

Minutes of the Veneta City Council

May 24, 2010

Present: Mayor Sharon Hobart-Hardin, T. J. Brooker, Darrell Carman, and Marion Esty

Absent: Sandra Larson

Others: Ric Ingham, City Administrator; Sheryl Hackett, City Recorder; Brian Issa, Community Services Director; Darci Henneman, Assistant City Recorder; Joan Mariner, Kristi Laing, and Jenny Ramsey

Mayor Hobart-Hardin called the Veneta City Council to order at 7:00 p.m.

1. PUBLIC COMMENT

None

2. CONSENT AGENDA

MOTION: T. J. Brooker made a motion to approve the consent agenda as presented. Marion Esty seconded the motion.

Vote: Marion Esty, aye; Darrell Carman, aye; Mayor Hobart-Hardin, aye; and T. J. Brooker, aye.

The consent agenda as approved included Minutes for April 26, 2010 and May 10, 2010, Bills Payable for May 2010 and the Civic Calendar for June 2010.

3. DEPARTMENT REPORTS

a. FROM MAYOR/COUNCILORS

- (1) Recognition for Robert-Hladky's service on the Park Board

Mayor Hobart-Hardin presented Robert Hladky with a certificate of appreciation plaque for his efforts and dedication to the Veneta Parks Board.

- (2) Request from Ford Family Leadership Group for partial refund of the concession stand building permit fees at the Bolton Hill Sports Complex.

The Ford Family Leadership (FFL) second class is coordinating the construction of the new TSP Concession Stand at the Bolton Hill Sports Complex. They are the community's second graduating class of the FFL and are about midway through the project. The Leadership Class is requesting the Council direct City staff to refund \$319.77 of the \$1,279.06 building permit fee that was paid to the City of Veneta.

Joan Mariner, 25712 Cochran Ct., Veneta, OR

Ms. Mariner was a member of the FFL first class and their project was the reader board at Lane County Fire District No. 1 which the City made a generous contribution towards. The concession stand will serve the Bolton Hill Sports Complex for many years and she would really like to see the City stand up and make a larger donation than what the Leadership Class is requesting.

Kristi Laing said that ball games are being played four days a week now and until mid-June. People are very anxious for the completion of the concession stand.

In response to a question from Mayor Hobart-Hardin, Ms. Laing said the weather has held up the project but they are hopeful Pony Gilbert will soon be able to start milling the siding. They are still a couple of months out.

In response to questions from Darrell Carman, Ric said from what he can tell with Jerri Moore being out of the office, there is approximately \$2,100 in the General Fund and \$4,000 in the Zumwalt Fund available for donations. Ric clarified for the Council that the Leadership Class has already paid the \$1,279.06 building permit fee and they are requesting the City refund the 25% that the City received. It's up to the Council's discretion whether or not to refund the \$319.77 or make a donation from the Zumwalt or General discretionary funds.

Mayor Hobart-Hardin suggested the Council should approve a direct donation rather than making a refund.

Ric said this is a unique situation in that the concession stand is owned by TSP but it sits on City owned property.

After a brief discussion, it was the consensus of the Council to make a donation instead of refunding permit fees.

MOTION: T. J. Brooker made a motion to approve a \$500 donation to cover construction costs of the concession stand at Bolton Hill Sports Complex. Darrell Carman seconded the motion which passed with a vote of 4-0.

- (3) Request from Imagination Zone and ART, Inc. for Scholarship Funds for 2010 Summer Program

On behalf of the Applegate Regional Theatre, Inc. and all the partners involved with the Imagination Zone after school and summer programs, Jenny Ramsey thanked the Veneta City Council for their annual contributions (since 1997) to the scholarship program. Last year's Council donation allowed for 18 students to attend the program. She is requesting a donation of \$750 to \$1,000.

In response to a question from Marion Esty, Jenny said a full time student would be a child who attends more than one activity.

In response to a question from Darrell Carman, Jenny said last year they had 50 students attend the summer program. Ideally, the classes should be kept at no more than 20 students. If they get more students hopefully she can hire more artists to offer more classes with fewer students.

MOTION: T. J. Brooker made a motion to approve a \$1,000 donation for scholarships for the Imagination Zone Summer Program to be administered through Mid-Lane Community Partnerships. Marion Esty seconded the motion which passed with a vote of 4-0.

- (4) Law Enforcement Activities Report, Sgt. Osborne, LCSO

Sgt. Osborne indicated the activity reports showed an increase in thefts, specifically from vehicles that remain unlocked. No suspects have been identified. He suggested residents lock their vehicles and remove valuables or place them in the trunk. Most items taken were electronics, i.e. laptops, cell phones, iPods, and global positioning

global positioning systems (GPS). Sgt. Osborne would like to use a portion of the monthly newsletter to provide crime prevention and safety tips to inform residents.

Some deputies recently attended the pre-prom crash simulation at Elmira High School.

He thanked Ric for talking with Arlie & Company about some homeless people harassing shoppers and loitering at the West Lane Shopping Center. Some homeless people were found sleeping in the Laundromat. Trespassing notices were posted on the premises which addressed the problem.

In response to a question from Mayor Hobart-Hardin, Sgt. Osborne said the homeless have made themselves scarce by staying in illegal camps in the woods near the railroad tracks. This has helped the situation. Sgt. Osborne said there was an assault at the Dari Mart on Territorial that involved two transient people.

Joan Mariner, 25712 Cochran Ct., Veneta, OR

Ms. Mariner said some homeless people have been staying with some residents at the Veneta Villa Apartments. This has caused some problems with other residents being asked to buy alcohol for the homeless. The homeless were asked to leave and have done so. She said including crime prevention tips in the newsletter is a good idea.

(5) Mayor Hobart-Hardin to appoint Parks Board Vacancy

Dennis Paronto submitted the only application received for the vacancy on the Veneta Parks Board. Mr. Paronto is a member of the Kiwanis. Mayor Hobart-Hardin is very pleased to appoint Dennis Paronto to the Veneta Parks Board.

(6) Mayor Hobart-Hardin to appoint Planning Commission Vacancy

Calvin Kenney submitted the only application received for the vacancy on the Veneta Planning Commission. Mr. Kenney attended tonight's meeting and Mayor Hobart-Hardin was delighted to appoint Mr. Kenney to the Veneta Planning Commission, and welcomed him to the City of Veneta.

b. COUNCIL/COMMITTEE LIAISONS

Mayor Hobart-Hardin said Veneta will be hosting the Lane County Mayor's meeting on June 9, 2010. This meeting will focus on working through the issues with the Lane County Area Commission on Transportation (LCACT) prior to the July meeting of the Lane County Board of Commissioners.

Darrell Carman said the Conference on Economic Development is coming up in a week or two.

4. STAFF REPORTS

a. CITY RECORDERSHERYL HACKETT

(1) Business Registration Ordinance updates

Recently the Lane County Sheriff's Office (LCSO) has seen an increase in the number of car thefts in the area. As well as inquiries from residents about the legitimacy of door-to-door solicitors, i.e., alarm systems and carpet cleaning. The City's current business registration ordinance does not require enough information from businesses

from businesses for deputies to verify whether or not solicitors are representing a legitimate business.

To address this problem, Sheryl has researched business registration and licensing requirements for other jurisdictions and as a result, staff is suggesting amending the business registration ordinance to better define businesses by placing them into three categories; permanent (operating out of a permanent building or site within the City limits), temporary (similar to permanent but operating for a limited time during the year), and itinerant (involves door to door or neighborhood canvassing, selling products or services). Permanent and temporary businesses are subject to requirements in the Land Development Ordinance and operate on properties that are subject to property taxes. Itinerant businesses are not subject to property taxes but require more investigation by the LCSO. Sgt. Osborne asked if the City would update the business registration ordinance to allow the sheriff's office to ask for proof of their business registration. The fee resolution would also be amended to charge a higher fee for itinerant businesses to cover the higher cost to monitor them.

Mayor Hobart-Hardin felt this was a very good way to look out for the safety of our citizens.

After a brief discussion, it was the consensus of the Council to direct staff to prepare a draft ordinance to repeal and replace the current Business Registration ordinance to better address itinerant businesses.

b. COMMUNITY SERVICES DIRECTOR.....BRIAN ISSA

(1) Well Head Protection

The Drinking Water Protection Plan was adopted by the Council in October of 2002. It lists the existing wells and time of travel between those wells, potential risks and ways to mitigate those risks. This is a required plan through the Oregon Department of Humans Services and administered through DEQ. Wells 10, 11 and 12 were added since the Plan was adopted. Groundwater Solutions (GSI) has been working with the City on well optimization and statistics of potential new well sites. The GSI report should be completed by June 30th and presented to the Council for adoption shortly thereafter.

Ric said this project has been on the work plan for the last couple of years and funds are available. GSI has provided very good work to the City. No action by the Council is required at this time.

(2) Pool Use Waivers

Brian has received inquiries from multiple staff members as to whether City staff will have use of the pool at a free or reduced rate. Ric suggested bringing this matter to the Council. The cost to the City would be minimal. Full time City staff, potentially appointed volunteers, Councilors, Commissioners, Parks Board members, and lifeguards and swim instructors would also be included. This would not include lessons or any type of classes offered. There will be a way to track employee usage. The City benefits by having more "eyes on the pool".

In response to a question from Mayor Hobart-Hardin, Ric said it would be a pilot project for the first year prior to considering including it as a benefit in the employee handbook. If it becomes a permanent benefit it should be viewed as a benefit and included in the personnel policies or handbook.

b. CITY ADMINISTRATOR.....RIC INGHAM

(1) **Ordinance 496** – AN ORDINANCE OF THE CITY OF VENETA, OREGON AUTHORIZING THE ISSUANCE OF WATER REVENUE BONDS FOR FINANCE EXTENSION OF WATER SUPPLY SERVICES FOR A TOTAL OF NOT TO EXCEED \$17,000,000. Second Reading by Title Only and Final Enactment.

MOTION: T. J. Brooker made a motion to approve Ordinance 496 for second reading by title only and for final enactment. Marion Esty seconded the motion which passed with a vote of 4-0.

Ordinance 496 was read into the record for second reading by title only and final enactment. It becomes effective in 30 days.

(2) Farmers; Market Manager Contract

Over the last three years the City has sponsored the Veneta Downtown Farmers' Market in hopes of bringing consumers into Veneta as well as increasing community support of local farms. Previously the Market has opened in mid June but this year there is an interest in starting the Market sooner. In an attempt to encourage more farmer participation, the Market will open June 4 – three weeks earlier than in years past.

Staff is recommending the City Council authorize the City to enter into a contract with H. Marie Pickett for her services as Market Manager.

In response to a question from T.J. Brooker, Ric said Fern Ridge School District required the City to list them as an additional insured while the Market is using the northeast corner of the Veneta Elementary parking lot.

MOTION: Darrell Carman made a motion to approve the contract with the Farmers' Market Manager for \$3,000. T. J. Brooker seconded the motion which passed with a vote of 4-0.

5. OTHER

In response to a question from T. J. Brooker, Sgt. Osborne said he has met with Charles Ruff of the Oregon Country Fair (OCF) and is up to speed on traffic coverage. The OCF has engaged LCSO to cover the front entrance to the Fair but he's not sure if they will patrol the back entrance. This year there will be comparable LCSO presence they had last year.

6. ADJOURN

Mayor Hobart-Hardin adjourned the Veneta City Council at 7:55 p.m.


Sharon Hobart-Hardin, Mayor

ATTEST:



Darci Henneman, Assistant City Recorder
(minutes prepared by Dhenneman)