

**Minutes of the Veneta City Council
Work Session
March 8, 2010**

Present: Mayor Sharon Hobart-Hardin, T. J. Brooker, Darrell Carman, Marion Esty and Sandra Larson

Others: Ric Ingham, City Administrator; Jerri Moore, Finance Director; Brian Issa, Community Services Director; Kyle Schauer, Public Works Superintendent; Sheryl Hackett, City Recorder; Zac Moody, Associate Planner; Darci Henneman, Assistant City Recorder; David Dougherty, and Eric Parsons of Dougherty Landscape Architects

Mayor Hobart-Hardin called the City Council Work Session to order at 5:43 p.m.

1. PUBLIC COMMENT

None

2. WEST BROADWAY MONUMENTATION AND PARK N RIDE DESIGN

David Dougherty of Dougherty Landscape Architects (DLA) provided some illustrations and a power point presentation on the design work his company has done for a conceptual monumentation design at the corner of West Broadway and Territorial Rd. Tonight's presentation was mainly to get ideas from the Council as to what they would like to see at that corner. David also presented preliminary designs of the Lane Transit District (LTD) Park N Ride planned for the southwest corner of Territorial and West Broadway. He asked the Council for ideas on how to identify downtown - something at the intersection of West Broadway and Eighth St., something at the intersection of Highway 126 and Territorial Rd., etc.

Mayor Hobart-Hardin said there should be some kind of signage at the intersection of Highway 126 and Territorial Rd. pointing south towards the downtown area and it should tie into the design at the West Broadway corner.

Ric said the long term desire was to have some kind of monumentation on the southwest corner of Highway 126 and Territorial Rd. However, ODOT is not open to anything being placed in their right of way. The sign design discussed previously would sit directly in ODOT'S right-of-way. David said he could work on possibly setting the signage farther from the corner.

Questions he asked the Council: size, scale, materials, uses, a landmark, what should we call it? Should it be integrated into the Park N Ride site? Should it match or flow into the chemistry of the plaza?

Darrell Carman said it should identify the businesses on West Broadway. A business directory that looks good and can easily be added to or changed when businesses come and go from the area.

Marion Esty thought there should be signage at both ends of West Broadway.

T. J. Brooker would like to see West Broadway developed to Fourth Street and if funds are available the City could look into signage for the west end of West Broadway, Highway 126 at 8th St, and 8th and West Broadway. He said regardless of where the signs go they should all follow the same design and be included in the plans for future development. .

The site will be mostly parking lot but we want to make sure we integrate the Farmers Market and tie the monumentation into the Park N Ride. Stone or pavers were suggested for the north side of the parking lot. Stormwater will be treated by using rain gardens to retain some of the rain in order to minimize the amount of water going into the stormwater system. A wide landscaping area will be

incorporated for stormwater retention and treatment. Bus shelters will be on both the north and south side of West Broadway with a large planter proposed at the corner with some kind of monumentation. The Park N Ride is designed for 27 parking spaces with a "hammer head" turnaround for exiting the lot. The entrance will be off the alley between Our Daily Bread Restaurant and the Park N Ride which will be paved.

In response to questions from Darrell Carman, David Dougherty said the planter will be outside of ODOT's required vision triangle. There is no clear vision area required in the Broadway/Commercial zone for the City of Veneta. Also one design option called for a 24" retaining wall that would be built on the slope of the corner.

In response to a question from Mayor Hobart-Hardin, David Dougherty said the monument could be where the planter is because something big and visual should be seen immediately upon coming to the intersection.

Mayor Hobart-Hardin would like to see a sitting or visiting area as a place seniors from the Service Center to use as well as seating at all of the intersections around the Service Center.

In response to a question from Sandra Larson, David Dougherty said the plaza and planter areas are roughly 18' by 18' each.

David suggested having more bike racks to serve the Farmers' Market site.

Ric said it will be an uphill battle to recruit and bring developers into the area. The corner should support commitment to local businesses and we should think about listing the businesses located on West Broadway. Darrell Carman agreed.

Brian suggested moving the bus shelters 5' to 6' east with the bio-swale wrapping around them and incorporate the shelters into the sitting area.

There was a suggestion to incorporate a veterans' memorial into the site but the Council was concerned there would be too much going on. The corner should only be a gateway or entrance to the West Broadway downtown area.

In response to a question from Sandra Larson, Ric said the Farmers' Market will probably out grow the existing site in the next year or two. We don't want to design the area as a permanent Farmers' Market site.

Darrell Carman said the original goal should be kept in mind and not try to put other things in there that are not in the original plan.

In response to Darrell Carman that he would like to see the wall integrated with the plantings at the same time, Ric said the Connect Oregon II grant has been extended once so now we're on a timeline to get the Park N Ride completed by the end of the calendar year.

David Dougherty provided a timeline as follows: narrow down the options, develop a preferred scheme and design, integrate the plan into a construction package, build the monuments as part of future construction, include this into the Park N Ride design and construction if possible.

The Council wanted to make sure that the design was not hurried so we get it right for the long term.

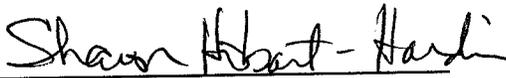
A subcommittee should be formed to narrow down the options and involve the community and then bring a more clear design to the full Council. Time is of the essence so we don't lose the opportunity to incorporate the Park N Ride construction with the West Broadway corner entrance.

Mayor Hobart-Hardin suggested providing an open house to get community input.

Darrell Carman and Sharon Hobart-Hardin volunteered to sit on a subcommittee with staff and the landscape architect to firm up two to three ideas for the corner monumentation.

3. ADJOURN

Mayor Hobart-Hardin adjourned the City Council work session at 6:55 p.m.


Sharon Hobart-Hardin, Mayor

ATTEST:


Darci Henneman, Assistant City Recorder
(minutes prepared by Dhennehan)