

Minutes of the Veneta City Council

October 25, 2010

Present: Mayor Sharon Hobart-Hardin, Marion Esty, Darrel Carman, and Sandra Larson

Absent: T. J. Brooker

Others: Ric Ingham, City Administrator; Sheryl Hackett, City Recorder; Zac Moody, Associate Planner; Darci Henneman, Assistant City Recorder; Georgia Varozza and Joan Mariner

Mayor Hobart-Hardin called the Veneta City Council to order at 7:00 p.m. She announced agenda item "C. Recertification of the City of Veneta's Drinking Water Protection Plan" will be removed from tonight's agenda. Staff explained that an ordinance may be required in order for the Plan to be adopted. Staff is awaiting direction from legal counsel on how to proceed and will bring it to the Council for approval.

1. PUBLIC COMMENT

Georgia Varozza, 24957 Woodland Ave., Veneta, OR

Ms. Varozza asked the Council to consider changing City Code to allow backyard chickens. Depending on how they are raised, chickens provide a quality food source, are a natural pest control, and reduce the amount of garbage put in landfills. She would like to see smaller lots included. She recommended not allowing roosters.

Mayor Hobart-Hardin asked staff to provide the Council with the pros and cons of amending the ordinance to allow chickens in any zone within City limits.

Ric said currently the ordinance allows chickens on property one acre or larger. It's up to the Council's discretion to consider changing the ordinance.

Zac said a few people have inquired about it and staff has given the idea some consideration but needs direction from the Council. Staff would be more than happy to look into the ordinance.

Joan Mariner, 25712 Cochran Ct., Veneta, OR

Ms. Mariner thanked Ms. Varozza for her comments and agreed that chickens provide a healthy alternative for the community.

2. PUBLIC HEARING:

Zone Change – CP/ZC-1-10

1. Mayor Hobart-Hardin opened the Public Hearing at 7:10 p.m.
2. Declaration of Conflict of Interest or Ex-Parte Contacts: None
3. Staff Report

Zone Change

The request before the City Council is to amend Veneta's Comprehensive Plan map and Zoning map to re-designate and rezone the subject property. The proposed change to the Comprehensive Plan map would be from Commercial to Medium Density Residential and the Zoning map would be from Community Commercial to General Residential.

Background

The property is currently developed with a small dwelling and is located west of Central Little School near the intersection of Bolton Hill Road and Territorial Hwy. It is approximately .15 acres in size and has shared access with Central Little School to Bolton Hill Road. Prior to the map amendments in 2009 the parcel was split zoned General Residential and Community Commercial. Considering the parcel was previously split zoned Commercial/Residential and the last use on the parcel was commercial, the Comprehensive Plan map and Zoning maps were amended to show a commercial designation.

The City has no objection to the proposed zone change to correct a mapping error. DLCD was given notice 45 days prior to the public hearing and had no comments. ODOT has no objections to the proposed zone change and no written public comments were received at the time the staff report was written.

Based on the information above, the Veneta Planning Commission determined that the proposal meets all of Veneta's requirements for a change to the Veneta Comprehensive Plan map and Veneta Zoning map and recommended approval.

This will not affect the City's buildable land inventory.

4. Public Testimony: None

5. Questions from the Veneta City Council:

In response to a question from Sandra Larson, Zac said the zone change is due to a mapping error. It should have been zoned General Residential but because it had a commercial use at the time, it was changed to Community Commercial.

In response to a question from Darrell Carman, Zac said it has no effect on the City's buildable land inventory because it's such a small parcel and is currently developed.

In response to a question from Mayor Hobart-Hardin, Zac said at the time, the City allowed a shared driveway. Realistically, the owner of the house could remove the shared driveway and cause an impact to Central Little School's access. If so, that would go before the Veneta Planning Commission as a site plan review. Lane County and ODOT have both confirmed they will not have issue with the Central Little School driveway moving to the east. If Central Little School does chose to move the driveway, staff could recommend a 12' exit only driveway.

In response to a question from Sandra Larson, Zac said Central Little School received notice of the zone change.

6. Mayor Hobart-Hardin closed the Public Hearing at 7:25 p.m.

7. Deliberation

MOTION: Darrell Carman made a motion to approve Zone Change CP/ZC-1-10. Marion Esty seconded the motion which passed with a vote of 4-0.

3. **CONSENT AGENDA**

MOTION: Darrell Carman made a motion to approve the consent agenda as presented. Sandra Larson seconded the motion which passed with a vote of 4-0

Vote: Marion Esty, aye; Darrell Carman, aye; Mayor Hobart-Hardin, aye; Sandra Larson, aye.

The consent agenda as approved included Minutes for October 11, 2010; Accounts Payable through October 18, 2010; and the Civic Calendar for November, 2010.

4. **DEPARTMENT REPORTS**

a. FROM MAYOR/COUNCILORS

(1) Law Enforcement Activities Report, Sgt. Osborne, LCSO
Sgt. Osborne was not present. The Council had no comments about the report.

b. COUNCIL/COMMITTEE LIAISONS

Mayor Hobart-Hardin attended an Open House at the Fern Ridge Chamber of Commerce on October 21st where LCOG made a very informative presentation on the 2-1-1 Project. Also presented were new programs from Lane Micro Enterprises. These programs received a significant amount of federal funding and she would like to see the City become more involved with their programs. The Fern Ridge Field Days committee met last week and tentatively set August 6, 2011 for their celebration.

Darrell Carman received a letter from LCOG in support of the 2-1-1 program. He recommended the City and Council support the program.

Marion Esty attended the recent Senior Services meeting where Kay Metzger gave an interesting presentation on elder Americans.

Sandra Larson attended the Fern Ridge School Board meeting which focused on the West Lane Technical Learning Center at the High School. She said the Learning Center serves a population that would otherwise not be served.

5. **STAFF REPORTS**

a. FINANCE DIRECTOR.....SHAUNA HARTZ

b. CITY RECORDERSHERYL HACKETT

(1) **ORDINANCE NO. 498 – AN ORDINANCE ESTABLISHING PROVISIONS GOVERNING THE NAMING OF STREETS AND ADDRESSING BUILDINGS. For Second Reading by Title Only and Final Enactment.**

MOTION: Darrell Carman made a motion to approve Ordinance 498 for second reading by title only and final enactment. Marion Esty seconded the motion which passed with a vote of 4-0.

Ordinance 498 was read into the record for second reading by title only and final enactment. The Ordinance becomes effective in 30 days.

(2) Business Registration Fees

On June 29, 2010 the City Council adopted Ordinance 497 an ordinance updating the City's business registration ordinance to include a provision for Itinerant

Businesses, businesses that employ persons who solicit door-to-door on private property.

Resolution 1033 amends the current business registration fees for Itinerant Businesses only. No change is recommended for other businesses. The resolution is an attempt to capture the cost of registering these types of business, including responding to inquiries from the public about the legitimacy of door-to-door solicitors.

The financial impact of registering and monitoring Itinerant Businesses is greater due to the fact City staff has to obtain information on individual solicitors and vehicles used during the course of door-to-door solicitations. We believe the fee is fairly low but to-date we don't have the actual tracking information. City staff will be working with local deputies to track actual time spent responding to these types of calls and may recommend an adjustment to the fees when additional information is gathered.

Staff recommends the Council make a motion to approve Ordinance 498 for second reading by title only and final enactment.

In response to a question from Darrell Carman, Sheryl said non profit businesses are exempt from a business registration fee and are referred to in the new ordinance under exemptions.

In response to a question from Mayor Hobart-Hardin, Sheryl said the ordinance allows for the City to charge \$50 to Itinerant Businesses but does not change existing business registration fees.

(a) Public Comment: None

(b) **RESOLUTION NO. 1033 - A RESOLUTION ESTABLISHING BUSINESS REGISTRATION FEES AND REPEALING RESOLUTION NO. 851**

MOTION: Sandra Larson made a motion to approve Resolution 1033. Marion Esty seconded the motion which passed with a vote of 4-0.

- c. PUBLIC WORKS DIRECTOR.....KYLE SCHAUER
(1) Recertification of the City of Veneta's Drinking Water Protection Plan
As noted above, this item was removed from the agenda.
- d. COMMUNITY SERVICES DIRECTOR.....BRIAN ISSA
- e. CITY ADMINISTRATOR.....RIC INGHAM
(1) Adoption of Lane Area Commission on Transportation (LACT) Bylaws

Based on the changes to the Lane Area Commission on Transportation (LACT) bylaws each of the identified Lane County municipalities and stakeholders are being asked to adopted or offer "expression of support" for the revised bylaws.

The Board of Commissioners has asked all jurisdictions, including the Port of Siuslaw and Lane Transit District to weigh in and hopefully adopt the revised bylaws in order for the LACT to present the bylaws to the Oregon Transportation

Commission (OTC) on November 9th for adoption and if approved the LACT could be up and running by January 2011.

Mayor Hobart-Hardin said it was a major accomplishment for LACT to be able to appoint the citizen members.

MOTION: Darrell Carman made a motion to adopt the Lane Area Commission on Transportation bylaws. Marion Esty seconded the motion which passed with a vote of 4-0.

(2) Comparison of League of Oregon Cities (LOC) and Lane Council of Governments (LCOG) Legislative Issues

At the October 11th Council meeting, City Councilors asked that the League of Oregon Cities (LOC) legislative priorities for the 2011 legislative session be reviewed before commenting on Lane Council of Governments (LCOG's) proposed legislative focus. LCOG's efforts are being driven by a new "Regional Voice" initiative being spearheaded by LCOG's Communications Subcommittee and Board of Directors.

Ric said one of the legislative priorities from LOC is the Drug Take Back program. It has many benefits and is a program he would like to see the City get behind. Coordinating the program with other cities is the first step in keeping prescription drugs from being flushed into our wastewater system.

Mayor Hobart-Hardin felt the Drug Take Back program had a high priority and didn't see the need to review the two lists.

Darrell Carman said LCOG's Board of Directors has done a good job in staying out of the way of other entities without causing problems among cities.

After a brief discussion it was the consensus of the Council to support LCOG's proposal.

MOTION: Sandra Larson made a motion to support the Lane Council of Government (LCOG's) legislative issues proposal. Darrell Carman seconded the motion which passed with a vote of 4-0.

(3) 2-1-1 Information – Request for Funding Support

Ric provided a letter from Judy Volta, the Mayor of Coburg and Vice Chair of LCOG Board of Directors encouraging municipalities to join the "LCOG 2-1-1 Project". The 2-1-1 Project is sponsored by LCOG and United Way of Lane County and will put the neediest Lane County citizens in touch with an area-wide database of social services, including local non-profit and governmental agencies. Membership dues are 10% of the community's population base (4,975) – making Veneta's annual membership fee roughly \$500. The 2-1-1 Project should alleviate many calls to 9-1-1. The expenditure would be considered professional dues and should have no impact on the budget.

Mayor Hobart-Hardin said this is a great collaboration between United Way and

LCOG and a good use of funding to bring their programs together for the benefit of all.

In response to a question from Sandra Larson, Ric said the 2-1-1 service will be advertised in many ways, one of which would be City staff referring resident calls to the 2-1-1 service.

Mayor Hobart-Hardin said United Way will also publicize the 2-1-1 service.

MOTION: Sandra Larson made a motion to approve \$500 expenditure for the annual membership fee to join the 2-1-1 Project. Marion Esty seconded the motion which passed with a vote of 4-0.

8. OTHER

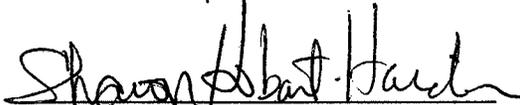
Ric said Shauna is finalizing the financials for FY 2009/10 which will be provided at the November 8th Council meeting along with a full financial report on her progress.

In response to a question from Mayor Hobart-Hardin, Ric said once Shauna has completed this background work the auditing process will begin.

Ric said some new features have been added to the left sidebar of the City's website. Zac provided a "Downtown Redevelopment" link showing before and after pictures of West Broadway and Brian added a "Feature Photo" photo contest. The Council was encouraged to check out the website.

7. ADJOURN

Mayor Hobart-Hardin adjourned the Veneta City Council at 7:55 p.m.


Sharon Hobart-Hardin, Mayor

ATTEST:



Darci Henneman, Assistant City Recorder
(minutes prepared by Dhenneman)