

Minutes of the Veneta City Council

November 22, 2010

Present: Mayor Sharon Hobart-Hardin, T. J. Brooker, Darrell Carman, and Sandra Larson

Absent: Marion Esty

Others: Ric Ingham, City Administrator; Shauna Hartz, Finance Director; Sheryl Hackett, City Recorder; Brian Issa, Community Services Director; Darci Henneman, Assistant City Recorder; Sgt. Douglas Osborne, Junie Gangle, and Joan Mariner

Mayor Hobart-Hardin called the Veneta City Council to order at 7:01 p.m.

1. PUBLIC COMMENT

None

2. CONSENT AGENDA

MOTION: Sandra Larson made a motion to approve the consent agenda as presented. T. J. Brooker seconded the motion which passed with a vote of 4-0.

Vote: Darrell Carman, aye; Mayor Hobart-Hardin, aye; Sandra Larson, aye; and T. J. Brooker, aye.

The consent agenda as approved included Minutes for October 25, 2010; Accounts Payable through November 16, 2010 and the Civic Calendar for December, 2010.

3. DEPARTMENT REPORTS

a. FROM MAYOR/COUNCILORS

(1) Law Enforcement Activities Report

Sgt. Osborne introduced Deputy Ann Olson. She has been with the Lane County Sheriff's office for 12 years. She is replacing Deputy Brian Smith.

Sgt. Osborne explained that he did not have a report this month because he is working with the Lane County Sheriff's staff to provide the Council with a three year crime rate analysis.

In response to a question from Mayor Hobart-Hardin, Sgt. Osborne said if the Council would like just statistics for the contract area, he will provide that. Currently he provides the Council with monthly reports that include all calls inside and outside City limits.

He said the light parade meetings have been very productive and his traffic team consists of the Explorer Scouts and reserve and retired deputies.

b. COUNCIL/COMMITTEE LIAISONS

Mayor Hobart-Hardin attended the Mayor's Meeting in Lowell a few weeks ago. Regional issues were discussed as well as the long awaited adoption by the Lane County Board of Commissioners of the Lane Area Commission on Transportation (LACT) bylaws. Now the bylaws will go to the Oregon Commission on Transportation for approval and hopefully the LACT will get started in January.

Sandra Larson said she missed the last school board meeting. The District is not sure what the next step is since the bond measure did not pass.

4. STAFF REPORTS

a. CITY RECORDER.....SHERYL HACKETT

- (1) Proclamation Declaring Election of Candidates
Sheryl received the election results from Lane County this afternoon. Thomas Cotter was the only person who filed for election for one of the two open Council positions. He received 935 votes. The write in candidate with the most votes was Brittany Boothe with 27 votes. Sheryl will send acceptance letters to both candidates.

- (2) **ORDINANCE 499** – AN ORDINANCE AMENDING THE VENETA COMPREHENSIVE PLAN MAP AS AMENDED BY ORDINANCE 416, SECTION 2, AMENDED BY ORDINANCE 491, SECTION 11 AND THE VENETA ZONING MAP AS ADOPTED BY THE VENETA LAND DEVELOPMENT ORDINANCE 494, ARTICLE 3, SECTION 3.04. First reading by title only. Second reading by title only and for final enactment.

Ordinance 499 came before the Council at the November 8th meeting but it included some minor errors and the maps were not attached. After the Council packets went out, Brian added some language that doesn't change the Ordinance in any substantial way. It refers to the buildable lands inventory. Ordinance 499 is before the Council by emergency because of the delays in getting the ordinance to the Council and the property owner has the property up for sale.

MOTION: Darrell Carman made a motion to approve Ordinance 499 for first reading by title only. T. J. Brooker seconded the motion which passed with a vote of 4-0.

Ordinance 499 was read into the record for first reading by title only.

MOTION: Sandra Larson made a motion to approve Ordinance 499 for second reading by title only and for final enactment. T.J. Brooker seconded the motion which passed with a vote of 4-0.

Ordinance 499 was read into the record for second reading by title only and final enactment.

b. COMMUNITY SERVICES DIRECTOR.....BRIAN ISSA

- (1) Water Pipeline Fiscal Policy Decisions

The intent of the memo is to update the Council on key policy decisions related to a proposed water transmission pipeline by requesting the Council to approve four key issues for the project. They are as follows: 1) The tentative; 2) The use of Urban Renewal funds; 3) Design and engineering funding; and 4) EWEB financing.

In order to move forward with the financial analysis being conducted by FCS the City must choose what percentage of the debt service will be budgeted to be recovered from future growth through SDCs. Don Ganer of FCS provided the Council with two different scenarios when he presented his initial findings. To cover the potential range of recovery rates, Don used both a 33% recovery rate, and a 100% recover rate (either 33% or 100% of the debt service would be paid back by future SDC revenues). To further refine the financial information, the Council needs to settle on an assumption that they believe will most closely reflect reality. In the meantime staff

would like FCS to run the model using a 50% SDC recovery rate as we refine the financial picture from this point forward. The process for implementing the new SDC rate will take approximately one year.

The estimated cost for design/engineering is approximately one million dollars. These funds would likely come from an inter-fund loan and would be repaid as USDA RD funds are drawn down. Staff is proposing a 50% recovery scenario and is requesting the Council provide staff with direction on each of the above financial assumptions for use in updating the rate analysis.

Brian said the economic climate may provide significant savings in the bidding process for design, engineering, and construction.

Mayor Hobart-Hardin suggested the SDC rate taking effect closer to 2014 would give the City more time to inform and educate affected residents.

In response to a question from Sandra Larson, Brian said water exploration planned for 20 years would also increase the SDC rate but would be a gradual expense. The pipeline project is all front loaded costs for the City, it will be built then we pay for it.

Shauna said it's realistic to use what we have in the water fund.

After a thorough discussion it was the consensus of the Council to move forward with the 50% recovery rate scenario; the updated analysis using 1.1 million dollars of Urban Renewal funds; and two loans from EWEB. One would be a principle and interest loan at a low interest rate amortized over a period of time. The second loan for the over capacity stretch of pipeline would be a 20 year interest only loan.

(2) Council Meeting Schedule for Pipeline Deliberation

Ric said the Eugene City Council is meeting on December 13th and one item on the agenda is the validation process for the Water Pipeline Project. The Veneta City Council is also scheduled to meet that night. Staff suggested postponing the Veneta City Council meeting until December 20th.

A Town Hall meeting will be held on January 18th and a Public Hearing will be held on January 25th. Both of the meetings will be held at the Lane County Fire District No. 1. Ric would like to get started on presentations for the December 13th meeting in Eugene.

In response to questions from Darrell Carman, Ric said staff is hoping to provide tentative rate analysis figures to the Council at the December 20th meeting then additional information will be provided at the January 18th Town Hall meeting. He said if the Council decided not to follow the proposed timeline the project would be set back four or more months.

Mayor Hobart-Hardin said that's a Council decision but first we need to get the information out and educate residents and then we lay out the numbers in the public meetings.

c. CITY ADMINISTRATOR.....RIC INGHAM

(1) Warming Center Agreement

Junie Gangle provided a revised Warming Center agreement along with other documents, i.e., operational guidelines, shelter schedule, intake form, health policy

procedures (if someone comes in ill), guest agreement (code of conduct), a mobilization check list, and the facility checklist.

Approximately 17 volunteers are needed for three shifts. The maximum number of overnight guests the fire marshal will allow is 35 per night. This figure does not include volunteers. As of tonight's meeting she received 28 volunteer applications. She would like to have a minimum of 35 volunteers before she schedules the first orientation. She will hold a second if more volunteers come forward. She would like to complete the process and have the Warming Center ready by December 6th or 7th.

In response to previously asked questions by the Council, Ms. Gangle said large animal crates with blankets and bowls will be provided for pets. A 20' cable with a lock will be used to lock all bicycles together. All baggage and personal items will be checked in and kept behind the registration table.

Background checks are not done on adults. If a family comes in it's the responsibility of the parents to keep an eye on their own kids. Families are referred to First Faith Family Center at St. Vincent DePaul when possible, if not, a family area would be provided.

In response to a question from T.J. Brooker, Ms. Gangle said the decision to deny someone from the Warming Center will be based on their behavior (loud or obnoxious, the smell of alcohol, or signs of intoxication).

In response to a question from Sandra Larson, Ms. Gangle said each church would be responsible for specific things, i.e., coffee, sandwiches. All food will be portable. Dinner and breakfast will be provided with breakfast being on the go and the Center closing at 9:00 a.m.

In response to a question from Mayor Hobart-Hardin, Ms. Gangle said she would be the lead but she would also like to have an assistant to shadow her for extra help.

St. Catherines will be used as a back up site for people who have reserved the Community Center.

In response to a question from T. J. Brooker, Ms. Gangle said an over flow site will not be provided.

Ric said we have yet to inform the City's insurance company of the Warming Center. Approval of the Warming Center will be revisited if it increases the City's insurance premium by a substantial amount.

Darrell Carman felt Warming Centers should be provided by churches and not a government agency. Ms. Gangle felt using a public facility as the Warmer Center rather than a church would draw more community involvement.

Joan Mariner said some people won't go to a church but the community center offers a safe place that everyone feels comfortable.

Mayor Hobart-Hardin said this is a pilot project and there will be some kinks. She understands where Darrell Carman is coming from but she's willing to support the Warming Center and see what happens.

Ms. Gangle said she will confirm and advertise the orientation dates and also provide representatives from the Egan Center to attend the orientations. She will also designate assistant leads.

It was the consensus of the Council to direct Ric to work with the Fern Ridge Ministerial Association on the agreement and to include the City's exclusion dates in the agreement. After Ms. Gangle has provided the assignees, a solid list of volunteers, and completed the above tasks, Ric will sign the agreement in order to get the Warming Center up and running by the week of December 6th.

MOTION: Darrell Carman made a motion to approve the Warming Center Agreement as amended and authorize Ric Ingham to sign the Agreement. Sandra Larson seconded the motion which passed with a vote of 4-0.

(2) Wineries Without Walls, Phase 1 Feasibility Assessment

Ric said Gina Haley-Morrell, President of the Fern Ridge Chamber of Commerce submitted a letter to the Council on behalf of the Chamber Board of Directors and a proposal from "Write to Know" nonprofit consulting. The board has been searching for ways to increase tourism to our community, assist local wineries and build a sustainable business model that will benefit the community and Chamber. The Chamber was approached by Kathy Jaworski of "Write to Know", a nonprofit consulting firm, to prepare a feasibility study to determine the level of interest on the part of wineries in establishing a shared tasting room/wine and vineyard touring information/visitor center at the Chamber offices. The Chamber is asking the Council to fund the "Wineries without Walls" feasibility study in the amount of \$2,200.

Ms. Haley-Morrell asked if the Council had any questions.

In response to a question from Sandra Larson, Ric said there are approximately 16 local wineries that don't have their own tasting rooms. There is a potential for Veneta to be at the crossroads for the southern Willamette winery routes which could lead to many other activities, plus provide an additional revenue stream for the Chamber.

T. J. Brooker said it was a good way to engage the wineries and get things going for the Chamber but was concerned where the funds would come from. In response, Ric said \$10,000 was set aside for economic development efforts specifically tax lot 600. That fund had not been tapped.

Mayor Hobart-Hardin said we should be tapping into the huge tourism market which could make a significant contribution to our community.

MOTION: T. J. Brooker made a motion to authorize \$2,200 for the "Wineries without Walls" feasibility study prepared by Kathy Jaworski. Sandra Larson seconded the motion which passed with a vote of 4-0.

5. OTHER

Ric said Portland State University will provide the population forecast estimate by December 13th. Veneta's population grew by 60 residents since this time last year. This is a 1.2% increase, down from last year's 2.7% increase. In 2007 Veneta experienced a 9.4% population increase.

A Public Hearing on the EWEB water pipeline is on the December 13th Eugene City Council agenda. Getting our message to the Eugene City Council is critical. Staff has been soliciting individuals from our community to speak at that public hearing to testify why they support the pipeline and why it's so critical to Veneta residents and Lane County.

In response to a question from Darrell Carman, Mayor Hobart-Hardin said Ms. Cawood owns her own public relations firm. Hiring her firm to assist in preparing statements for community members to read at the public hearing would be extremely beneficial for the City.

Sandra Larson said it would be helpful if some Eugene residents spoke in favor of the pipeline.

MOTION: T. J. Brooker made a motion to authorize expenditure to Liz Cawood to prepare facts and information for the City regarding the Water Pipeline Project Public Hearing at the Eugene City Council meeting. Sandra Larson seconded the motion which passed with a vote of 4-0.

Ric said Travel Lane County and the Eugene Airport have secured a \$500,000 grant to get daily flights from Southern California to Eugene but they need matching funds of \$55,000 before the funds will be released. Kari Westlund, from Travel Lane County requested a \$1,000 contribution from the City. He is not sure what the other jurisdictions are doing.

Mayor Hobart-Hardin felt \$1000 is high and T.J. Brooker agreed. However, Mayor Hobart-Hardin said we should support our neighbors and suggested the City make a \$500 contribution.

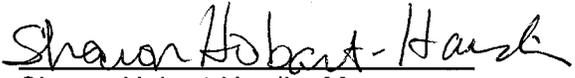
Darrell Carman suggested basing the amount of the contribution on the population scale used for the 2-1-1 program.

After a brief discussion it was the consensus of the Council to direct staff to gather additional information and then use the 2-1-1 contribution scale to determine the amount of matching funds the City will contribute to Travel Lane County.

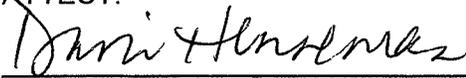
MOTION: T. J. Brooker made a motion to authorize Mayor Hobart-Hardin or Ric Ingham to make a contribution of up to \$500 to Travel Lane County once further information is received. Sandra Larson seconded the motion which passed with a vote of 4-0.

6. **ADJOURN**

Mayor Hobart-Hardin adjourned the Veneta City Council at 9:26 p.m.


Sharon Hobart-Hardin, Mayor

ATTEST:


Darci Henneman, Assistant City Recorder
(minutes prepared by Dhenneman)