

AGENDA
WORK SESSION OF THE VENETA CITY COUNCIL
MONDAY, NOVEMBER 9, 2015 – 5:30 P.M.
Veneta Administrative Center, 88184 8th Street, Veneta, Oregon

- 1. DISCUSSIONS ON FERN RIDGE COMMUNITY POLICING DISTRICT (pgs. 3-9)**
 - a. What we now know from the County and FRCPD proponents
 - b. What is the difference between a single rate and a split rate District
 - c. Timeline of Needed Activities to make May 17, 2016 Election including City Milestones
 - d. Unanswered Questions
 - e. Specific recommendations and Requests from the Council before agreeing to be included in the FRSPD

- 2. OTHER**

- 3. ADJOURN**

VENETA CITY COUNCIL AGENDA ITEM SUMMARY

Title/Topic: Formation of a Fern Ridge Community Policing District

Meeting Date: November 9, 2015
Department: City Administration

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ISSUE STATEMENT

The following information is being provided to the Council as it considers the request to supply an authorizing resolution to the Lane County Board of Commissioners for the formation of a new law enforcement special district. The City's "inclusion" resolution is required, under Oregon Revised Statute 198, before the County can issue the formation or election board orders directing the district formation be placed on the ballot.

BACKGROUND (include prior council or committee action)

The Council, at its October 12, 2015 Worksession heard, from the proponents on the need, the services and the proposed boundary for the new district.

Staff continues to work with legal counsel to identify the issues that the City needs to consider before approving the authorizing resolution. I've provided a list (Attachment A) of those issues. I've also provided a list of potential conditions (Attachment B) that the Council should consider for inclusion in the resolution. Attachment C is a timeline that outlines the potential meeting schedule and milestones that need to be reached to meet a May 17th election date.

I'll be providing additional information in the way of a Power Point presentation during the Worksession. Also at the Worksession we hope to be presented with a detailed budget for the new district as well as an operational timeline.

RELATED CITY POLICIES (include existing resolutions and ordinances)

None to note at this time.

COUNCIL OPTIONS (include financial impacts)

Council will not be asked to render any decisions during the Worksession.

ATTACHMENTS

- A. Critical Issues to be Considered
- B. List of Potential Resolution Conditions
- C. Milestones and Election Timeline

Fern Ridge Community Policing District
Critical Issues to be Addressed

1. Should the formation of the new District be a single-rate or a split-rate District, or are we missing an alternative structure?
2. When will we know final boundary configuration and tax rate?
3. Request an operations timeline beginning May 18, 2016 – June 30, 2017 that would outline District start-up, hiring process and include:
 - a. What does the coverage look like on July 1, 2016 (is it four deputies spread over the new District)?
 - b. How soon would Veneta assume its coverage would resume to pre-District formation levels?
4. Council needs to review the proposed District's budget.
5. Should the City require that an Economic Feasibility Study be completed that would report on the impact on the City and other taxing districts.
6. How do we adequately engage the impacted special districts in the Council's discussion?
7. What is the appropriate amount of community engagement (i.e. scheduling of Council sponsored Town Halls and public hearings).
8. If the Council was to authorize participation in the formation of a new District how much would the City be willing to roll back on the amount of collected property taxes.
9. In the case of a major disaster does the District's contract personnel come under control of Veneta/Lane Fire Authority's Incident Command structure?
10. Location of District substation?

The following are a list of items that the Council may wish to consider as conditions for our authorization in the formation of FRCPD

1. FRCPD Advisory Committee make-up of no more than five to seven designated committee members, with City elected official holding at least 40% of the committee membership. Recommendation for the other designated positions to be held by the LFA Fire Chief, School Superintendent from either of two school districts, and at least one member from the Fern Ridge Neighborhood Watch Group appointee.
2. The advisory committee be included in all hiring decisions regarding the supervising sergeant and school resource officer.
3. School resource officer be a certified SRO.
4. City of Veneta continue to receive monthly reports of all activity within the City.
5. LCSO dispatch continues to receive calls for after hour public works service requests.
6. Deputy be appointed to be present during all municipal court sessions.
7. All violations cited inside Veneta city limits will be heard by the Veneta Municipal Court.
8. LCSO officers will be expected to maintain their involvement in community events (i.e., Light Parade, Tree Lighting, & school parades).
9. In addition the services currently provided under Veneta's contract will remain.

Community Policing

- Regular patrols of city parks
- Regular patrols of school zones
- Homeless camp monitoring

Code Enforcement-

- Run license plate information for registered owners on illegally parked Cars, Rv's, Boats, and Trailers.
- Issue Citations to Owners of Illegally parked vehicles
- Tag vehicles for tow that have been identified as abandoned
- Site visits for Nuisance Abatements.
- Accompany Code Enforcement officer on site visits.

Weekends and After Hours-

- Take dog bite reports if the situations warrants it.
- Pick up injured dogs if it is a safety hazard or situation warrants it.

Municipal Court Services-

- Provide requested Driving Records.
- Reports/Records pertaining to Municipal Court.
- Appear for Trials.
- Service Subpoenas' to witnesses for Municipal Court.
- Act as Court Bailiff on Scheduled Court date.
- Service of Animal Control Citations after hours.

Timeline for Formation of Fern Ridge Community Policing District

Date	Meeting Dates and Proposed Action
10/12/15	1st City Council Worksession to hear from proponents on the formation of FRCPD
10/20/15	Lane County Board of Commissioners Worksession to hear from proponents on the formation of FRCPD
10/30/15	Lane County Administrator convenes County departments to discuss formation of FRCPD
11/09/15	2nd City Council Worksession on proposed formation of FRCPD
11/18/15	City Council Preferred Deadline for being notified of boundary and proposed tax rate
11/23/15	3rd City Council Worksession to determine conditions to be outlined in the adopting resolution
11/23/15	City Council meeting
12/03/15	Meeting with special districts to discuss impact of formation of FRCPD
12/07/15	Town Hall
12/14/15	4th City Council Worksession if necessary to finalize conditions to be outlined in the adopting resolution
12/14/15	City Council meeting and 1st Public Hearing - potential date to pass adopting resolution
12/21/15	*** Potential Special City Council meeting and 2nd Public Hearing - potential date to pass adopting resolution
12/31/15	Proposed deadline for completion of boundary survey
01/04/16	*** Potential Special City Council meeting and 2nd Public Hearing - potential date to pass adopting resolution
01/11/16	City Council meeting and last possible date to pass adopting resolution (may include a 2nd or 3rd public hearing)
01/15/15	Proposed last day county governing body could issue board order for formation of District
01/25/16	Provide list of site addresses in proposed district for elections to set up district and address ranges of impacted voters (provide to county clerk)
01/26/16	Last day for county governing body to hold a Public Hearing before issuing election order
02/26/16	Last day for county governing body to file text of referral (80th day)
03/04/16	Noon - Last day to file notice of county measure election SEL 801 and explanatory statement for inclusion in state voters' pamphlet (filed with the County clerk)
03/10/16	5 p.m. - County Clerk submits measure, explanatory statement, and argument with the SOS (for including in the state VP)
05/17/16	Primary Election Day

*** Indicates a date where a special Council meeting could be held