qualified and will do a fantastic job as LCOG's new Executive Director. Mayor Hobart said the Saturday, May 10th Wings & Wine Festival was well attended and the weather was wonderful. The birding events were held in the morning around the reservoir and a highlight of the day was seeing the white pelicans.

Sandra Larson said the school board is struggling with its budget. Five positions will not be filled next year. She said Noti residents are still negotiating with the school district to lease Noti Elementary as a community center. The Noti group will present a final proposal to the School Board on May 21st.

Brittany Boothe said much of May's Park Board meeting was devoted to recapping the Easter Egg Hunt and the Earth Day Celebration at Veneta Elementary. Both events were extremely successful and Veneta Elementary representatives were very excited about this year's event and would like to include the entire school next year.

4. STAFF REPORTS

a. Finance Director.....Shauna Hartz

(1) **Resolution No. 1088** – A RESOLUTION CERTIFYING THE CITY PROVIDES FOUR OR MORE MUNICIPAL SERVICES

Shauna said in order for City's in Oregon to receive a portion of state cigarette, Highway, and liquor tax, City's must maintain eligibility by passing a resolution certifying four or more municipal services are provided to its residents. Resolution 1088 will meet those requirements. Shauna said Resolution 1089 declares that the City elects to receive the state shared revenue. Two public hearings also need to be conducted.

In response to a question from Mayor Hobart, Shauna said these resolutions are brought to the Council for approval annually.

MOTION: Thomas Cotter made a motion to approve Resolution No. 1088. Marion Esty seconded the motion which passed with a vote of 5-0.

- (2) **Resolution No. 1089** – A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE SHARED REVENUES

MOTION: Thomas Cotter made a motion to approve Resolution No. 1089. Marion Esty seconded the motion which passed with a vote of 5-0.

- b. Community Services Director..... Brian Issa
(1) Hunter Sewer Connections Follow-Up

Brian provided an update on the sewer connections on Hunter Rd. Since the last Council update, one of the three residents completed the connection process. At that time the Council directed staff to enter into an Irrevocable Sewer Extension Agreement with each property owner. To date, both property owners have signed the Agreements which are in the process of being recorded with Lane County Deeds and Records. The property owners have one year to complete the connection process.

In response to a question from Mayor Hobart, Brian said if they are not connected to City sewer after one year, the cost for the City to complete the connection process will need to be included in the next budget.

- (2) **Ordinance 504** – AN ORDINANCE AMENDING ORDINANCE 416, ADOPTING THE VENETA COMPREHENSIVE PLAN, AND REPEALING AND REPLACING VENETA'S PUBLIC FACILITY PLAN. For Second Reading by Title Only and Final Enactment.

MOTION: Thomas Cotter made a motion to adopt Ordinance 504 amending Ordinance 416, adopting the Veneta Comprehensive Plan and repealing and replacing Veneta's Public Facility Plan for second reading by title only and final enactment. Marion Esty seconded the motion which passed with a vote of 5-0.

Ordinance 504 was read into the record for second reading by title only and for final enactment.

- (3) Oregon Parks & Recreation Grant Update

Brian said the City's grant application was rejected for a few reasons. One reason was the Lease Agreement with Territorial Sports Program (TSP) which grants TSP exclusive use of the property. The City originally acquired the TSP site partly with an Oregon Parks & Recreation Department (OPRD) grant which required that grant funds cannot be used for land acquisitions that "grants exclusive use" to a specific entity and land must be made available to the public. Brian said the grant administrator told him the lease agreement will need to be reworded. He said staff will work with Oregon Parks & Recreation and he is talking with Sterling Pew and Tommy Laing at TSP.

In response to a question from Mayor Hobart, Brian said in order to accept grant funds, a recipient is required to hold and operate the site for 25 years. But when the City turned the site over to TSP we lost control of the property according to OPRD. He said the lease was written in 2008, the year after we acquired the site.

Ric said prior to the City acquiring the property TSP had an exclusive use of the property from the Department of Forestry. Staff continued with that exclusive use to TSP in return for TSP managing and maintaining the property. He said suitable language needs to be inserted into the lease agreement.

Brian said it could be as simple as changing "exclusive" to "priority". He said it's not something we have to address immediately but Oregon Parks & Recreation mentioned this as one of the reasons why the City's application was rejected.

In response to a question from Sandra Larson, Brian said another reason the City's application was rejected was due to the mix of on-the-ground project funding verses engineering.

c. City Administrator.....Ric Ingham

- (2) **Ordinance No. 505** – AN ORDINANCE GRANTING TO LANE COUNCIL OF GOVERNMENTS A NON-EXCLUSIVE FRANCHISE AND RIGHT TO CONSTRUCT, OPERATE AND MAINTAIN A FIBER-BASED SERVICE FACILITY; TO OCCUPY CITY RIGHTS-OF-WAY; AND TO PROVIDE FIBER-BASED SERVICES IN THE CITY OF VENETA, OREGON. For First Reading by Title Only.

Ric said this agreement closely resembles the franchise agreements the City has with LS Networks and Comspan. He believes this is the next step to get the City closer to delivering fiber optics to City residents. Ric introduced Milo Meecham, Program Manager at Lane County of Governments (LCOG).

Milo Meecham said LCOG is taking the next step from what LS Networks and other fiber optic companies have done by providing connectivity to specific anchor buildings in Veneta. He said fiber strains continue to be installed so when the fiber is leased it will be more widely available. This is a big step toward getting advanced broadband to the City of Veneta.

In response to questions from Mayor Hobart, Mr. Meecham said any revenues generated from the fiber optic line will be minimal – perhaps \$100 to \$200 annually just from the anchoring institutions. He said if we get someone in that would sell service to other businesses and develop service to residents, then revenue would increase. Currently, the focus is on the anchoring institutions. LCOG would like to keep the cost as low as possible by charging a small rent to the provider so the charges passed to the City are minimal. There won't be a lot of revenue unless the provider gets a lot more customers. The Request for Proposal (RFP) went out to potential providers for Veneta, Junction City, Coburg, and Creswell earlier today. A provider should be selected by late June/early July. Construction should start late July/early August, so LCOG should be providing service by the fall. Fiber line still needs to be installed from Eugene to the LS Network hub at the Public Works yard on E. Broadway. Service should be available by winter 2012.

In response to a question from Thomas Cotter, Mr. Meecham said the anchor sites are City Hall, Veneta Elementary, the Post Office, Lane County Fire District No. 1, Fern Ridge Library, the Department of Forestry, and two medical offices. LCOG will provide the anchors with fiber optics to the building and some assistance with interior wiring. The provider will offer to sell them service. Depending on the cost of construction, LCOG may provide some communications equipment in city hall, i.e. a router and switch at a cost of \$500 to \$1000. The first step will be to get the fiber line into Veneta. The RFP was set up to include a City representative in the selection process. Ric will represent the City in the selection process.

MOTION: Thomas Cotter made a motion to adopted Ordinance No. 505 an Ordinance granting to Lane Council of Governments, a Non-Exclusive Franchise and

Right to Construct, Operate and Maintain a Fiber-Based Service Facility; to Occupy City Rights-of-Way; and to Provide Fiber-Based Services in the City of Veneta, Oregon. For first reading by title only. Brittany Boothe seconded the motion which passed with a vote of 5-0.

Ordinance 505 was read into the record for first reading by title only.

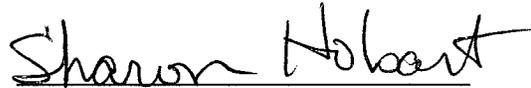
5. OTHER

Ric provided Council members with a map of a truck route Knife River Construction will use for about a week to haul rock to rebuild the railroad line. The rock will be stockpiled at the end of 5th St. for approximately one month. Ric said the required meeting on the proposed Enterprise Zone with the taxing districts will be Friday, May 18th but he's not sure who will be in attendance. Also, the required public hearing on the Enterprise Zone will be held at the May 29th Council meeting prior to submitting the application on June 8th.

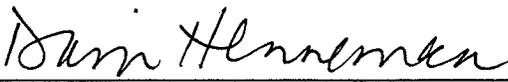
Shauna said the final budget meeting will be Thursday, May 17th at 6:00 p.m.

6. ADJOURN

Mayor Hobart adjourned the Veneta City Council at 7:43 p.m.


Sharon Hobart, Mayor

ATTEST:


Darci Henneman, Assistant City Recorder
(minutes prepared by Henneman)