

AGENDA
VENETA CITY COUNCIL SPECIAL MEETING
THURSDAY, JULY 30, 2015 – 3:00 P.M.
 Veneta Administrative Center, 88184 8th Street, Veneta, Oregon

- 3:00 **1. CALL TO ORDER**

- 3:05 **2. PUBLIC COMMENT** - Maximum time 20 minutes. Speakers will be limited to 3 minutes each. The Council will not engage in any discussion or make any decisions based on public comment at this time; however, they may take comments under advisement for discussion and action at a future Council meeting.

- 3:10 **3. CONSENT AGENDA**
 - a. Minutes for June 22, 2015 Work Session (pgs. 3-4)
 - b. Minutes for June 22, 2015 (pgs. 5-12)
 - c. Accounts Payable
 - i. Checks for Approval – Paid through July 7, 2015 (pgs. 13-39)
 - ii. To be Paid – Payable through July 21, 2015 (pgs. 41-46)
 - d. Civic Calendar for August, 2015 (pg. 47)

- 3:15 **4. COUNCIL BUSINESS AND REPORTS**
 - a. Business
 - (1) Lane County Sheriff’s Office Activity Report (pg. 49)
 - (2) Request from Mid Lane Cares to Sponsor the 2015 Veneta Harvest Festival (pgs. 51-52)
 - (3) Request from Fern Ridge Chamber of Commerce to Sponsor the 2015 Chili Cook-off (pg. 53)
 - b. Councilor/Committee Liaison Reports

- 3:35 **5. STAFF REPORTS**
 - a. Community Development Director.....Kay Bork
 - (1) Proposed Amendments to Veneta Municipal Code Chapter 6.05 Animal Regulations
 - i. Agenda Item Summary (pgs. 55-56)
 - ii. **ORDINANCE No. 521 – AN ORDINANCE AMENDING CHAPTER 6.05 – ANIMAL REGULATIONS OF THE VENETA MUNICIPAL CODE AND DECLARING AN EMERGENCY** (pgs. 57-61)
 - (2) 2016 Special City Allotment Grant
 - i. Agenda Item Summary (pg. 63)
 - ii. **Resolution No. 1181 - 2016 SPECIAL CITY ALLOTMENT** (pgs. 65-66)
 - (3) Update on 87646 Trek Dr. Structure (pg. 67)

 - b. Public Works Director.....Lane Branch
 - (1) Award of Contract for the City of Veneta Slurry Seal and Pavement Preservation Project (pgs. 69-74)

 - c. City Administrator.....Ric Ingham
 - (1) Revised City Administrator Employment Agreement (pgs. 75-76)
 - (2) Reconvening of the Veneta Economic Development Committee (pgs. 77-82)
 - (3) Questions from Councilors

- 4:35 **7. OTHER**

- 4:40 **8. ADJOURN**

Times are approximate. This meeting will be digitally recorded. Location is wheelchair accessible (WCA). Communication interpreter, including American Sign Language (ASL) interpretation, is available if notice is given at least 48 hours prior to the start of the meeting. Contact City Recorder, Darci Henneman, via phone (541) 935-2191, Email dhenneman@ci.veneta.or.us, or TTY Telecommunications Relay Service 1-800-735-1232.

To access City Council meeting materials please go to <http://www.venetaoregon.gov/meetings>

Minutes of the Veneta City Council Work Session June 22, 2015

Present: Sandra Larson, Tim Brooker, Thomas Cotter, Victoria Hedenstrom, Thomas Laing

Others: Ric Ingham, City Administrator; Kay Bork, Community Services Director; Shauna Hartz, Finance Director; Kyle Schauer, Public Works Director; Darci Henneman, City Recorder; Herb Vloedman, and Joan Mariner, Fern Ridge Review (arrived at 6:30)

1. CALL TO ORDER

Mayor Larson called the Veneta City Council work session to order at 6:01 p.m.

2. IMPLEMENTATION OF A CAPITAL IMPROVEMENT & PAVEMENT PRESERVATION FUNDING PLAN

Bork provided a brief background and moved through her power point presentation. She said the Transportation Utility Fee (TUF) will allow the City to maintain a minimum fund balance. She said staff reviewed the League of Oregon Cities' report and based on that and legal's review, TUFs are generally not considered a tax but are a fee. She said there is a test to determine if it's a fee or tax; it can only be charged to users of the system and cannot apply to property owners and we cannot lien property with an outstanding balance. She said the City would also be required to follow ORS in notifying the public that it's a fee and not subject to Measure 5. She said there's two methods to calculate the TUF, a flat fee would be the same fee applied to residential, commercial and industrial users. She said cities that use a flat rate usually don't generate a lot of traffic. She said the flat fee is easier to administer and it seems fairer to users. However, revenues collected from the flat fee are less than a trip generation method. Cities that do generate a lot of traffic use the trip generation method. She said the trip generation method is the same concept as how SDCs are calculated. She asked the Council if they had any questions.

Thomas Cotter said many of our residents travel to Eugene for employment and that's multiple trips per day that don't get counted.

In response to a question from Mayor Larson, Bork said we would use the Institute of Transportation Engineer's (ITE) Manual to calculate trip generation or we could work with the City Engineer because many of those calculations aren't really accurate for smaller cities.

Bork said there was a correction on the amount of the pavement assessment report. She said the correct figure is \$3,460,983 worth of preservation projects to be completed over the next six years.

Bork said one TUF option is a \$3 for all users with a .50 cent increase each year up to \$4 and then it would increase by 2% annually for five years.

In response to a question from Herb Vloedman, Bork said these are monthly fees and would be included in the monthly utility bills.

She said another TUF option would be \$5 for all users and the hybrid option would be a \$3 flat rate for residential users and a \$6 flat rate for commercial and industrial users with an additional \$1 per thousand square foot of building footprint.

In response to a question from Thomas Cotter, Bork said we could consider a gas tax.

In response to a question from Mayor Larson, Schauer said capital projects are identified as replacing a street with curbs and gutter and an example of a capital improvement would be upgrading E. Bolton Rd.

In response to a question from Thomas Cotter, Ingham said constructing a bicycle pedestrian path with the TUF funds would go beyond preservation and would be considered construction.

Thomas Cotter said if we're trying to be recognized for our user friendliness, a bicycle path is a pretty good thing to support and difficult to find funding for.

Tim Brooker said we still have to update the Transportation System Plan which would include walking and bicycle paths, etc. We're trying to find ways to maintain the roads we have and collect additional funding for the capital projects.

In response to a question from Thomas Cotter, Tim Brooker said a bike lane and a road would be considered a capital project but we need to identify the projects and start on preservation.

Hartz said the report indicates the ending fund balance is shrinking even though we're not funding any capital improvements.

Tim Brooker said without any planning, we would need to look at other revenue.

Schauer said the pavement study was just for preservation of existing streets and does not include construction or improving any existing streets.

Mayor Larson said the recommendation is to focus on maintenance and preservation because we do have firm estimates on that.

After a thorough discussion it was the consensus of the Council to move forward with the preservation plan and work through the capital funding plan at a later date. The Council also requested staff research the business rate being different from the residential rate and also include some kind of low income waiver. The Council also agreed that the trip generation methodology doesn't really apply to our situation.

3. OTHER

None

4. ADJOURN

Mayor Larson adjourned the Veneta City Council at 7:04 p.m.

XXXXXXXXXXXXXXXXXXXXX

Sandra H. Larson, Mayor

ATTEST:

XXXXXXXXXXXXXXXXXXXXX

Darci Henneman, City Recorder
(Minutes prepared by DHenneman)

Minutes of the Veneta City Council

June 22, 2015

Present: Sandra Larson, Tim Brooker, Thomas Cotter, Victoria Hedenstrom, Thomas Laing

Others: Ric Ingham, City Administrator; Shauna Hartz; Finance Director; Kay Bork, Community Services Director; Kyle Schauer, Public Works Director; Darci Henneman, City Recorder; Herb Vloedman, and Joan Mariner, Fern Ridge Review

1. CALL TO ORDER THE JOINT MEETING OF THE VENETA CITY COUNCIL AND LOCAL PUBLIC CONTRACTING REVIEW BOARD

Mayor Larson called the City Council and Public Contracting Review Board to order at 7:08 p.m.

1. a. PUBLIC HEARING FOR AMENDMENTS TO THE PUBLIC CONTRACTING RULES

a. Mayor Larson opened the Public Hearing at 7:08 p.m.

b. Staff Report – Shauna Hartz

Hartz said the Attorney General (AG) created model public contracting rules in 2005 and at the same time the City adopted its own rules. She said the rules basically parallel one another but there are a few exceptions. She said AG rules are updated periodically, at which time legal counsel reviews our rules to ensure compliance with state law. She said on July 1, 2014 the AG's Model Public Contracting Rules were statutorily amended so the City's rules were reviewed and updated. The City is also required to hold a public hearing in order to allow residents the opportunity to provide public comment if they feel the City's contracting rules are not in line with the AG's rules. Hartz reviewed the significant rule changes.

c. Public Comment
None

d. Mayor Larson closed the public hearing at 7:10 p.m.

e. Questions from the Council
None

f. Council/Board Deliberation
None

(1) Amendment to the Public Contracting Rules for the City of Veneta

i. Agenda Item Summary

Hartz said changes to Rule No. 4 of the Attorney General's rules effect the City the most. The small procurement contract amount for good and services increased from \$5,000 to \$10,000. She said this allows staff to complete a small procurement without calling for bids or Request for Proposals (RFP). Hartz reviewed the significant rule changes, the resolution and exhibits and asked the Council if there were any questions.

In response to a question from Thomas Cotter, Hartz said there are different guidelines for each type of contract. For example, guidelines for contracting with consultants, such as engineers, and architects differ from guidelines for construction contracts.

In response to a question from Mayor Larson, Hartz said in summary, there's basically four

divisions in public contracting rules: 1) General information and Procedures, 2) Public Construction, 3) Consulting, and 4) Goods and Services. So depending on what type of contract it is, there are different methods and dollars amounts that we can use.

In response to questions from Thomas Cotter, Hartz said exclusions from the AG Rules are things like purchasing gasoline or office copier; purchases associated with daily operations. She said it's not cost effective to go through the bid process for those types of purchases.

Mayor Larson confirmed that the amendment makes us in compliance with the Attorney General and we can have our own rules as long as we are in compliance with the AG.

- ii. **Resolution No. 1176** - A JOINT RESOLUTION OF THE CITY COUNCIL AND LOCAL PUBLIC CONTRACT REVIEW BOARD OPTING OUT OF THE ATTORNEY GENERAL'S MODEL PUBLIC CONTRACTING RULES AND AMENDING PUBLIC CONTRACTING RULES FOR THE CITY OF VENETA AND REPEALING RESOLUTION NO. 1116.

MOTION: Thomas Cotter made a motion to approve Resolution No. 1176, a joint resolution of the City Council and Local Contract Review Board opting out of the Attorney General's Model Public Contracting Rules and repealing and replacing Public Contracting Rules for the City of Veneta previously adopted by Resolution No. 1116. Tim Brooker seconded motion which passed with a vote of 5-0.

1. b. ADJOURN THE JOINT MEETING OF THE VENETA CITY COUNCIL AND LOCAL PUBLIC CONTRACTING REVIEW BOARD

Mayor Larson adjourned the City Council and Public Contracting Review Board at 7:16 p.m.

2. CALL TO ORDER THE VENETA CITY COUNCIL

Mayor Larson called the City Council to order at 7:16 p.m.

3. PUBLIC COMMENT

Herb Vloedman, 25115 Luther Ln., Veneta, OR

Mr. Vloedman wanted to comment on the previous discussions regarding Zumwalt Park and Lane County's proposal for camping reservations. He said Zumwalt is a losing park so the City should do anything it can to help provide more funding for Zumwalt in order to keep it open. He said he's afraid if Lane County's funding is cut they may close the park. He is very much in favor of street preservation first; maintaining and preserving existing infrastructure. He said we'd all like to see improvements, bike paths, and major roads getting a face lift but we should maintain what we have so it doesn't get worse. He said about the TUF and potential models for the fee structure, much of the trip generation is leakage out of the area and isn't necessarily from homes to businesses which unfortunately the burden falls on residents. He said the long term goal would be to have good businesses so people shop here.

4. PUBLIC HEARING – DANGEROUS ANIMAL BEHAVIOR PROVISIONS

a. Mayor Larson opened the Public Hearing at 7:21 p.m.

b. Staff Report – Kay Bork

Bork said Ordinance No. 521 will amend the code to address dangerous animal behavior which is the result of the May 11, 2015 Council Work Session. She said staff and legal counsel drafted the amendments. She said attorney John Wolf, City prosecutor, who was at the dangerous animal hearing, held last Thursday, provided recommended language changes as well. Bork briefly reviewed the amendments.

Victoria Hedenstrom said it is very thorough and very pleased with it. She said the extra licensing is appropriate.

c. Public Comment

None

d. Questions from the Council

Mayor Larson said she is concerned there's no definition for "cat" and no language protecting cats.

In response to a question from Victoria Hedenstrom, Bork said the intent is to suggest that cats are not animals at large. This language does create some confusion.

Ingham said it does seem odd and thanked the Council for bringing it to staff's attention. He said it is in conflict but it's the same language used in Creswell's and Lane County's ordinance.

After a thorough discussion, it was the consensus of the Council to postpone adoption of Ordinance No. 521 and directed staff to have legal counsel review that specific language and provide clarification prior to adoption.

In response to a question from Thomas Cotter, Ingham said the City does not protect cats at large.

e. Mayor Larson closed the Public Hearing at 7:39 p.m.

f. Council/Board Deliberation

None

(1) Dangerous Animal Behavior Provisions

i. Agenda Item Summary

ii. **ORDINANCE NO. 521 – AN ORDINANCE AMENDING CHAPTER 6.05 – ANIMAL REGULATIONS OF THE VENETA MUNICIPAL CODE AND DECLARING AN EMERGENCY**

Adoption of Ordinance No. 521 was postponed until further notice.

5. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the consent agenda as presented. Tim Brooker seconded motion.

VOTE: Thomas Laing, aye; Thomas Cotter, aye; Sandra Larson, aye; Victoria Hedenstrom, aye; Tim Brooker, aye.

The consent agenda as approved included minutes for June 8, 2015, Civic Calendar for July 2015, Quarterly Community Development Department Activity Report.

6. COUNCIL BUSINESS AND REPORTS

a. Business

(1) Lane County Sheriff's Office Activity Report April

Deputy Brian Jesse provided the activity report because Sgt. Halvorson is in training. He said property crimes are down but personal crimes are up. He said the May activity log also included skate park activity.

In response to a question from Thomas Laing, Deputy Jesse said "Public Order" defines disorderly subjects or nuisance.

In response to a question from Mayor Larson, Deputy Jesse said all calls regarding the skate park are responded to. He said one call resulted in deputies investigating a fight. He said a case number was issued but no charges were filed.

In response to a question from Victoria Hedenstrom, Deputy Jesse said deputies determined that 16 of the 32 property crime calls resulted in a crime being committed and were issued a case number.

In response to a question from Mayor Larson, Deputy Jesse said property crimes are still the leading activity in Veneta. He said many times people don't want to pursue charges or it doesn't fit a specific category.

b. Councilor/Committee Liaison Reports

Tim Brooker said the last Lane ACT meeting had a full agenda which included delaying the STIP until September to allow more time to submit applications. He said the STIP was cut to \$21,000,000. He said it's all about giving the legislator time to put together a transportation bill to address future projects.

Mayor Larson said the School District announced a new schedule for both elementary schools that would include a minimum day on Wednesdays. She said it was proposed that the start time for Wednesdays would be 7:45 a.m. However, after a lot of objection, the subject was reworked and there was a consensus that the elementary schools will start five minutes early on Wednesdays. She said in order to accommodate that schedule, the middle school will start later. The solstice party was a great success and there was a good turnout. She said a business directory for the Fern Ridge Community Connection group which is a collaboration of local agencies and businesses, will be posted on the newly created Facebook page. She said Colin at Fern Ridge Library created the Facebook page. She said Thomas Cotter will attend the Thursday LCOG because she is not able to attend.

7. STAFF REPORTS

a. City Administrator.....Ric Ingham

(1) Approval of Lane County Sheriff's Office (LCSO) Public Safety Contract

Ingham said staff is requesting Council approve the agreement for the 2015-16 fiscal year. He reviewed the contract and a few minor modifications.

In response to a question from Mayor Larson, Ingham said he felt that the extended absence language addresses all contract employees, including Sgt. Halvorson, but with Council direction, he will discuss that with Sheriff Trapp. He said that language hasn't changed in six years.

Deputy Jesse said the term "classification deputy sheriff" is an all-encompassing term.

In response to a question from Victoria Hedenstrom, Ingham said when a deputy is in training, out ill, or goes on vacation, we don't always have a replacement. But if it's during a critical time, like a holiday weekend, he would request the overtime budget be used for a replacement. However, he needs to make that request in advance.

MOTION: Thomas Cotter made a motion to approve the 2015-16 Public Safety Agreement with the Lane County Sheriff's Office as presented. Tim Brooker seconded motion which passed with a vote of 5-0.

b. Community Development Director.....Kay Bork

(1) Dangerous Building Update – 25044 McCutcheon Ave. and 87646 Trek Dr.

Bork said staff is requesting the Council approve staff to solicit bids for demolition of the structure at 87646 Trek Dr. She said staff sent notices to both property owners and in both cases no work has been done on either structure. That being said, staff is asking the Council to approve we move forward with demotion of the 87646 Trek Dr. structure. She said demolition bids will likely come in between \$5,000 to \$7,000. She said staff will provide an update once the bids are received. Bork said staff will continue working with the owner of the McCutcheon

structure. She said back in April, the Council directed the McCutcheon structure be made safe.

In response to a question from Thomas Laing, Bork said the Broadway structure has been made safe. She said the owner of that building is not planning on demolishing it but is aware that it cannot be occupied as a residence.

In response to a question from Tim Brooker, Bork said contractors will be able to determine if a permit from the Dept. of Environmental Quality (DEQ) is needed to abate any potential asbestos or other hazardous materials, and if so, it would be included in the bid.

Thomas Laing requested the City Inspector provide a letter stating the Broadway building is safe.

In response to questions from Thomas Cotter and Tim Brooker, Bork said a maximum of \$7,000 was budgeted for demolition of the 87696 Trek Dr. structure.

MOTION: Thomas Cotter made a motion to direct staff to solicit bids for the demolition of 87646 Trek Dr. Victoria Hedenstrom seconded motion which passed with a vote of 5-0.

c. Finance Director.....Shauna Hartz

(1) Appropriations Transfer for FY 2014-15

i. Agenda Item Summary

Hartz said a resolution to transfer appropriations is typically done at the end of each fiscal year. She asked if the Council had any questions.

ii. **RESOLUTION No. 1177** – A RESOLUTION TRANSFERRING APPROPRIATIONS FOR THE 2014-15 FISCAL YEAR

MOTION: Thomas Cotter made a motion to approve Resolution No. 1177, a resolution transferring appropriations for the fiscal year 2014-15, as presented. Thomas Laing seconded motion which passed with a vote of 5-0.

(2) Proposed Storm Water Drainage Fee Increase

i. Agenda Item Summary

Hartz said the 2015-16 budget included a stormwater increase of 2% or 4 cents for residential accounts and 13 cents for commercial accounts per month. She said this increase is in line with the Consumer Price Index for Urban Wage Earners in the Portland-Salem area. The largest increase took place last year and was the first increase in six years. Hartz reviewed her attachments and asked if the Council had any questions.

ii. Public Comment
None

iii. **RESOLUTION No. 1178** – A RESOLUTION ESTABLISHING STORM WATER DRAINAGE FEES FOR THE CITY OF VENETA AND REPEALING RESOLUTION NO. 1151

MOTION: Thomas Cotter made a motion to approve Resolution No. 1178 as presented. Tim Brooker seconded motion which passed with a vote of 5-0.

(3) Compensation Plan Update for Regular Positions

i. Agenda Item Summary

Hartz said also included in the budget was a 2.4% Cost of Living Adjustment (COLA) increase for all positions and steps within our classification and compensation plan. She said after the packet went out, legal counsel recommended including language to the resolution that

specifies separately when the Resolution takes effect and when the new plan takes effect. She said Resolution No. 1179 will be effective immediately but the compensation will not become effective until July 1, 2015. Hartz provided the Council with copies of the correct resolution and asked if there were any questions.

- ii. **RESOLUTION NO. 1179** – A RESOLUTION UPDATING THE COMPENSATION SCHEDULE FOR REGULAR POSITIONS OF THE CITY OF VENETA FOR FISCAL YEAR 2015-16 AND REPEALING RESOLUTION NO. 1167

MOTION: Thomas Cotter made a motion to approve Resolution No. 1179 as written, updating the Classification Plan and Compensation Schedule of Regular Positions for Fiscal Year 2015-2016 and repealing Resolution No. 1167. Tim Brooker seconded motion which passed with a vote of 5-0.

- (4) Adding a new Position to the City’s Classification Plan and Approval of a Revised Compensation Plan for Hourly, Temporary and Seasonal Positions of the City of Veneta

- i. Agenda Item Summary

Hartz said with the pool being busier and new life guards coming on, the pool manager felt a position is needed to assist with all of the managerial tasks. Based on that, staff is suggesting creating a Senior Guard position. This position will require lifeguard training and will take over some administrative duties. She reviewed the resolution and exhibit.

In response to a question from Victoria Hedenstrom, Schauer said someone with lifeguard training and pool experience has been placed in the position.

In response to a question from Thomas Laing, Schauer said the position was given to a returning employee who is a teacher at Elmira High School.

In response to a question from Mayor Larson, Hartz said currently that employee is a lifeguard but he’s carrying out the duties of a Senior Guard. She said the proposed salary scale is attached to Resolution No. 1180 as Exhibit A.

In response to a question from Thomas Laing, Schauer said the pool is open from 6:30 a.m. to 8:30 p.m. He said hiring a Senior Guard will allow the 14 hour day to be split.

- ii. **RESOLUTION NO. 1180** - A RESOLUTION TO ADD A NEW POSITION TO CLASSIFICATION PLAN AND ADOPT REVISED COMPENSATION PLAN FOR HOURLY, TEMPORARY AND SEASONAL POSITIONS AND REPEALING RESOLUTION NO. 1164

MOTION: Thomas Cotter made a motion to approve Resolution No. 1180 as written, updating the Classification Plan and Compensation Plan of Hourly, Temporary, and Seasonal Positions and repealing Resolution No. 1164. Tim Brooker seconded motion which passed with a vote of 5-0.

- d. Public Works Director.....Kyle Schauer

- (1) Award of Construction Contract for Air Piping

Schauer reviewed his report. He said the intention of this improvement is to make the system more efficient. He said existing deficiencies will be addressed with a permanent fix. Schauer said bids went out on June 4th and we received four responses ranging from \$562,110 to \$466,300. He said Cascade Water Works, Inc. submitted the lowest bid and Branch Engineering determined and recommended the contract be awarded to Cascade. Schauer recommended including a 5% contingency to the contract for a total not to exceed \$490,000. He said improvement costs were budgeted in this year and the next fiscal year, some of which are in preparation of the next upgrade. He asked the Council if there were any questions.

In response to a question from Thomas Cotter, Schauer said approximately \$150,000 to \$175,000 will cover the cost of electrical equipment, frequency drives, sensors in the ponds, and the communication system back and forth. He said we're changing the current underground system and building concrete lined trenches so future problems and leaks can be accessed more readily. He said 60% of the project is the trench work. He said currently we have no pond sensors to indicate oxygen levels, so the blowers run all day which is wasteful and costly. He said the blowers will shut off once we hit the required oxygen level. He said no solar equipment will be used for this project.

In response to a question from Mayor Larson, Schauer said the correct oxygen levels provide for an environment that allows microorganisms to become very active and break down the solids. He said most systems have some type of sensors to keep electrical costs down.

In response to a question from Thomas Laing, Schauer said we may qualify for some electrical rebates but there are no grant funds available for this project.

In response to a question from Tim Brooker, Schauer said this air piping will address a lot of deficiencies and the upgrade will allow for future increased capacity.

MOTION: Thomas Cotter made a motion to authorize staff to enter into contract with Cascade Water Works, Inc. to construct the City of Veneta Air Piping and Efficiency Improvement Project for an amount not to exceed \$490,000. Tim Brooker seconded motion which passed with a vote of 5-0.

Tom Laing said he wanted to tour the wastewater plant when the work is done.

8. OTHER

(1) City Administrator Evaluation Process

Ingham said July 1 is the target date for elected officials to complete his evaluation. He said last year some Councilors indicated they were interested in looking at other evaluation forms so last week he provided four examples, as possible options, to the Council via email. He asked if there were any questions.

Tim Brooker said he preferred the first option.

In response to a question from Thomas Cotter, Ingham said he obtained option 1 from the International City Manager's website.

After a brief discussion, it was the consensus of the Council to go with the first option – Manager's Evaluation form.

Ingham said there will likely be a second Council meeting in July to address awarding a construction contract for the slurry seal project. He said Councilors Laing and Hedenstrom will be out of town for that meeting. Also there will likely be an executive session after the July 13th Council meeting in order to discuss his evaluation.

Ingham asked Councilors to please submit the completed evaluations to Hartz by Thursday, July 2, 2015. It was agreed that a fillable pdf version will be emailed to Councilors as soon as possible.

(2) Zumwalt Intergovernmental Agreement with Lane County Parks

Ingham said at the June 8, 2015 Council meeting a couple of Councilors were asked to sit in on discussions with Lane County regarding the reservation process for camping at Zumwalt Park during the Oregon County Fair. He said from that meeting, Lane County accepted seven out of nine conditions the City proposed and at 3:00 p.m. on Wednesday, June 24th, Lane County will talk further about the reservation system.

Ingham said staff has been talking with the University of Oregon (U of O) about getting two R.A.R.E. students to come on board this fall; one to assist with economic development and the second to assist with public safety and emergency preparedness. He said U of O representatives said they would only accept one application. Based on that, staff felt economic development takes precedence. He said the U of O received 58 applications for 48 students so no community is getting two students. He said if there is a Council consensus, staff will submit our application and we'll start the interview process. He said we can choose an interview panel at the July 13th Council meeting.

There was a Council consensus to direct staff to move forward with submitting an application for a R.A.R.E. intern.

(3) Ingham reminded the Council that beginning in July all Council meetings will begin at 6:30 p.m.

(4) Questions from Councilors
None

9. ADJOURN

Mayor Larson adjourned the Veneta City Council at 8:44 p.m.

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Sandra H. Larson, Mayor

ATTEST:

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Darci Henneman, City Recorder
(Minutes prepared by DHenneman)

Accounts Payable

Checks for Approval



User: mindy
 Printed: 07/22/2015 - 10:59 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18857	06/09/2015	WATER FUND	System Maintenance	A-1 Lock & Safe	48.00
18857	06/09/2015	SEWER FUND	System Maintenance	A-1 Lock & Safe	48.00
18857	06/09/2015	STREET FUND	Bldg & Yard Maintenance	A-1 Lock & Safe	48.00
Check Total:					144.00
18858	06/09/2015	GENERAL FUND	Janitorial Services Contract	Above The Mess	438.00
18858	06/09/2015	PLANNING FUND	Janitorial Services Contract	Above The Mess	109.50
18858	06/09/2015	PARKS and RECREATION	Community Ctr Janitorial&Maint	Above The Mess	182.50
18858	06/09/2015	GENERAL FUND	Janitorial Services Contract	Above The Mess	51.20
18858	06/09/2015	PLANNING FUND	Janitorial Services Contract	Above The Mess	12.80
Check Total:					794.00
18859	06/09/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	ALSCO	152.25
18859	06/09/2015	PLANNING FUND	City Hall Maint/Janitorial Sup	ALSCO	38.06
Check Total:					190.31
18860	06/09/2015	WATER FUND	System Quality Tests	Analytical Laboratory Group	98.00
18860	06/09/2015	SEWER FUND	System Quality Tests	Analytical Laboratory Group	1,049.40
Check Total:					1,147.40
18861	06/09/2015	GENERAL FUND	Public Relations	Scottie Barnes	260.00
Check Total:					260.00
18862	06/09/2015	SEWER FUND	System Improvements	Civil West Engineering Service	1,439.55
18862	06/09/2015	CAP CONSTRUCTION-SEWER	System Expansion	Civil West Engineering Service	2,673.45
18862	06/09/2015	SEWER FUND	Engineering Fees	Civil West Engineering Service	1,735.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount	
					Check Total:	5,848.00
18863	06/09/2015	PARKS and RECREATION	Pool Maintenance	Emerald Pool & Patio	99.98	
					Check Total:	99.98
18864	06/09/2015	PARKS and RECREATION	Territorial Park Electricity	EPUD	21.20	
18864	06/09/2015	PARKS and RECREATION	Pool Utilities	EPUD	449.77	
18864	06/09/2015	WATER FUND	Electricity	EPUD	29.12	
18864	06/09/2015	GENERAL FUND	Electricity	EPUD	383.66	
18864	06/09/2015	PLANNING FUND	Electricity	EPUD	95.91	
18864	06/09/2015	SEWER FUND	Electricity	EPUD	91.79	
18864	06/09/2015	SEWER FUND	Electricity	EPUD	70.84	
18864	06/09/2015	WATER FUND	Electricity	EPUD	20.65	
18864	06/09/2015	STREET FUND	Electricity-Street Lights	EPUD	2,482.49	
					Check Total:	3,645.43
18865	06/09/2015	GENERAL FUND	Bail Payable	Paige Fay	40.00	
					Check Total:	40.00
18866	06/09/2015	GENERAL FUND	Ordinance Enforcement	Fern Ridge Review	144.00	
					Check Total:	144.00
18867	06/09/2015	PLANNING FUND	Training & Conferences	Lisa Garbett	11.95	
					Check Total:	11.95
18868	06/09/2015	PARKS and RECREATION	Pool Bldg Janitorial - Maint	Grainger	96.30	
					Check Total:	96.30
18869	06/09/2015	PLANNING FUND	Refunds-Land Use Appl	Hayden Homes, LLC	3,404.99	
					Check Total:	3,404.99
18870	06/09/2015	PARKS and RECREATION	Park Maintenance	HD Fowler Company	398.12	
18870	06/09/2015	STREET FUND	Landscape Maint & Supplies	HD Fowler Company	398.12	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
Check Total:					796.24
18871	06/09/2015	GENERAL FUND	Travel - Staff	R Ric Ingham	175.40
18871	06/09/2015	GENERAL FUND	Telephone Services	R Ric Ingham	50.00
Check Total:					225.40
18872	06/09/2015	GENERAL FUND	Ordinance Enforcement	Lane County Deeds & Records	37.00
Check Total:					37.00
18873	06/09/2015	PARKS and RECREATION	Electricity-Community Center	Lane Electric Coop Inc	75.54
18873	06/09/2015	GENERAL FUND	Welcome Sign Maintenance	Lane Electric Coop Inc	129.54
18873	06/09/2015	SEWER FUND	Electricity	Lane Electric Coop Inc	3,395.56
18873	06/09/2015	WATER FUND	Electricity	Lane Electric Coop Inc	203.29
18873	06/09/2015	WATER FUND	Electricity	Lane Electric Coop Inc	37.39
18873	06/09/2015	STREET FUND	Electricity-Street Lights	Lane Electric Coop Inc	1,304.52
Check Total:					5,145.84
18874	06/09/2015	STREET FUND	Street Sweeping Contract	Mid-State Industrial Svc	1,830.00
Check Total:					1,830.00
18875	06/09/2015	WATER FUND	System Maintenance	Murray Smith & Associates Inc	5,406.78
Check Total:					5,406.78
18876	06/09/2015	GENERAL FUND	Telephone Services	Nextel Communications	39.46
18876	06/09/2015	PARKS and RECREATION	Telephone Services	Nextel Communications	39.46
18876	06/09/2015	WATER FUND	Telephone Services	Nextel Communications	59.18
18876	06/09/2015	SEWER FUND	Telephone Services	Nextel Communications	59.18
18876	06/09/2015	STREET FUND	Telephone Services	Nextel Communications	39.46
Check Total:					236.74
18877	06/09/2015	GENERAL FUND	Other Professional Services	Office Team	234.91
18877	06/09/2015	WATER FUND	Other Professional Services	Office Team	234.91
18877	06/09/2015	SEWER FUND	Other Professional Services	Office Team	242.03
18877	06/09/2015	GENERAL FUND	Other Professional Services	Office Team	214.13
18877	06/09/2015	WATER FUND	Other Professional Services	Office Team	214.14
18877	06/09/2015	SEWER FUND	Other Professional Services	Office Team	220.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	1,360.75
18878	06/09/2015	WATER FUND	Telephone Services	One Call Concepts Inc	8.58
18878	06/09/2015	SEWER FUND	Telephone Services	One Call Concepts Inc	8.58
				Check Total:	17.16
18879	06/09/2015	GENERAL FUND	Training & Conferences	O C C M A	303.00
				Check Total:	303.00
18880	06/09/2015	SEWER FUND	Telephone Services	Kip Orme	50.00
				Check Total:	50.00
18881	06/09/2015	SEWER FUND	System Maintenance	Pacific Ag Systems	61.50
				Check Total:	61.50
18882	06/09/2015	PARKS and RECREATION	Pool Equipment	Pacific Rubber & Supply	717.39
18882	06/09/2015	PARKS and RECREATION	Pool Equipment	Pacific Rubber & Supply	148.50
				Check Total:	865.89
18883	06/09/2015	PARKS and RECREATION	Petty Cash-Parks Brd / Pool	Petty Cash	130.00
				Check Total:	130.00
18884	06/09/2015	PARKS and RECREATION	Park Board Events & Activities	Carol Petty	80.23
				Check Total:	80.23
18885	06/09/2015	GENERAL FUND	Office Machine Maintenance	Ricoh USA, Inc.	173.26
18885	06/09/2015	PLANNING FUND	Office Machine Maintenance	Ricoh USA, Inc.	57.76
				Check Total:	231.02
18886	06/09/2015	WATER FUND	Telephone Services	Kyle Schauer	50.00
				Check Total:	50.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18887	06/09/2015	GENERAL FUND	Admin Supplies & Services	US Postmaster	114.00
Check Total:					114.00
18888	06/09/2015	STREET FUND	Equipment Repairs	Veneta Ace Hardware	10.96
18888	06/09/2015	STREET FUND	Equipment Repairs	Veneta Ace Hardware	-16.27
18888	06/09/2015	STREET FUND	Landscape Maint & Supplies	Veneta Ace Hardware	10.98
18888	06/09/2015	WATER FUND	System Maintenance	Veneta Ace Hardware	4.99
18888	06/09/2015	WATER FUND	Tools & Small Equipment	Veneta Ace Hardware	31.98
18888	06/09/2015	PARKS and RECREATION	Tools & Small Equipment	Veneta Ace Hardware	47.22
18888	06/09/2015	SEWER FUND	Tools & Small Equipment	Veneta Ace Hardware	37.47
18888	06/09/2015	STREET FUND	Tools & Small Equipment	Veneta Ace Hardware	7.24
18888	06/09/2015	PARKS and RECREATION	Equipment Repairs	Veneta Ace Hardware	2.24
18888	06/09/2015	PARKS and RECREATION	Park Maintenance	Veneta Ace Hardware	20.99
18888	06/09/2015	SEWER FUND	System Maintenance	Veneta Ace Hardware	12.97
Check Total:					170.77
18889	06/09/2015	GENERAL FUND	Animal Control Feral Program	Veneta Vet Hospital	42.05
Check Total:					42.05
Report Total:					32,980.73

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Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18912	06/23/2015	GENERAL FUND	Admin Supplies & Services	ASI	3.75
Check Total:					3.75
18913	06/23/2015	GENERAL FUND	Admin Supplies & Services	Bi-Mart Corporation	53.32
18913	06/23/2015	PARKS and RECREATION	Admin Supplies & Services	Bi-Mart Corporation	15.96
18913	06/23/2015	GENERAL FUND	Safety Program and Supplies	Bi-Mart Corporation	19.95
18913	06/23/2015	PLANNING FUND	Admin Services & Supplies	Bi-Mart Corporation	17.65
18913	06/23/2015	WATER FUND	Bldg & Yard Maintenance	Bi-Mart Corporation	19.98
18913	06/23/2015	SEWER FUND	WW Treatment Plant Maintenance	Bi-Mart Corporation	13.46
18913	06/23/2015	STREET FUND	Landscape Maint & Supplies	Bi-Mart Corporation	64.56
Check Total:					204.88
18914	06/23/2015	GENERAL FUND	Employee Bond Insurance	Brown & Brown Northwest	694.00
Check Total:					694.00
18915	06/23/2015	PARKS and RECREATION	Park Maintenance	Buck's Sanitary Service	53.00
18915	06/23/2015	PARKS and RECREATION	Park Maintenance	Buck's Sanitary Service	53.00
18915	06/23/2015	PARKS and RECREATION	Park Maintenance	Buck's Sanitary Service	98.50
Check Total:					204.50
18916	06/23/2015	GENERAL FUND	Building Permit Inspections	The Building Department	4,160.85
18916	06/23/2015	GENERAL FUND	Electrical Permit Inspections	The Building Department	192.00
Check Total:					4,352.85
18917	06/23/2015	GENERAL FUND	Animal Control Supplies/Admin	Card Service Center	299.00
18917	06/23/2015	GENERAL FUND	Admin Supplies & Services	Card Service Center	10.00
18917	06/23/2015	GENERAL FUND	Safety Program and Supplies	Card Service Center	53.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18917	06/23/2015	PARKS and RECREATION	Equipment Repairs	Card Service Center	33.98
18917	06/23/2015	GENERAL FUND	Computer System Support-Maint	Card Service Center	31.79
18917	06/23/2015	GENERAL FUND	Computer System Support-Maint	Card Service Center	2.92
18917	06/23/2015	GENERAL FUND	Computer System Support/Maint	Card Service Center	4.08
18917	06/23/2015	PARKS and RECREATION	Computer System Support-Maint	Card Service Center	3.21
18917	06/23/2015	PARKS and RECREATION	Computer System Support/Maint	Card Service Center	2.33
18917	06/23/2015	PLANNING FUND	Computer System Support-Maint	Card Service Center	12.83
18917	06/23/2015	WATER FUND	Computer System Support-Maint	Card Service Center	11.38
18917	06/23/2015	SEWER FUND	Computer System Support-Maint	Card Service Center	16.04
18917	06/23/2015	STREET FUND	Computer System Support-Maint	Card Service Center	1.75
18917	06/23/2015	STORMWATER DRAINAGE	Computer System Support-Maint	Card Service Center	1.17
18917	06/23/2015	GENERAL FUND	Public Relations	Card Service Center	496.56
18917	06/23/2015	PARKS and RECREATION	Lifeguard Training	Card Service Center	328.74
18917	06/23/2015	GENERAL FUND	Recognitions	Card Service Center	89.50
18917	06/23/2015	GENERAL FUND	Admin Supplies & Services	Card Service Center	25.95
18917	06/23/2015	GENERAL FUND	Travel - Staff	Card Service Center	45.00
18917	06/23/2015	GENERAL FUND	Training & Conferences	Card Service Center	45.00
Check Total:					1,515.05
18918	06/23/2015	GENERAL FUND	Publishing Costs	Central Print & Repro Svc	66.75
18918	06/23/2015	PARKS and RECREATION	Publishing Costs	Central Print & Repro Svc	66.75
18918	06/23/2015	PARKS and RECREATION	Advertising and Publishing	Central Print & Repro Svc	133.50
Check Total:					267.00
18919	06/23/2015	WATER FUND	Telephone Services	CenturyLink Communications, LL	161.29
Check Total:					161.29
18920	06/23/2015	GENERAL FUND	Admin Supplies & Services	C & K Market Inc	63.04
18920	06/23/2015	GENERAL FUND	Ordinance Enforcement	C & K Market Inc	17.98
18920	06/23/2015	GENERAL FUND	Animal Control Supplies/Admin	C & K Market Inc	7.57
Check Total:					88.59
18921	06/23/2015	GENERAL FUND	Bail Payable	Kendra Clifton	27.00
Check Total:					27.00
18922	06/23/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	Comfort Flow Heating AC & Refr	273.60
18922	06/23/2015	PLANNING FUND	City Hall Maint/Janitorial Sup	Comfort Flow Heating AC & Refr	68.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	342.00
18924	06/23/2015	GENERAL FUND	Publishing Costs	Daily Journal of Commerce	42.00
				Check Total:	42.00
18925	06/23/2015	PARKS and RECREATION	Pool Operating Supplies	Damage Ear	222.80
				Check Total:	222.80
18926	06/23/2015	GENERAL FUND	Admin Supplies & Services	DocuTRAK Imaging, Inc	30.00
				Check Total:	30.00
18927	06/23/2015	WATER FUND	Admin Supplies & Services	EDMS Inc	107.88
18927	06/23/2015	WATER FUND	Postage	EDMS Inc	258.42
18927	06/23/2015	SEWER FUND	Admin Supplies & Services	EDMS Inc	161.82
18927	06/23/2015	SEWER FUND	Postage	EDMS Inc	387.63
18927	06/23/2015	GENERAL FUND	Public Relations	EDMS Inc	312.70
18927	06/23/2015	WATER FUND	Admin Supplies & Services	EDMS Inc	138.66
18927	06/23/2015	WATER FUND	Postage	EDMS Inc	154.34
				Check Total:	1,521.45
18928	06/23/2015	PARKS and RECREATION	Pool Equipment	Emerald Pool & Patio	11.99
				Check Total:	11.99
18929	06/23/2015	WATER FUND	Electricity	EPUD	1,382.17
				Check Total:	1,382.17
18930	06/23/2015	GENERAL FUND	Economic Development	EPUD	1,001.10
				Check Total:	1,001.10
18931	06/23/2015	WATER FUND	Water Purchase	Eugene Water & Electric Board	10,854.12
18931	06/23/2015	WATER FUND	Water Purchase	Eugene Water & Electric Board	10,326.72
				Check Total:	21,180.84
18932	06/23/2015	GENERAL FUND	Publishing Costs	Fern Ridge Review	126.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18932	06/23/2015	GENERAL FUND	Publishing Costs	Fern Ridge Review	11.00
18932	06/23/2015	GENERAL FUND	Publishing Costs	Fern Ridge Review	28.00
18932	06/23/2015	GENERAL FUND	Publishing Costs	Fern Ridge Review	35.00
Check Total:					200.00
18933	06/23/2015	GENERAL FUND	Accounts Payable	Fern Ridge School District 28J	8,880.45
Check Total:					8,880.45
18935	06/23/2015	GENERAL FUND	Animal Control Contract	Greenhill Humane Society	220.00
Check Total:					220.00
18936	06/23/2015	GENERAL FUND	Bail Payable	Jeffrey Honea	8.00
Check Total:					8.00
18937	06/23/2015	PARKS and RECREATION	Pool Operating Supplies	Industrial Source	368.70
Check Total:					368.70
18938	06/23/2015	GENERAL FUND	Telephone Services	Info Structure	778.98
18938	06/23/2015	PLANNING FUND	Telephone	Info Structure	194.75
18938	06/23/2015	SEWER FUND	Telephone Services	Info Structure	92.00
18938	06/23/2015	PARKS and RECREATION	Pool Utilities	Info Structure	191.60
Check Total:					1,257.33
18939	06/23/2015	GENERAL FUND	Travel - Staff	Jerry Brown Co	44.27
18939	06/23/2015	PARKS and RECREATION	Vehicle Operation/Maintenance	Jerry Brown Co	88.52
18939	06/23/2015	STREET FUND	Vehicle Operation-Maintenance	Jerry Brown Co	88.52
18939	06/23/2015	WATER FUND	Vehicle Operation&Maintenance	Jerry Brown Co	354.08
18939	06/23/2015	SEWER FUND	Vehicle Operation&Maintenance	Jerry Brown Co	309.82
Check Total:					885.21
18940	06/23/2015	GENERAL FUND	County Fine Assessment Payable	Lane Co Accts Receivable	1,628.97
Check Total:					1,628.97
18941	06/23/2015	SEWER FUND	System Maintenance	Lane Forest Products	4,837.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount	
					Check Total:	4,837.50
18942	06/23/2015	GENERAL FUND	Judicial Services	Law Office of Alan J Leiman, P	371.00	
					Check Total:	371.00
18944	06/23/2015	GENERAL FUND	State Fine Assessments Payable	ODOR - Court	1,421.18	
					Check Total:	1,421.18
18945	06/23/2015	GENERAL FUND	Admin Supplies & Services	Office Imaging	110.44	
18945	06/23/2015	PLANNING FUND	Admin Services & Supplies	Office Imaging	59.48	
					Check Total:	169.92
18946	06/23/2015	PARKS and RECREATION	Equipment Repairs	O'Reilly Automotive, Inc	54.21	
18946	06/23/2015	STREET FUND	Equipment Repairs	O'Reilly Automotive, Inc	54.21	
					Check Total:	108.42
18947	06/23/2015	PARKS and RECREATION	Pool Equipment	Pacific Rubber & Supply	290.30	
					Check Total:	290.30
18948	06/23/2015	GENERAL FUND	Office Machine Leases	Pitney Bowes	33.70	
18948	06/23/2015	PLANNING FUND	Office Machine Lease	Pitney Bowes	5.80	
18948	06/23/2015	GENERAL FUND	Office Machine Leases	Pitney Bowes	14.15	
18948	06/23/2015	GENERAL FUND	Office Machine Leases	Pitney Bowes	21.79	
18948	06/23/2015	PARKS and RECREATION	Office Machine Leases	Pitney Bowes	0.95	
18948	06/23/2015	WATER FUND	Office Machine Leases	Pitney Bowes	141.07	
18948	06/23/2015	SEWER FUND	Office Machine Leases	Pitney Bowes	155.14	
					Check Total:	372.60
18949	06/23/2015	GENERAL FUND	Postage	Pitney Bowes Inc	16.82	
18949	06/23/2015	PLANNING FUND	Postage	Pitney Bowes Inc	12.52	
18949	06/23/2015	WATER FUND	Postage	Pitney Bowes Inc	17.06	
18949	06/23/2015	SEWER FUND	Postage	Pitney Bowes Inc	25.57	
18949	06/23/2015	GENERAL FUND	Ordinance Enforcement	Pitney Bowes Inc	10.46	
18949	06/23/2015	GENERAL FUND	Municipal Court Supplies	Pitney Bowes Inc	11.58	
18949	06/23/2015	GENERAL FUND	Animal Control Supplies/Admin	Pitney Bowes Inc	1.20	
18949	06/23/2015	GENERAL FUND	Postage	Pitney Bowes Inc	33.27	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18949	06/23/2015	PARKS and RECREATION	Postage	Pitney Bowes Inc	0.93
Check Total:					129.41
18950	06/23/2015	SEWER FUND	Admin Supplies & Services	The Register Guard	315.00
18950	06/23/2015	SEWER FUND	Admin Supplies & Services	The Register Guard	110.00
Check Total:					425.00
18951	06/23/2015	WATER FUND	System Maintenance	S&K Painting, Inc	145,967.50
Check Total:					145,967.50
18952	06/23/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	SANIPAC	23.76
18952	06/23/2015	PLANNING FUND	City Hall Maint/Janitorial Sup	SANIPAC	5.94
18952	06/23/2015	SEWER FUND	WW Treatment Plant Maintenance	SANIPAC	102.74
18952	06/23/2015	WATER FUND	Bldg & Yard Maintenance	SANIPAC	121.96
Check Total:					254.40
18953	06/23/2015	GENERAL FUND	Attorney & Legal Services	Speer Hoyt LLC	303.33
18953	06/23/2015	GENERAL FUND	Attorney & Legal Services	Speer Hoyt LLC	1,876.20
18953	06/23/2015	GENERAL FUND	Attorney & Legal Services	Speer Hoyt LLC	885.00
18953	06/23/2015	PLANNING FUND	Attorney & Legal Services	Speer Hoyt LLC	1,168.20
Check Total:					4,232.73
18954	06/23/2015	PARKS and RECREATION	Administrative Supplies	Staples Contract and Commercia	101.37
18954	06/23/2015	PARKS and RECREATION	Pool Bldg Janitorial - Maint	Staples Contract and Commercia	263.57
18954	06/23/2015	PARKS and RECREATION	Pool Operating Supplies	Staples Contract and Commercia	40.55
18954	06/23/2015	PARKS and RECREATION	Admin Supplies & Services	Staples Contract and Commercia	7.75
18954	06/23/2015	PARKS and RECREATION	Pool Bldg Janitorial - Maint	Staples Contract and Commercia	20.15
18954	06/23/2015	PARKS and RECREATION	Pool Operating Supplies	Staples Contract and Commercia	3.09
18954	06/23/2015	PARKS and RECREATION	Administrative Supplies	Staples Contract and Commercia	5.50
18954	06/23/2015	PARKS and RECREATION	Pool Bldg Janitorial - Maint	Staples Contract and Commercia	14.28
18954	06/23/2015	PARKS and RECREATION	Pool Operating Supplies	Staples Contract and Commercia	2.20
18954	06/23/2015	PARKS and RECREATION	Pool Bldg Janitorial - Maint	Staples Contract and Commercia	-2.50
18954	06/23/2015	PARKS and RECREATION	Pool Operating Supplies	Staples Contract and Commercia	-1.00
18954	06/23/2015	PARKS and RECREATION	Administrative Supplies	Staples Contract and Commercia	-6.50
18954	06/23/2015	GENERAL FUND	Admin Supplies & Services	Staples Contract and Commercia	39.64
18954	06/23/2015	PLANNING FUND	Admin Services & Supplies	Staples Contract and Commercia	21.34
18954	06/23/2015	GENERAL FUND	Admin Supplies & Services	Staples Contract and Commercia	41.54
18954	06/23/2015	PLANNING FUND	Admin Services & Supplies	Staples Contract and Commercia	22.38
18954	06/23/2015	GENERAL FUND	Admin Supplies & Services	Staples Contract and Commercia	5.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18954	06/23/2015	PLANNING FUND	Admin Services & Supplies	Staples Contract and Commercia	2.80
				Check Total:	581.35
18955	06/23/2015	PARKS and RECREATION	Pool Fuel	Suburban Propane	250.00
				Check Total:	250.00
18956	06/23/2015	SEWER FUND	System Maintenance	Sunset Auto Parts, Inc	31.73
				Check Total:	31.73
18957	06/23/2015	PLANNING FUND	City Hall Maint/Janitorial Sup	Swanson's Pest Mgt	7.80
18957	06/23/2015	PARKS and RECREATION	Community Ctr Janitorial&Maint	Swanson's Pest Mgt	33.00
18957	06/23/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	Swanson's Pest Mgt	31.20
				Check Total:	72.00
18958	06/23/2015	PLANNING FUND	Comprehensive Plan-Public Fac	University of Oregon	6,250.00
				Check Total:	6,250.00
18959	06/23/2015	GENERAL FUND	Animal Control Feral Program	Willamette Animal Guild	45.00
				Check Total:	45.00
				Report Total:	212,511.96

Accounts Payable

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Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18960	07/01/2015	DEBT SERVICE FUND	Pool Bond Interest	U.S. Bank National Association	20,786.88
Check Total:					20,786.88
Report Total:					20,786.88

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Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
18997	07/02/2015	ZUMWALT CAMPGROUND	Entertainment	Greg Manuck	300.00
				Check Total:	300.00
18998	07/02/2015	ZUMWALT CAMPGROUND	Volunteer Costs	Mid Lane Cares	350.00
				Check Total:	350.00
18999	07/02/2015	GENERAL FUND	Petty Cash	Petty Cash	200.00
				Check Total:	200.00
19000	07/02/2015	PARKS and RECREATION	Pool Maintenance	Stacy Cornelius	500.00
				Check Total:	500.00
19001	07/02/2015	ZUMWALT CAMPGROUND	Entertainment	Denise Gilbertson	300.00
				Check Total:	300.00
				Report Total:	1,650.00

Accounts Payable

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Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
19027	07/17/2015	PARKS and RECREATION	Audit & Filing Fees	Accuity, LLC	586.02
19027	07/17/2015	PLANNING FUND	Audit & Filing Fees	Accuity, LLC	138.58
19027	07/17/2015	GENERAL FUND	Audit & Filing Fees	Accuity, LLC	1,658.01
19027	07/17/2015	WATER FUND	Audit & Filing Fees	Accuity, LLC	1,463.71
19027	07/17/2015	SEWER FUND	Audit & Filing Fees	Accuity, LLC	1,166.35
19027	07/17/2015	STREET FUND	Audit & Filing Fees	Accuity, LLC	976.24
19027	07/17/2015	STORMWATER DRAINAGE	Audit & Filing Fees	Accuity, LLC	11.09
Check Total:					6,000.00
19028	07/17/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	ALSCO	269.20
19028	07/17/2015	PLANNING FUND	City Hall Maint/Janitorial Sup	ALSCO	67.31
19028	07/17/2015	PARKS and RECREATION	Pool Bldg Janitorial - Maint	ALSCO	669.05
Check Total:					1,005.56
19029	07/17/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	Apex Systems	55.20
19029	07/17/2015	PLANNING FUND	City Hall Maint/Janitorial Sup	Apex Systems	13.80
19029	07/17/2015	WATER FUND	Bldg & Yard Maintenance	Apex Systems	75.00
19029	07/17/2015	SEWER FUND	WW Treatment Plant Maintenance	Apex Systems	75.00
19029	07/17/2015	PARKS and RECREATION	Pool Bldg Janitorial - Maint	Apex Systems	69.00
Check Total:					288.00
19030	07/17/2015	GENERAL FUND	Admin Supplies & Services	ASI	3.75
Check Total:					3.75
19031	07/17/2015	GENERAL FUND	Public Relations	Scottie Barnes	240.00
Check Total:					240.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
19032	07/17/2015	PARKS and RECREATION	Refunds-Pool	Ashley Biggs	19.75
Check Total:					19.75
19033	07/17/2015	SEWER FUND	System Maintenance	Bi-Mart Corporation	7.99
19033	07/17/2015	GENERAL FUND	Admin Supplies & Services	Bi-Mart Corporation	11.67
19033	07/17/2015	SEWER FUND	Safety Programs & Supplies	Bi-Mart Corporation	9.58
19033	07/17/2015	STREET FUND	Safety Programs & Supplies	Bi-Mart Corporation	9.58
19033	07/17/2015	STORMWATER DRAINAGE	Safety Program & Supplies	Bi-Mart Corporation	9.58
19033	07/17/2015	PARKS and RECREATION	Park Maintenance	Bi-Mart Corporation	14.58
19033	07/17/2015	STREET FUND	Landscape Maint & Supplies	Bi-Mart Corporation	14.59
19033	07/17/2015	PARKS and RECREATION	Pool Bldg Janitorial - Maint	Bi-Mart Corporation	4.58
19033	07/17/2015	SEWER FUND	System Maintenance	Bi-Mart Corporation	9.98
19033	07/17/2015	ZUMWALT CAMPGROUND	Operating Supplies	Bi-Mart Corporation	19.16
19033	07/17/2015	PLANNING FUND	Admin Services & Supplies	Bi-Mart Corporation	6.27
19033	07/17/2015	SEWER FUND	System Maintenance	Bi-Mart Corporation	11.99
19033	07/17/2015	GENERAL FUND	Admin Supplies & Services	Bi-Mart Corporation	19.47
19033	07/17/2015	PLANNING FUND	Admin Services & Supplies	Bi-Mart Corporation	10.48
19033	07/17/2015	PARKS and RECREATION	Safety Program & Supplies	Bi-Mart Corporation	14.14
19033	07/17/2015	PARKS and RECREATION	Pool Maintenance	Bi-Mart Corporation	10.68
19033	07/17/2015	PARKS and RECREATION	Administrative Supplies	Bi-Mart Corporation	19.99
19033	07/17/2015	WATER FUND	Bldg & Yard Maintenance	Bi-Mart Corporation	18.97
19033	07/17/2015	GENERAL FUND	Admin Supplies & Services	Bi-Mart Corporation	7.52
19033	07/17/2015	PLANNING FUND	Admin Services & Supplies	Bi-Mart Corporation	4.06
19033	07/17/2015	PARKS and RECREATION	Pool Operating Supplies	Bi-Mart Corporation	3.77
19033	07/17/2015	STREET FUND	Landscape Maint & Supplies	Bi-Mart Corporation	28.73
19033	07/17/2015	SEWER FUND	System Maintenance	Bi-Mart Corporation	9.58
19033	07/17/2015	WATER FUND	Safety Programs & Supplies	Bi-Mart Corporation	9.58
19033	07/17/2015	WATER FUND	Admin Supplies & Services	Bi-Mart Corporation	10.99
Check Total:					297.51
19034	07/17/2015	PARKS and RECREATION	Swim Program Supplies	BMAC Productions	150.00
Check Total:					150.00
19035	07/17/2015	STREET FUND	Street Rehabilitation	Branch Engineering, Inc	1,415.00
19035	07/17/2015	PLANNING FUND	Technical Review Services	Branch Engineering, Inc	1,985.95
19035	07/17/2015	SEWER FUND	System Expansion	Branch Engineering, Inc	2,301.05
19035	07/17/2015	STREET FUND	Street Rehabilitation	Branch Engineering, Inc	5,793.72
Check Total:					11,495.72
19036	07/17/2015	WATER FUND	System Operating Supplies	Brenntag Pacific Inc	1,734.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount	
					Check Total:	1,734.98
19037	07/17/2015	SEWER FUND	Equipment Repairs	Brimm Tractor Company	64.63	
19037	07/17/2015	STREET FUND	Equipment Repairs	Brimm Tractor Company	21.55	
					Check Total:	86.18
19038	07/17/2015	PARKS and RECREATION	Park Maintenance	Buck's Sanitary Service	53.00	
19038	07/17/2015	PARKS and RECREATION	Park Maintenance	Buck's Sanitary Service	53.00	
19038	07/17/2015	PARKS and RECREATION	Park Maintenance	Buck's Sanitary Service	98.50	
					Check Total:	204.50
19039	07/17/2015	GENERAL FUND	Building Permit Inspections	The Building Department	31,414.80	
19039	07/17/2015	GENERAL FUND	Electrical Permit Inspections	The Building Department	1,212.00	
					Check Total:	32,626.80
19040	07/17/2015	GENERAL FUND	Public Relations	Card Service Center	54.95	
19040	07/17/2015	GENERAL FUND	Public Relations	Card Service Center	20.00	
19040	07/17/2015	GENERAL FUND	Penalties/Interest	Card Service Center	19.01	
19040	07/17/2015	WATER FUND	Training & Conferences	Card Service Center	95.00	
19040	07/17/2015	GENERAL FUND	Admin Supplies & Services	Card Service Center	45.00	
19040	07/17/2015	GENERAL FUND	Computer System Support-Maint	Card Service Center	31.79	
19040	07/17/2015	GENERAL FUND	Computer System Support-Maint	Card Service Center	2.92	
19040	07/17/2015	GENERAL FUND	Computer System Support/Maint	Card Service Center	4.08	
19040	07/17/2015	PARKS and RECREATION	Computer System Support-Maint	Card Service Center	3.21	
19040	07/17/2015	PARKS and RECREATION	Computer System Support/Maint	Card Service Center	2.33	
19040	07/17/2015	PLANNING FUND	Computer System Support-Maint	Card Service Center	12.83	
19040	07/17/2015	WATER FUND	Computer System Support-Maint	Card Service Center	11.38	
19040	07/17/2015	SEWER FUND	Computer System Support-Maint	Card Service Center	16.04	
19040	07/17/2015	STREET FUND	Computer System Support-Maint	Card Service Center	1.75	
19040	07/17/2015	STORMWATER DRAINAGE	Computer System Support-Maint	Card Service Center	1.17	
19040	07/17/2015	PARKS and RECREATION	Administrative Supplies	Card Service Center	30.00	
					Check Total:	351.46
19041	07/17/2015	PARKS and RECREATION	Swim Aide Fees	Annie Carpenter	40.00	
19041	07/17/2015	PARKS and RECREATION	Swim Aide Fees	Annie Carpenter	16.00	
					Check Total:	56.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
19042	07/17/2015	PARKS and RECREATION	Safety Program & Supplies	Cascade Health Solutions	79.00
				Check Total:	79.00
19043	07/17/2015	PARKS and RECREATION	Administrative Supplies	Central Print & Repro Svc	30.00
				Check Total:	30.00
19044	07/17/2015	WATER FUND	Telephone Services	CenturyLink Communications, LL	160.14
				Check Total:	160.14
19045	07/17/2015	SEWER FUND	System Improvements	Civil West Engineering Service	790.96
19045	07/17/2015	CAP CONSTRUCTION-SEWER	System Expansion	Civil West Engineering Service	1,468.95
19045	07/17/2015	SEWER FUND	Engineering Fees	Civil West Engineering Service	4,915.79
				Check Total:	7,175.70
19046	07/17/2015	STREET FUND	Admin Supplies & Services	C & K Market Inc	36.42
19046	07/17/2015	SEWER FUND	System Maintenance	C & K Market Inc	2.49
				Check Total:	38.91
19047	07/17/2015	SEWER FUND	Inflow & Infiltration Improvem	C-More Pipe Co	14,693.50
19047	07/17/2015	SEWER FUND	Inflow & Infiltration Improvem	C-More Pipe Co	9,549.00
				Check Total:	24,242.50
19048	07/17/2015	PARKS and RECREATION	Training & Conferences	Stacy Cornelius	200.10
19048	07/17/2015	PARKS and RECREATION	Swim Program Supplies	Stacy Cornelius	213.55
				Check Total:	413.65
19049	07/17/2015	STREET FUND	Admin Supplies & Services	Daily Journal of Commerce	112.70
				Check Total:	112.70
19050	07/17/2015	WATER FUND	Admin Supplies & Services	Dept of Enviromental Quality	875.00
19050	07/17/2015	SEWER FUND	Admin Supplies & Services	Dept of Enviromental Quality	100.00
				Check Total:	975.00
19051	07/17/2015	GENERAL FUND	Admin Supplies & Services	DocuTRAK Imaging, Inc	30.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
Check Total:					30.00
19052	07/17/2015	WATER FUND	Admin Supplies & Services	EDMS Inc	17.32
19052	07/17/2015	WATER FUND	Postage	EDMS Inc	36.78
19052	07/17/2015	SEWER FUND	Admin Supplies & Services	EDMS Inc	25.99
19052	07/17/2015	SEWER FUND	Postage	EDMS Inc	55.16
19052	07/17/2015	WATER FUND	Admin Supplies & Services	EDMS Inc	965.53
19052	07/17/2015	WATER FUND	Postage	EDMS Inc	409.72
19052	07/17/2015	WATER FUND	Admin Supplies & Services	EDMS Inc	108.73
19052	07/17/2015	WATER FUND	Postage	EDMS Inc	260.58
19052	07/17/2015	SEWER FUND	Admin Supplies & Services	EDMS Inc	163.10
19052	07/17/2015	SEWER FUND	Postage	EDMS Inc	390.88
19052	07/17/2015	GENERAL FUND	Public Relations	EDMS Inc	694.42
19052	07/17/2015	PARKS and RECREATION	Advertising and Publishing	EDMS Inc	172.26
Check Total:					3,300.47
19053	07/17/2015	ZUMWALT CAMPGROUND	Security	Elite Security Services, LLC	8,940.00
Check Total:					8,940.00
19054	07/17/2015	PARKS and RECREATION	Territorial Park Electricity	EPUD	21.03
19054	07/17/2015	PARKS and RECREATION	Pool Utilities	EPUD	1,071.27
19054	07/17/2015	WATER FUND	Electricity	EPUD	26.11
19054	07/17/2015	GENERAL FUND	Electricity	EPUD	357.06
19054	07/17/2015	PLANNING FUND	Electricity	EPUD	89.26
19054	07/17/2015	SEWER FUND	Electricity	EPUD	76.17
19054	07/17/2015	SEWER FUND	Electricity	EPUD	67.96
19054	07/17/2015	WATER FUND	Electricity	EPUD	20.56
19054	07/17/2015	WATER FUND	Electricity	EPUD	2,051.70
19054	07/17/2015	STREET FUND	Electricity-Street Lights	EPUD	2,441.28
Check Total:					6,222.40
19055	07/17/2015	WATER FUND	Water Purchase	Eugene Water & Electric Board	15,972.33
19055	07/17/2015	WATER FUND	Water Purchase	Eugene Water & Electric Board	15,097.59
Check Total:					31,069.92
19056	07/17/2015	PARKS and RECREATION	Refunds-Pool	Melissa Good	40.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	40.00
19057	07/17/2015	GENERAL FUND	Training & Conferences	Darci Henneman	77.62
				Check Total:	77.62
19058	07/17/2015	GENERAL FUND	Internet & Web Site Fees	Hunter Communications, Inc	91.48
19058	07/17/2015	PLANNING FUND	Internet & Web Site Fees	Hunter Communications, Inc	30.50
19058	07/17/2015	WATER FUND	Internet & Web Site Fees	Hunter Communications, Inc	121.98
19058	07/17/2015	SEWER FUND	Internet & Web Site Fees	Hunter Communications, Inc	60.99
19058	07/17/2015	LAW ENFORCEMENT FUND	Telephone Services	Hunter Communications, Inc	20.00
				Check Total:	324.95
19059	07/17/2015	GENERAL FUND	Training & Conferences	Internation Institute of Munic	50.00
				Check Total:	50.00
19060	07/17/2015	PARKS and RECREATION	Pool Operating Supplies	Industrial Source	409.68
				Check Total:	409.68
19061	07/17/2015	GENERAL FUND	Travel - Staff	R Ric Ingham	154.03
19061	07/17/2015	GENERAL FUND	Telephone Services	R Ric Ingham	50.00
19061	07/17/2015	GENERAL FUND	Training & Conferences	R Ric Ingham	939.94
				Check Total:	1,143.97
19062	07/17/2015	GENERAL FUND	Travel - Staff	Jerry Brown Co	70.96
19062	07/17/2015	PARKS and RECREATION	Vehicle Operation/Maintenance	Jerry Brown Co	141.95
19062	07/17/2015	STREET FUND	Vehicle Operation-Maintenance	Jerry Brown Co	141.95
19062	07/17/2015	WATER FUND	Vehicle Operation&Maintenance	Jerry Brown Co	567.78
19062	07/17/2015	SEWER FUND	Vehicle Operation&Maintenance	Jerry Brown Co	496.81
				Check Total:	1,419.45
19063	07/17/2015	SEWER FUND	System Maintenance	Jerry's Home Improvement	12.85
19063	07/17/2015	PARKS and RECREATION	Park Maintenance	Jerry's Home Improvement	6.95
19063	07/17/2015	STREET FUND	Street Maintenance	Jerry's Home Improvement	41.97
19063	07/17/2015	PARKS and RECREATION	Pool Operating Supplies	Jerry's Home Improvement	29.16
19063	07/17/2015	PARKS and RECREATION	Pool Operating Supplies	Jerry's Home Improvement	12.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount	
					Check Total:	103.36
19064	07/17/2015	ZUMWALT CAMPGROUND	Operating Supplies	John Deere Landscapes, Inc/LES	93.00	
					Check Total:	93.00
19065	07/17/2015	GENERAL FUND	County Fine Assessment Payable	Lane Co Accts Receivable	1,485.85	
					Check Total:	1,485.85
19066	07/17/2015	LAW ENFORCEMENT FUND	Law Enforcement Contract	Lane County Sheriff's Ofc	201,576.50	
					Check Total:	201,576.50
19067	07/17/2015	GENERAL FUND	Professional Dues	Lane Council of Govern	1,844.00	
19067	07/17/2015	WATER FUND	Computer System Support-Maint	Lane Council of Govern	162.97	
19067	07/17/2015	SEWER FUND	Computer System Support-Maint	Lane Council of Govern	229.76	
19067	07/17/2015	STREET FUND	Computer System Support-Maint	Lane Council of Govern	25.04	
19067	07/17/2015	STORMWATER DRAINAGE	Computer System Support-Maint	Lane Council of Govern	16.64	
19067	07/17/2015	GENERAL FUND	Computer System Support-Maint	Lane Council of Govern	455.57	
19067	07/17/2015	GENERAL FUND	Computer System Support-Maint	Lane Council of Govern	41.75	
19067	07/17/2015	GENERAL FUND	Computer System Support/Maint	Lane Council of Govern	58.54	
19067	07/17/2015	PARKS and RECREATION	Computer System Support-Maint	Lane Council of Govern	46.01	
19067	07/17/2015	PARKS and RECREATION	Computer System Support/Maint	Lane Council of Govern	33.43	
19067	07/17/2015	PLANNING FUND	Computer System Support-Maint	Lane Council of Govern	183.91	
					Check Total:	3,097.62
19068	07/17/2015	PARKS and RECREATION	Electricity-Community Center	Lane Electric Coop Inc	56.77	
19068	07/17/2015	GENERAL FUND	Welcome Sign Maintenance	Lane Electric Coop Inc	129.54	
19068	07/17/2015	SEWER FUND	Electricity	Lane Electric Coop Inc	4,557.25	
19068	07/17/2015	WATER FUND	Electricity	Lane Electric Coop Inc	209.69	
19068	07/17/2015	WATER FUND	Electricity	Lane Electric Coop Inc	41.66	
19068	07/17/2015	STREET FUND	Electricity-Street Lights	Lane Electric Coop Inc	1,303.41	
					Check Total:	6,298.32
19069	07/17/2015	STREET FUND	Landscape Maint & Supplies	Lane Forest Products	525.00	
					Check Total:	525.00
19070	07/17/2015	STREET FUND	Landscape Maint & Supplies	MacTucker Inc, Trucking	316.25	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	316.25
19071	07/17/2015	ZUMWALT CAMPGROUND	Volunteer Costs	Diane McWhorter	425.00
				Check Total:	425.00
19072	07/17/2015	GENERAL FUND	Miscellaneous/Discretionary	Mid Lane Cares	196.00
				Check Total:	196.00
19073	07/17/2015	SEWER FUND	Equipment Repairs	Mid-Valley Tractor Co	105.58
19073	07/17/2015	STREET FUND	Equipment Repairs	Mid-Valley Tractor Co	105.57
				Check Total:	211.15
19074	07/17/2015	PARKS and RECREATION	Refunds-Pool	Tiffany Miller	38.00
				Check Total:	38.00
19075	07/17/2015	WATER FUND	System Maintenance	Murray Smith & Associates Inc	2,645.60
				Check Total:	2,645.60
19076	07/17/2015	GENERAL FUND	Telephone Services	Nextel Communications	39.91
19076	07/17/2015	PARKS and RECREATION	Telephone Services	Nextel Communications	39.90
19076	07/17/2015	WATER FUND	Telephone Services	Nextel Communications	59.86
19076	07/17/2015	SEWER FUND	Telephone Services	Nextel Communications	59.86
19076	07/17/2015	STREET FUND	Telephone Services	Nextel Communications	39.90
				Check Total:	239.43
19077	07/17/2015	ZUMWALT CAMPGROUND	Portable Showers	No Drought Potable Water Servi	2,500.00
19077	07/17/2015	ZUMWALT CAMPGROUND	Water Tanker	No Drought Potable Water Servi	1,000.00
19077	07/17/2015	ZUMWALT CAMPGROUND	Portable Showers	No Drought Potable Water Servi	-262.50
19077	07/17/2015	ZUMWALT CAMPGROUND	Water Tanker	No Drought Potable Water Servi	-262.50
				Check Total:	2,975.00
19078	07/17/2015	SEWER FUND	System Operating Supplies	Norwest Safety	352.00
19078	07/17/2015	ZUMWALT CAMPGROUND	Operating Supplies	Norwest Safety	135.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	487.00
19079	07/17/2015	GENERAL FUND	State Fine Assessments Payable	ODOR - Court	849.44
				Check Total:	849.44
19080	07/17/2015	GENERAL FUND	Professional Dues	O G F O A	105.00
				Check Total:	105.00
19081	07/17/2015	WATER FUND	Telephone Services	One Call Concepts Inc	23.10
19081	07/17/2015	SEWER FUND	Telephone Services	One Call Concepts Inc	23.10
				Check Total:	46.20
19082	07/17/2015	ZUMWALT CAMPGROUND	Volunteer Costs	Oregon Country Fair	270.00
				Check Total:	270.00
19083	07/17/2015	STREET FUND	Equipment Repairs	O'Reilly Automotive, Inc	74.40
19083	07/17/2015	SEWER FUND	Equipment Repairs	O'Reilly Automotive, Inc	13.47
19083	07/17/2015	STREET FUND	Vehicle Operation-Maintenance	O'Reilly Automotive, Inc	26.98
19083	07/17/2015	STREET FUND	Vehicle Operation-Maintenance	O'Reilly Automotive, Inc	-1.40
				Check Total:	113.45
19084	07/17/2015	GENERAL FUND	Training & Travel-Officials	Oregon Mayors Assoc	280.00
				Check Total:	280.00
19085	07/17/2015	SEWER FUND	Telephone Services	Kip Orme	50.00
19085	07/17/2015	SEWER FUND	Training & Conferencess	Kip Orme	34.90
19085	07/17/2015	SEWER FUND	System Maintenance	Kip Orme	30.49
				Check Total:	115.39
19086	07/17/2015	PARKS and RECREATION	Swim Aide Fees	Paul Ossowski	16.00
19086	07/17/2015	PARKS and RECREATION	Swim Aide Fees	Paul Ossowski	56.00
				Check Total:	72.00
19087	07/17/2015	PARKS and RECREATION	Pool Maintenance	Paramount Supply Co	271.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount	
					Check Total:	271.18
19088	07/17/2015	ZUMWALT CAMPGROUND	Operating Supplies	Pendleton Milling Co Inc	23.75	
19088	07/17/2015	STREET FUND	Landscape Maint & Supplies	Pendleton Milling Co Inc	23.75	
					Check Total:	47.50
19089	07/17/2015	PARKS and RECREATION	Refunds-Pool	Bridget Piccioni	31.00	
					Check Total:	31.00
19090	07/17/2015	ZUMWALT CAMPGROUND	Wristbands for Campers	Precision Dynamics Corp	236.80	
					Check Total:	236.80
19091	07/17/2015	STREET FUND	Street Rehabilitation	Professional Underground	58,501.00	
					Check Total:	58,501.00
19092	07/17/2015	STREET FUND	Admin Supplies & Services	The Register Guard	112.50	
					Check Total:	112.50
19093	07/17/2015	GENERAL FUND	Office Machine Maintenance	Ricoh USA, Inc.	95.09	
19093	07/17/2015	PLANNING FUND	Office Machine Maintenance	Ricoh USA, Inc.	31.70	
					Check Total:	126.79
19094	07/17/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	SANIPAC	23.76	
19094	07/17/2015	PLANNING FUND	City Hall Maint/Janitorial Sup	SANIPAC	5.94	
19094	07/17/2015	SEWER FUND	WW Treatment Plant Maintenance	SANIPAC	102.74	
19094	07/17/2015	WATER FUND	Bldg & Yard Maintenance	SANIPAC	121.96	
19094	07/17/2015	STREET FUND	Street Maintenance	SANIPAC	327.71	
					Check Total:	582.11
19095	07/17/2015	PARKS and RECREATION	Swim Aide Fees	Cooper Schauer	48.00	
19095	07/17/2015	PARKS and RECREATION	Swim Aide Fees	Cooper Schauer	16.00	
					Check Total:	64.00
19096	07/17/2015	WATER FUND	Telephone Services	Kyle Schauer	50.00	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
19096	07/17/2015	PARKS and RECREATION	Pool Operating Supplies	Kyle Schauer	22.99
Check Total:					72.99
19097	07/17/2015	GENERAL FUND	Attorney & Legal Services	Speer Hoyt LLC	424.80
19097	07/17/2015	GENERAL FUND	Attorney & Legal Services	Speer Hoyt LLC	1,911.60
19097	07/17/2015	GENERAL FUND	Attorney & Legal Services	Speer Hoyt LLC	35.40
19097	07/17/2015	GENERAL FUND	Attorney & Legal Services	Speer Hoyt LLC	35.40
19097	07/17/2015	GENERAL FUND	Attorney & Legal Services	Speer Hoyt LLC	283.20
19097	07/17/2015	PLANNING FUND	Attorney & Legal Services	Speer Hoyt LLC	354.00
Check Total:					3,044.40
19098	07/17/2015	GENERAL FUND	Computer System Support/Maint	Accela, Inc #774375	314.82
19098	07/17/2015	GENERAL FUND	Computer System Support-Maint	Accela, Inc #774375	3,155.82
19098	07/17/2015	GENERAL FUND	Computer System Support-Maint	Accela, Inc #774375	314.82
19098	07/17/2015	PARKS and RECREATION	Computer System Support-Maint	Accela, Inc #774375	735.82
19098	07/17/2015	PLANNING FUND	Computer System Support-Maint	Accela, Inc #774375	1,366.82
19098	07/17/2015	WATER FUND	Computer System Support-Maint	Accela, Inc #774375	1,261.84
19098	07/17/2015	SEWER FUND	Computer System Support-Maint	Accela, Inc #774375	1,891.84
19098	07/17/2015	STREET FUND	Computer System Support-Maint	Accela, Inc #774375	735.82
19098	07/17/2015	STORMWATER DRAINAGE	Computer System Support-Maint	Accela, Inc #774375	420.82
19098	07/17/2015	PARKS and RECREATION	Computer System Support/Maint	Accela, Inc #774375	314.82
Check Total:					10,513.24
19099	07/17/2015	STORMWATER DRAINAGE	Admin Supplies & Services	Staples Contract and Commercia	9.99
19099	07/17/2015	GENERAL FUND	Admin Supplies & Services	Staples Contract and Commercia	38.95
19099	07/17/2015	PLANNING FUND	Admin Services & Supplies	Staples Contract and Commercia	20.98
19099	07/17/2015	GENERAL FUND	Admin Supplies & Services	Staples Contract and Commercia	8.11
19099	07/17/2015	PLANNING FUND	Admin Services & Supplies	Staples Contract and Commercia	4.37
19099	07/17/2015	ZUMWALT CAMPGROUND	Admin Supplies & Services	Staples Contract and Commercia	56.75
19099	07/17/2015	STREET FUND	Admin Supplies & Services	Staples Contract and Commercia	9.99
19099	07/17/2015	GENERAL FUND	Computer Equipment	Staples Contract and Commercia	299.99
19099	07/17/2015	PLANNING FUND	Admin Services & Supplies	Staples Contract and Commercia	19.98
19099	07/17/2015	PARKS and RECREATION	Community Ctr Janitorial&Maint	Staples Contract and Commercia	50.29
19099	07/17/2015	PLANNING FUND	Admin Services & Supplies	Staples Contract and Commercia	153.98
19099	07/17/2015	SEWER FUND	Admin Supplies & Services	Staples Contract and Commercia	29.98
19099	07/17/2015	GENERAL FUND	Admin Supplies & Services	Staples Contract and Commercia	137.88
19099	07/17/2015	WATER FUND	Admin Supplies & Services	Staples Contract and Commercia	29.98
19099	07/17/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	Staples Contract and Commercia	27.87
19099	07/17/2015	PARKS and RECREATION	Administrative Supplies	Staples Contract and Commercia	71.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
Check Total:					970.42
19100	07/17/2015	PARKS and RECREATION	Pool Fuel	Suburban Propane	849.60
19100	07/17/2015	SEWER FUND	System Operating Supplies	Suburban Propane	149.08
Check Total:					998.68
19101	07/17/2015	PARKS and RECREATION	Community Ctr Janitorial&Maint	Swanson's Pest Mgt	33.00
19101	07/17/2015	WATER FUND	Bldg & Yard Maintenance	Swanson's Pest Mgt	16.17
19101	07/17/2015	SEWER FUND	Bldg & Yard Maintenance	Swanson's Pest Mgt	16.66
19101	07/17/2015	STREET FUND	Bldg & Yard Maintenance	Swanson's Pest Mgt	16.17
19101	07/17/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	Swanson's Pest Mgt	31.20
19101	07/17/2015	PLANNING FUND	City Hall Maint/Janitorial Sup	Swanson's Pest Mgt	7.80
Check Total:					121.00
19102	07/17/2015	STREET FUND	Street Maintenance	Thermo Imaging & Analysis, LLC	327.00
19102	07/17/2015	GENERAL FUND	Wages	Thermo Imaging & Analysis, LLC	82.04
19102	07/17/2015	GENERAL FUND	Bldg Maint/Janitorial Sup	Thermo Imaging & Analysis, LLC	94.99
Check Total:					504.03
19103	07/17/2015	GENERAL FUND	Professional Dues	Travel Lane County	165.00
Check Total:					165.00
19104	07/17/2015	ZUMWALT CAMPGROUND	Volunteer Costs	Triangle Graphics	1,183.35
Check Total:					1,183.35
19105	07/17/2015	PARKS and RECREATION	Park Maintenance	Veneta Ace Hardware	4.50
19105	07/17/2015	PARKS and RECREATION	Park Maintenance	Veneta Ace Hardware	1.50
19105	07/17/2015	STREET FUND	Landscape Maint & Supplies	Veneta Ace Hardware	19.99
19105	07/17/2015	WATER FUND	Tools & Small Equipment	Veneta Ace Hardware	24.98
19105	07/17/2015	SEWER FUND	Equipment Repairs	Veneta Ace Hardware	4.99
19105	07/17/2015	STREET FUND	Equipment Repairs	Veneta Ace Hardware	23.96
19105	07/17/2015	STREET FUND	Equipment Repairs	Veneta Ace Hardware	21.98
19105	07/17/2015	STREET FUND	Equipment Repairs	Veneta Ace Hardware	1.18
19105	07/17/2015	PARKS and RECREATION	Community Ctr Janitorial&Maint	Veneta Ace Hardware	33.97
19105	07/17/2015	PARKS and RECREATION	Equipment Repairs	Veneta Ace Hardware	0.51
19105	07/17/2015	STREET FUND	Safety Programs & Supplies	Veneta Ace Hardware	13.99
19105	07/17/2015	PARKS and RECREATION	Pool Operating Supplies	Veneta Ace Hardware	9.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	161.54
19106	07/17/2015	GENERAL FUND	Animal Control Supplies/Admin	Veneta Vet Hospital	92.00
19106	07/17/2015	GENERAL FUND	Animal Control Feral Program	Veneta Vet Hospital	350.25
				Check Total:	442.25
19107	07/17/2015	GENERAL FUND	Publishing Costs	Wells Media Group, Inc	375.00
				Check Total:	375.00
19108	07/17/2015	GENERAL FUND	Animal Control Feral Program	Willamette Animal Guild	45.00
19108	07/17/2015	GENERAL FUND	Animal Control Feral Program	Willamette Animal Guild	270.00
				Check Total:	315.00
				Report Total:	442,220.61

Accounts Payable To Be Paid Proof List



User: mindy
Printed: 07/22/2015 - 11:15 AM
Batch: 009-06-2015

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close PO Line #
LanCoAc Lane Co Accts Receivable June 2015	07/17/2015	1,654.95	0.00	07/28/2015	Assmnts collected less 15% collection		-		No	0000
100-000-20330 County Fine Assessment Payable										
	June 2015 Total:	1,654.95								
	LanCoAc Total:	1,654.95								
MidSta Mid-State Industrial Svc 159876	06/18/2015	1,830.00	0.00	07/28/2015	Monthly Contract		-		No	0000
230-230-53150 Street Sweeping Contract										
	159876 Total:	1,830.00								
	MidSta Total:	1,830.00								
MurSmi Murray Smith & Associates Inc 14-1619-7	07/15/2015	3,338.75	0.00	07/28/2015	Reservoir Imprvmnts - through 6/15/15		-		No	0000
210-210-53040 System Maintenance										
	14-1619-7 Total:	3,338.75								
	MurSmi Total:	3,338.75								
ODOR ODOR - Court June 2015	07/17/2015	1,108.56	0.00	07/28/2015	Unitary Assessment / other St fees		-		No	0000
100-000-20320 State Fine Assessments Payable										
	June 2015 Total:	1,108.56								
	ODOR Total:	1,108.56								
TilgVic Tilghman Victor Training 2015	06/25/2015	975.00	0.00	07/28/2015	Inservice-Re-certs/Lesson Instruction		-		No	0000
130-520-51070 Training & Conferences										
	Training 2015 Total:	975.00								
	TilgVic Total:	975.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
WhiteSte White Stephen										
15T000191White	07/16/2015	40.00	0.00	07/28/2015	Refund unused bail		-		No	0000
100-000-20310	Bail Payable									
	15T000191White Total:	40.00								
	WhiteSte Total:	40.00								
	Report Total:	8,947.26								

Accounts Payable To Be Paid Proof List



User: mindy
Printed: 07/22/2015 - 11:18 AM
Batch: 005-07-2015

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
ChaCon Chaves Consulting Inc										
150775	07/01/2015	290.40	0.00	07/28/2015	Remote Hosting Services FY2015-16		-		No	0000
100-160-52045	Computer System Support-Maint									
	150775 Total:	290.40								
	ChaCon Total:	290.40								
CityCou CIS Trust										
VEN-I2015-00	06/17/2015	6,952.13	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
100-100-52015	General Property/Liability Ins									
VEN-I2015-00	06/17/2015	1,265.70	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
130-130-52015	General Property/Liability Ins									
VEN-I2015-00	06/17/2015	1,536.20	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
130-520-52015	General Property/Liability Ins									
VEN-I2015-00	06/17/2015	290.73	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
130-530-52015	General Property/Liability Ins									
VEN-I2015-00	06/17/2015	3,138.43	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
140-140-52015	General Property/Liability Ins									
VEN-I2015-00	06/17/2015	12,991.03	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
210-210-52015	General Property/Liability Ins									
VEN-I2015-00	06/17/2015	9,404.15	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
220-220-52015	General Property/Liability Ins									
VEN-I2015-00	06/17/2015	7,901.66	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
230-230-52015	General Property/Liability Ins									
VEN-I2015-00	06/17/2015	214.36	0.00	07/28/2015	Genetal, Auto, Liability Ins. FY 2015-16		-		No	0000
240-240-52015	General Property/Liability Ins									
	VEN-I2015-00 Total:	43,694.39								
	CityCou Total:	43,694.39								
Dept31 Staples Credit Plan										
July 2015	07/13/2015	54.14	0.00	07/28/2015	Zumwalt supplies		-		No	0000
350-350-51010	Admin Supplies & Services									
	July 2015 Total:	54.14								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Dept31 Total:		54.14								
EDMS EDMS Inc										
17918	07/17/2015	17.45	0.00	07/28/2015	July Late Notices		-		No	0000
210-210-51010	Admin Supplies & Services									
17918	07/17/2015	37.11	0.00	07/28/2015	July Late Notices		-		No	0000
210-210-51015	Postage									
17918	07/17/2015	26.18	0.00	07/28/2015	July Late Notices		-		No	0000
220-220-51010	Admin Supplies & Services									
17918	07/17/2015	55.66	0.00	07/28/2015	July Late Notices		-		No	0000
220-220-51015	Postage									
17918 Total:		136.40								
17919	07/17/2015	41.27	0.00	07/28/2015	Backflow letters		-		No	0000
210-210-51010	Admin Supplies & Services									
17919	07/17/2015	67.89	0.00	07/28/2015	Backflow letters		-		No	0000
210-210-51015	Postage									
17919 Total:		109.16								
EDMS Total:		245.56								
Hdfowler HD Fowler Company										
13978957	07/15/2015	5.44	0.00	07/28/2015	System needs		-		No	0000
210-210-53040	System Maintenance									
13978957 Total:		5.44								
Hdfowler Total:		5.44								
IIMC Internation Institute of Munic										
2015-16	06/24/2015	155.00	0.00	07/28/2015	D Henneman dues - ID#: 27722		-		No	0000
100-100-51070	Training & Conferences									
2015-16 Total:		155.00								
IIMC Total:		155.00								
IndSour Industrial Source										
01175225	07/21/2015	368.70	0.00	07/28/2015	C02		-		No	0000
130-520-54020	Pool Operating Supplies									
01175225 Total:		368.70								
IndSour Total:		368.70								
InfoStru Info Structure										
2276473	07/21/2015	390.66	0.00	07/28/2015	Cust #C7930 - City Hall		-		No	0000
100-100-51030	Telephone Services									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
2276473	07/21/2015	97.67	0.00	07/28/2015	Cust #C7930 - City Hall		-			No 0000
140-140-51030	Telephone									
	2276473 Total:	488.33								
2276691	07/21/2015	45.81	0.00	07/28/2015	Cust #61227 - WWTP		-			No 0000
220-220-51030	Telephone Services									
	2276691 Total:	45.81								
2276745	07/21/2015	81.62	0.00	07/28/2015	Cust #62054 - Pool		-			No 0000
130-520-54055	Pool Utilities									
	2276745 Total:	81.62								
	InfoStru Total:	615.76								
<hr/>										
KeyBan Key Bank										
FY 2015-16	07/15/2015	102.75	0.00	07/28/2015	Safe Deposit Box Rent		-			No 0000
100-100-51010	Admin Supplies & Services									
	FY 2015-16 Total:	102.75								
	KeyBan Total:	102.75								
<hr/>										
LeiAlan Law Office of Alan J Leiman, P										
July 2015	07/16/2015	371.00	0.00	07/28/2015	Monthly contrat		-			No 0000
100-160-52080	Judicial Services									
	July 2015 Total:	371.00								
	LeiAlan Total:	371.00								
<hr/>										
OssoPaul Ossowski Paul										
Session 2 2015	07/21/2015	80.00	0.00	07/28/2015	40 classes @ 2.00		-			No 0000
130-520-54150	Swim Aide Fees									
	Session 2 2015 Total:	80.00								
	OssoPaul Total:	80.00								
<hr/>										
StplsCC Staples Contract and Commercia										
7001877953	07/14/2015	105.56	0.00	07/28/2015	Various office/pool needs	Various	-			No 0000
100-100-51010	Admin Supplies & Services					office/				
7001877953	07/14/2015	70.38	0.00	07/28/2015	Various office needs		-			No 0000
140-140-51010	Admin Services & Supplies									
7001877953	07/14/2015	161.58	0.00	07/28/2015	Various office needs		-			No 0000
130-520-54045	Pool Bldg Janitorial - Maint									
	7001877953 Total:	337.52								
	StplsCC Total:	337.52								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
UniRen United Rentals Northwest, Inc.										
129752470-001	07/15/2015	1,684.28	0.00	07/28/2015	Equipment rental - PO 4538		-		No	0000
350-350-54465	Cart & Light Tower Rentals									
	129752470-001 Total:	1,684.28								
129922968-001	07/15/2015	60.71	0.00	07/28/2015	Jack Rammer rent - PO 4647		-		No	0000
210-210-53040	System Maintenance									
	129922968-001 Total:	60.71								
	UniRen Total:	1,744.99								
<hr/>										
Uvdoc UV Doctor Lamps LLC										
9062	07/09/2015	3,660.00	0.00	07/28/2015	UV Bulbs - PO 4615		-		No	0000
220-220-53050	WW Treatment Plant Maintenance									
	9062 Total:	3,660.00								
	Uvdoc Total:	3,660.00								
<hr/>										
WilSan Wildish Sand & Gravel										
100590	07/16/2015	64.85	0.00	07/28/2015	Hot mix - PO 4649		-		No	0000
230-230-53045	Street Maintenance									
	100590 Total:	64.85								
	WilSan Total:	64.85								
<hr/>										
	Report Total:	51,790.50								



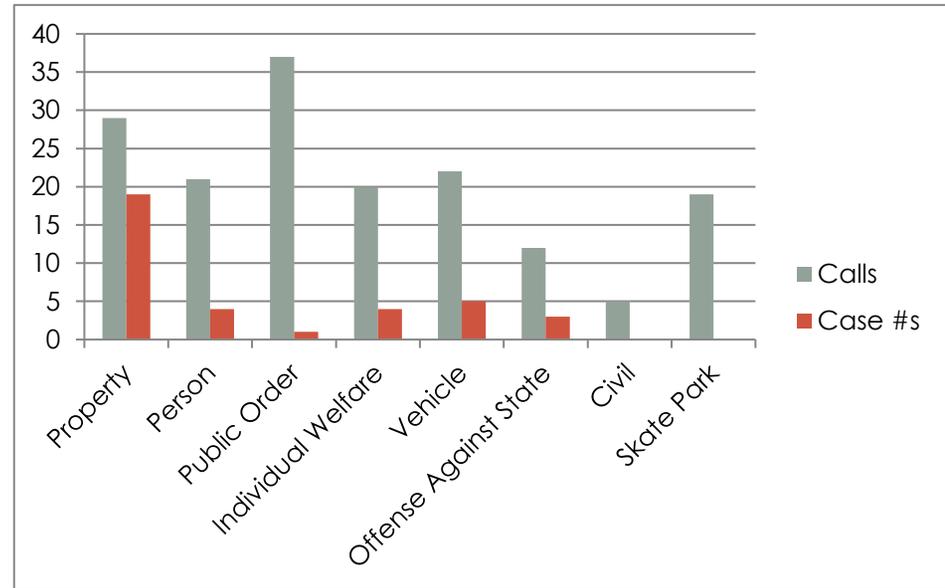
CITY OF VENETA - CIVIC CALENDAR - AUGUST 2015 Veneta Administrative Center - 88184 8th Street, Veneta, Oregon		
4	Veneta Planning Commission Meeting - City Hall	6:30 p.m.
5	Veneta Park Board Meeting - City Hall	4:30 p.m.
10	Veneta City Council Meeting Veneta Urban Renewal Agency Meeting - Immediately following City Council Meeting	6:30 p.m.
20	Municipal Court - City Hall	8:30 a.m.
24	Veneta City Council Meeting - City Hall	Cancelled
	Calendar updates will be posted on the City's website at www.venetaoregon.gov This Civic Calendar was sent to: Fern Ridge Review, Fern Ridge School District 28J, Fern Ridge Public Library, and Lane Fire Authority	

City of Veneta Monthly Police Activity- June 2015

Prepared by Sgt. Billy Halvorson, LCSO

Calls for Service by Incident Types:

<u>Incident Type</u>	<u>Calls</u>	<u>Case #s</u>
<u>Property</u>	29	19
<u>Person</u>	21	4
<u>Public Order</u>	37	1
<u>Individual Welfare</u>	20	4
<u>Vehicle</u>	22	5
<u>Offense Against State</u>	12	3
<u>Civil</u>	5	0
<u>Skate Park</u>	19	
<u>Total</u>	165	36



Property (Thefts, Criminal Mischief, Trespass)

Person (Assaults, Menacing, Harassment, Viol. Restraining Order)

Public Order (Disorderly Subjects, Suspicious Vehicles/Persons)

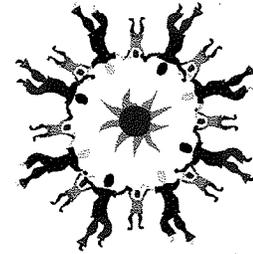
Individual Welfare (Welfare Checks, Missing Persons, Overdose, Suicidal Subjects)

Vehicle (DUII, DWS, Illegal Parking/Vehicles, Traffic Hazard)

Offense Against State (Drug, Warrants)

Civil (Civil Service, Eviction Process)

Veneta Harvest Festival
25035 W. Broadway, PO Box 344,
Veneta OR 97487
541-935-4555
midlanecares2@gmail.com



July 10, 2015

Dear Business Owner;

You're invited to participate in the annual Veneta Harvest Festival! The Harvest Festival's focus is on fun and hometown community spirit. The day includes music, food booths, children's activities and more. This year the event will be held on Saturday, September 12th in downtown Veneta at 2nd and Broadway from 10-3.

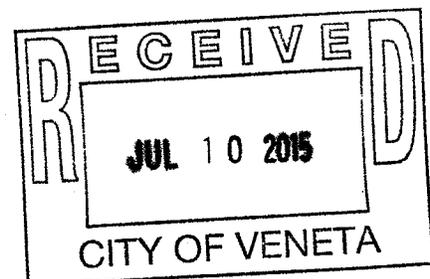
We would like to invite your company to be a sponsor of this year's festival. The services Mid Lane Cares programs provide touch one in four homes in our community. Your support is part of that success story. You will receive verbal and written recognition for your sponsorship. We want to communicate well within our community about how much local businesses contributes to compassionate and creative services that enrich the lives of all of us in Fern Ridge.

The Fern Ridge Service Center has been instrumental in the health and welfare of the Fern Ridge area since 1970. This will be the geographical anchor spot for this year's Harvest Festival.

If you have any ideas of ways we can improve our efforts and enhance the party, please let us know. We want this to be a mutually beneficial event for everyone. Please see the attached Sponsor Reply form for Sponsorship levels and the benefits for each level. For more festival information please visit our website, www.midlanecares.org. Please note our non-profit Tax ID # is 93-0694-295.

Thank you,

Lois Riha
Fern Ridge Service Center
& Mid Lane Cares
541-935-4555
fernridgeservicecenter@gmail.com



2015 Veneta Harvest Festival

Sponsor Benefit List

Please respond by August 1, 2015 to receive the benefits of sponsorship.

Event Presence	Sponsor \$500	Supporter \$250	Contributor \$100
Table and your banner	X	X	
Stage Mention	X	X	X
Logo on poster	X		
Logo on Website	X	X	
Link on website	X	X	
Name in news release	X	X	X
Name on website	X	X	X

In-kind donations will receive recognition in the benefit level equal to the cost of the items donated.

Visit our website at www.midlanecares.org

Facebook: midlanecares

We would like to Sponsor the Veneta Harvest Festival 2015

\$500 *Sponsor

\$250 *Supporter

\$100 Contributor

Business Name _____ City of Veneta _____

Address _____ P.O. Box 458 _____

City Veneta State OR Zip 97487

Contact Person Ric Ingham Phone 541-935-2191

e-mail ringham@ci.veneta.or.us

If you have questions please call Lois or DeAnna @ Fern Ridge Service Center
#541-935-4555

July 15, 2015

Mayor Larson and City of Veneta city councilors:

The Fern Ridge Chamber of Commerce is hosting the 5th annual chili cook-off held during the Harvest Festival on September 12, 2015.

We, the FRCC board of directors, would like to ask for the City of Veneta's support by participating in this event as a Gold sponsor of the chili cook-off, in the amount of \$500, utilizing the RTMP funds.

These sponsorship funds would be allocated to the top three winners of the cook-off. It is our desire to increase the participation of contestants in the cook-off and we are optimistic that a cash pay out will increase these odds.

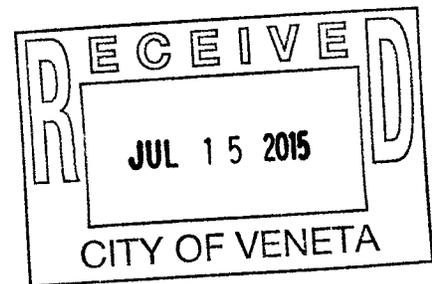
If successful in this request, we will advertise your sponsorship at the event and on our application forms.

As you are aware, the Harvest Festival is a Mid Lane Cares fundraiser for the Fern Ridge Service Center. A portion of our contestant fee and chili sales collected are shared with Mid Lane Cares. It is my hope that the top three winners will also gift their winnings to the cause, a win-win for all.

Thank you for your time and consideration.

Best regards,

Gina L. Haley-Morrell
FRCC Board of Director



VENETA CITY COUNCIL

AGENDA ITEM SUMMARY

Title/Topic: Adoption of Ordinance No. 521 - Proposed Amendments to Veneta Municipal Code Chapter 6.05 Animal Regulations

Meeting Date: July 27, 2015
Department: Code Enforcement

Staff Contact: Kay Bork
Email: kbork@ci.veneta.or.us
Telephone Number: 541-935-2191 Ext.309

ISSUE STATEMENT(S)

Staff is presenting an adopting Ordinance No. 521 with proposed amendments to the Veneta Municipal Code Chapter 6.05 to address dangerous animal behavior. Council held a public hearing on June 22, 2015 and reviewed the Ordinance. Council requested additional information on Section 6.05.120 Dangerous Animal Behavior.

It is being requested that Council make two required motions this evening to allow Ordinance No. 521 to become effective immediately.

BACKGROUND

Council held a public hearing on June 22, 2015 and reviewed the Ordinance. Council requested additional information on Section 6.05.120 Dangerous Animal Behavior. Council asked whether cats are protected from dangerous animals under the new 6.05.120. This section defines the term “animal” (only for purposes of that section) as meaning, “dogs, domestic animals or livestock, not including cats.” Legal Counsel stated “this term is used not to indicate who receives protection from dangerous dogs, but instead to define what types of animals can be deemed “dangerous” by the City. This interpretation is supported by the second sentence of the Purpose section, which specifically states: “The purpose of this section is to establish a procedure whereby dogs and other animals that pose a reasonably significant threat of causing serious injury to humans, domestic animals or property are identified and subjected to reasonable restrictions.” The only impact of excluding cat from this definition is to ensure that cats cannot be deemed “dangerous” under the Code.

RELATED CITY POLICIES

Veneta Municipal Code – Chapter 6.05 Animal Regulations

COUNCIL OPTIONS

1. Adopt amendments to the Veneta Municipal Code 6.05, Sections 6.05.010, 6.05.120, 6.05.125, and 6.05.145 as presented.
2. Adopt amendments to the Veneta Municipal Code 6.05 with Council suggested amendments.
3. Do not adopt amendments to the Veneta Municipal Code 6.05, Sections 6.05.010, 6.05.120, 6.05.125, and 6.05.145.

CITY ADMINISTRATOR’S RECOMMENDATION

1. Adopt amendments to the Municipal Code 6.05, Sections 6.05.010, 6.05.120, 6.05.125, and 6.05.145 as presented.

SUGGESTED MOTION

1. *“I make a motion to approve Ordinance No. 521 an Ordinance amending Chapter 6.05, Animal Regulations of the Veneta Municipal Code for first reading, by title only, and declaring an emergency.”*
2. *“I make a motion to approve Ordinance No. 521 an Ordinance amending Chapter 6.05, Animal Regulations of the Veneta Municipal Code for second reading, by title only, and final enactment and declaring an emergency.”*

ATTACHMENT

None.

ORDINANCE No. 521

AN ORDINANCE AMENDING CHAPTER 6.05 – ANIMAL REGULATIONS OF THE VENETA MUNICIPAL CODE; AND DECLARING AN EMERGENCY

WHEREAS, the City wishes to add provisions to the municipal code to define a dangerous animal and behavior, identify and define levels of dangerous behavior, and add procedures and restrictions that can be imposed prior to a court appearance once a citation has been issued for a dangerous animal; and

WHEREAS, The City Council finds that the restrictions will only be applied in those instances where there is a need to protect public safety, health and welfare; and

WHEREAS, the City Council finds the code revisions will promote a safe coexistence between pet owners and citizens.

NOW, THEREFORE, THE CITY OF VENETA ORDAINS AS FOLLOWS:

Section 1. The term “peace officer” as used in Veneta Municipal Code (VMC) Chapter 6.05, Sections 6.05.060, 6.05.070, 6.05.080, and 6.05.180 is hereby amended to read as, “law enforcement officer”.

Section 2. VMC 6.05.010, Animal control – Definitions, is hereby amended to insert the following definitions in alphabetical order and renumber existing sections accordingly:

“(8) ‘City’ means the City of Veneta, Lane County, Oregon.”

“(17) ‘Impound’ means to take into possession, seize and hold in the custody of the City or City agents.”

(20) ‘Menace’ means lunging, growling, snarling or other behavior by a dog that would cause a reasonable person to fear for person’s safety.

“(26) ‘Physical injury’ means impairment of physical condition or substantial pain.

“(29) ‘Serious physical injury’ means physical injury which creates a substantial risk of death or which causes serious and protracted disfigurement, protracted impairment of health, or protracted loss or impairment of the function of any bodily organ.”

Section 3. VMC 6.05.120 is hereby amended as follows:

“6.05.120 Dangerous animals and behavior

It is the intent of the city to promote a safe coexistence between pet

owners and citizens and to apply restrictions only in those instances where there is a need to protect public safety, health and welfare. The purpose of this section is to establish a procedure whereby dogs and other animals that pose a reasonably significant threat of causing serious injury to humans, domestic animals, or property are identified and subjected to reasonable restrictions. For the purpose of this section, "animal" means dogs, domestic animals or livestock, not including cats.

(1) Level 1 dangerous behavior is established if an animal at large, without provocation, is found to have menaced, displayed threatening or aggressive behavior, or otherwise threatened or endangered the safety of any domestic animal or livestock.

(2) Level 2 dangerous behavior is established if an animal at large, without provocation, is found to have menaced, displayed threatening or aggressive behavior, or otherwise threatened or endangered the safety of any person.

(3) Level 3 dangerous behavior is established if an animal, without provocation, is found to have:

- (a) While at large, bitten or caused physical injury to any domestic animal which is not livestock;
- (b) Bitten any person;
- (c) While at large, killed any domestic animal; or
- (d) While at large, bitten or caused physical injury to livestock; or
- (e) Whether or not at large, caused serious injury to or the death of any person.

(4) Notwithstanding section 6.05.120(1) through (3) above, the Animal Control Officer shall have discretionary authority to refrain from prosecuting a violation, even if the animal has engaged in the behaviors specified in section 6.05.120 (1) through (3) above, if the Animal Control Officer determines that the behavior was a result of the victim abusing or tormenting the animal or other extenuating circumstances.

(5) No violation shall be found under section 6.05.120(1) through (3) if:

- (a) The behavior in question was directed against a trespasser on the property of a business with a licensed watchdog; or
- (b) The behavior in question was directed against a trespasser that has illegally entered any residence.

(6) A dangerous animal may be impounded by any law enforcement officer, animal control officer, or city employee, and disposed of in accordance with VMC 6.05.090 and 6.05.100.

(7) A dangerous animal running at large which, because of its disposition

or diseased condition, reasonably appears to be hazardous to apprehend may be destroyed by any humane method permitted under state law by any law enforcement officer, animal control officer, or city employee. A dangerous animal running at large may be destroyed by any humane method permitted under state law by any other person upon property owned or controlled by such person if such person reasonably believes such action is necessary to prevent imminent physical harm to any person.”

Section 4. VMC 6.05 is hereby amended to insert a new section 6.05.125, Dangerous Behavior Restrictions, as follows:

“6.05.125 Dangerous behavior restrictions.

(1) For the purpose of this section, ‘animal’ means dogs, domestic animals, and livestock, not including cats.

(2) In addition to the other penalties and requirements of these Animal Control Regulations, the court may impose one or more of the following restrictions on an owner of a dangerous animal:

- (a) Level 1 dangerous behavior pursuant to section 6.05.120(1): i) restrict animal with a physical device or structure that prevents the animal from reaching any public right-of-way or adjoining property; ii) not permit the animal to be off the owner’s property unless the animal is restrained by an adequate leash, not to exceed six (6) feet in length, and under the control of a capable person over the age of 18.
- (b) Level 2 dangerous behavior pursuant to section 6.05.120(2) or Level 3 dangerous behavior pursuant to section 6.05.120(3)(a): i) comply with section 6.05.125(2)(a); ii) confine the animal within a secure enclosure or inside the home; and iii) post warning signs on the property where the animal is kept.
- (c) Level 3 dangerous behavior pursuant to section 6.05.120(3)(b): i) comply with section 6.05.125(2)(a) and (2)(b); and ii) not permit the animal to be off the owner’s property unless the animal is muzzled and restrained by an adequate leash, not to exceed six (6) feet in length, and under the control of a capable person over the age of 18.
- (d) Level 3 dangerous behavior pursuant to section 6.05.120(3)(c) through (e): euthanasia.
- (e) Level 3 dangerous behavior pursuant to section 6.05.120(3)(e): suspend, for a period of time, the animal owner’s right to possess any animal within the City of Veneta, including animals currently owned by that person.

(3) To ensure correct identification, all animals that have engaged in dangerous behavior described in section 6.05.120 shall be required to wear an identifying collar and ID tag, to be issued by the City, in addition to any other license fees and other requirements.

(4) In addition to the normal licensing fees established in section 6.05.050, there shall be an additional licensing and supervision fee for dogs that have been determined to have engaged in dangerous behavior pursuant to section 6.05.120 in amounts provided by resolution of the city council. This additional fee shall first be payable at the time that determination is made. Renewals are due upon the anniversary of the determination.”

Section 5. Veneta Municipal Code (VMC) 6.05 is hereby amended to insert a new section, 6.05.145, Restrictions imposed after quarantine, as follows:

“6.05.145 Restrictions imposed after quarantine.

(1) The purpose of this section is to establish optional restrictions which the Veneta Municipal Judge may impose upon owners and keepers of animals that have been cited into Veneta Municipal Court for a violation of 6.05.120(1), (2) or (3) prior to their Court arraignment date on the issued citation.

(2) The Municipal Judge shall have the authority to determine whether any animal has engaged in the behaviors for which the citation was issued, based upon affidavit testimony provided by City staff, officers, or other witnesses who personally observed the behavior.

(3) Based upon the Municipal Judge’s independent investigation conducted pursuant to section 6.05.145(2), as a precautionary measure prior to a court arraignment, the Municipal Judge may impose one or more of the following restrictions:

- (a) The animal shall be confined by a physical device or structure that prevents the animal from reaching any public right-of-way or adjoining property.
- (b) The animal shall be on a leash not to exceed six (6) feet in length whenever off the owner’s property and under control of a capable person over the age of eighteen (18).
- (c) The animal shall be confined within a secure enclosure or inside the home.
- (d) The animal shall not be allowed off the owner’s property unless the animal is muzzled.
- (e) The owner shall post warning signs on the property where the animal is kept.

- (f) The owner and dog shall attend and complete a dog behavior class approved by the court.
- (g) The owner shall spay or neuter the dog.
- (h) The owner shall not sell, destroy or remove the animal from city limits without prior approval from the Court.

(4) The Municipal Judge shall provide written notice to the animal's owner or keeper of the precautionary restrictions place upon the animal by certified mail or personal service, identifying the citation, as well as the specific behavior meriting the precautionary restrictions. The notice shall also inform the owner or keeper that he or she may contest the behavior in question in court, on the day provided on the issued citation.

(5) If the keeper of the animal fails to comply with the restrictions imposed by the Court under this Section 6.05.145, any law enforcement officer, animal control officer, or city employee may impound the animal."

Section 6. All unamended provisions within Chapter 6.05 shall remain in full force and effect.

Section 7. Emergency Declared. It is hereby adjudged and declared that existing conditions are such that this Ordinance is necessary for the immediate preservation of the public peace, health, and safety of the City of Veneta, and an emergency is hereby declared to exist. This Ordinance and all provisions modifying the Ordinance referred to herein shall take full force and effect upon its passage by the Council and approval by the Mayor.

READ FOR A FIRST TIME, BY TITLE ONLY, this ____day of July, 2015, no Council person in attendance having requested that it be read in full.

READ FOR A SECOND TIME, BY TITLE ONLY, AND FOR FINAL ADOPTION, this ____ day of July, 2015 no Council person present having requested that it be read in full.

PASSES AND ADOPTED by a ____ for and a ____ vote against by the Veneta City Council this _____day of July, 2015.

XXXXXXXXXXXXXXXXXXXXX

 Sandra H. Larson, Mayor
 Executed on _____

ATTEST:

 Darci Henneman, City Recorder

VENETA CITY COUNCIL AGENDA ITEM SUMMARY

Title/Topic: Resolution No. 1181 - 2016 Special City Allotment Grant

Meeting Date: July 27, 2015
Department: Community Development

Staff Contact: Kay Bork, Director
Email: kbork@ci.veneta.os.us
Telephone Number: 541-935-2191 Ext.314

ISSUE STATEMENT

City Council is being asked to pass a Resolution in support of the City applying for Oregon Department of Transportation Special City Allotment Grant.

BACKGROUND

Oregon Department of Transportation (ODOT) has provided the City with information about the 2016 Special City Allotment Grant program. The grant amount is for \$50,000. In order to apply for the grant, ODOT requires that a resolution be passed by the City Council certifying compliance with the grant program rules and regulations and that the project will be completed by September 1, 2016.

The grant funding, if awarded, will be used to improve 2nd and 3rd Streets in downtown Veneta. These streets have been targeted for improvements in the Veneta Downtown Master Plan and Urban Renewal Plan. These streets provide connection to commercial retail, medical, and civic establishments in the downtown area. Improvement will ensure safe vehicle and pedestrian access.

RELATED CITY POLICIES

In 2011 City Council approved Resolution 1064 allowing the City to apply for a \$50,000 grant to complete the resurfacing of Hunter Ave and the installation of sidewalks along the south side.

COUNCIL OPTIONS

1. Approve Resolution No. 1181
2. Do not approve Resolution No. 1181

CITY ADMINISTRATOR'S RECOMMENDATION

Approve Resolution No. 1181 as presented.

SUGGESTED MOTION

"I make a motion to adopt Resolution No. 1181, 2016 Special City Allotment Grant."

ATTACHMENTS

None.

CITY OF VENETA

**RESOLUTION NO. 1181
2016 SPECIAL CITY ALLOTMENT**

WHEREAS, under the provisions of ORS 366.800 and 366.805, there has been withdrawn from State Highway funds appropriated for allocation to the several cities of the State of Oregon the sum of Five Hundred Thousand and No/100 (\$500,000) Dollars, and in addition there has been withdrawn from monies available to the Department of Transportation from the State Highway Fund the sum of Five Hundred Thousand and No/100 (\$500,000) Dollars.

WHEREAS, as provided in ORS 366.805, said sums have been set up in a separate account to be administrated by the Oregon Transportation Commission and to be allotted each year by said commission to be spent, within cities of 5,000 or fewer persons, upon streets not a part of the State Highway system that are inadequate for the capacity they serve, or are in a condition detrimental to safety.

WHEREAS, No one project can receive more than \$50,000.

WHEREAS, the City of Veneta is an incorporated City of the State of Oregon and has a population of less than 5,000 as given by the latest official federal census.

WHEREAS, the following streets, 2nd Street and 3rd Street of said City, meet the conditions required in ORS 366.805.

NOW, THEREFORE, BE IT RESOLVED by the Veneta City Council that:

Section 1. The aforementioned named streets of said City are inadequate for the capacity they serve or are in a condition detrimental to safety.

Section 2. Said streets of said City are in need of repair, reconstruction, or other major improvement.

Section 3. Said streets are not a part of the state highway system, and are under the jurisdiction and control of the City.

Section 4. The Oregon Transportation Commission hereby is respectfully requested to consider and declare said streets as qualified for reconstruction, repair, or other improvements out of funds allocated and made available by and through the said \$1,000,000 appropriation of revenues which is to be administered and spent by the Transportation Commission.

Section 5. The City of Veneta does hereby offer to Transportation Commission and does hereby pledge complete cooperation and assistance to the end, that said City may share and participate in the use and benefit of said special fund and appropriation;

//

and therefore does designate Ric Ingham, City Administrator as the official representative of the City in all negotiations resulting from this request.

PASSED AND ADOPTED by the Veneta City Council this ____ day of July, 2015.

XXXXXXXXXXXXXXXXXXXXX

Sandra. H. Larson, Mayor

ATTEST:

XXXXXXXXXXXXXXXXXXXXX

Darci Henneman, City Recorder

BRAUN EXCAVATING, INC.
P.O. BOX 967
VENETA, OR 97487
541-935-5940/FAX 541-935-5964
CCB #101388
BID #9217

PROPSAL SUBMITTED TO:
NAME: City of Veneta
JOB SITE: 87646 Trek Dr.
PHONE/FAX:
EMAIL: kbork@ci.veneta.or.us

DATE: 7/22/15

We hereby propose to provide all necessary labor and materials to perform the following:

- Demolish house \$ 8,950.00

Includes:

- Removal of all debris including structure and foundation

Electric to be disconnected by City prior to start of work

All material is guaranteed to be as specifies, and the above work to be performed in accordance with the drawings and specification submitted for the above work, and completed in a substantial manner. Owner is responsible for any objects or materials unearthed during excavation. Owner is responsible for any contaminated soil unearthed during excavation. Conflicts with existing utilities will be Owners responsibility. Payment due at completion of work, unless otherwise stated. **THIS BID NEEDS TO BE SIGNED AND RETURNED PRIOR TO THE START OF WORK. Over excavation beyond vegetation removal that is required by soils engineer will be at a time and material cost, not included in bid price. \$ 8,950.00 (Eighty nine hundred fifty dollars)**

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. There will be extra costs if any hard rock is unearthed during excavation. Unsuitable soils may result in extra cost. Bid and performance bonds are not included. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and any other necessary insurance on above work. Braun Excavating, Inc. will take our Worker's Compensation and Public Liability Insurance on above work. Price good for 30 days.

City of Veneta

Date

VENETA CITY COUNCIL AGENDA ITEM SUMMARY

Title/Topic: Award of Contract for the City of Veneta Slurry Seal and Pavement Preservation Project

Meeting Date: July 27, 2015
Department: Public Works

Staff Contact: Kyle Schauer
Email: kschauer@ci.veneta.or.us
Telephone Number: 541-935-2191 Ext. 313

ISSUE STATEMENT

Will the City Council authorize staff to enter into contract with C.R. Contracting to complete 2015 slurry seal and pavement preservation activities?

BACKGROUND

On July 14th, bidding for the City of Veneta 2015 Slurry Seal and Pavement Preservation Project closed. The project calls for crack sealing and slurry seals over numerous City streets. The project will also include full depth replacement of small sections of streets (patching) prior to the application of the slurry seals.

Along with the main project, two other potential projects were bid as bid alternates. Bid alternate #1 includes an asphalt overlay of E. Bolton Road from Territorial Road to Trinity Street. This project would occur after the existing sewer project is complete.

Bid alternate #2 is a project that would include patching, milling, and asphalt overlay of Broadway Avenue from 4th Street to 6th Street as well as 5th Street from Broadway Avenue to Dunham Avenue.

The City received two bids for the project. They were as follows:

	C.R. Contracting	Knife River Corporation
Main Project	\$268,938	\$318,322
Alternate #1	\$ 93,542	\$ 80,150
Alternate #2	\$ 86,450	\$ 71,250

C.R. Contracting's bid is the lowest, most responsive bid for the project. Branch Engineering, Inc. has vetted out the bids and has recommended awarding the bid to C.R. Contracting.

After reviewing the bids, staff's recommendation is to go forward only with the main project and Alternate #1 at this time. The work in Alternate #2 can be re-bid as part of similar work that will be done at a later date.

C.R. Contracting's bid to complete the main project and Alternate #1 is \$362,480.

It is also recommended that the City add a contingency of about 10% to the budget for a total request not to exceed \$400,000.

RELATED CITY POLICIES

The project is budgeted for construction under the Street Fund in this current budget year as part of the City's six-year Pavement Preservation Plan.

COUNCIL OPTIONS

1. Authorize staff to enter into contract with C.R. Contracting and proceed with the project.
2. Deny the request.
3. Postpone decision pending more information.

CITY ADMINISTRATOR'S RECOMMENDATION

The City Council authorize staff to enter into contract with C.R. Contracting to construct only the main project and Alternate #1 of the City of Veneta 2015 Slurry Seal and Pavement Preservation Project for a total not to exceed \$400,000.

SUGGESTED MOTION

"I make a motion to authorize City staff to enter into contract with C.R. Contracting to construct the main project and Alternate #1 of the City of Veneta 2015 Slurry Seal and Pavement Preservation Project for a total not to exceed \$400,000.

ATTACHMENTS

1. Recommendation to Award letter from Branch Engineering, Inc.
2. Bid Tabulation for the 2015 City of Veneta Slurry Seal and Pavement Preservation Project.
3. Summer 2015-Pavement Preservation Plan Project Map



July 15, 20155

City of Veneta
 88184 Eighth Street
 Veneta, OR 97487
 ATTN: Kyle Schauer, Public Works Director

**RE: 2015-Veneta Slurry Seal & Pavement Repair Improvements
 Engineer's Recommendation for Award of Contract**

The City received the following bids for the 2015-Veneta Slurry Seal & Pavement Repair Improvements Project.

1. <u>C.R. Contracting</u>	Base	\$	269,938.00
	Alt#1	\$	93,542.00
	Alt#2	\$	86,450.00
2. <u>Knife River Corporation</u>	Base	\$	318,322.00
	Alt#1	\$	80,150.00
	Alt#2	\$	71,250.00

I have reviewed all bid packages and found them to be complete and responsive. The C.R. Contracting bid is within the estimated cost range for this project (see attached cost estimate).

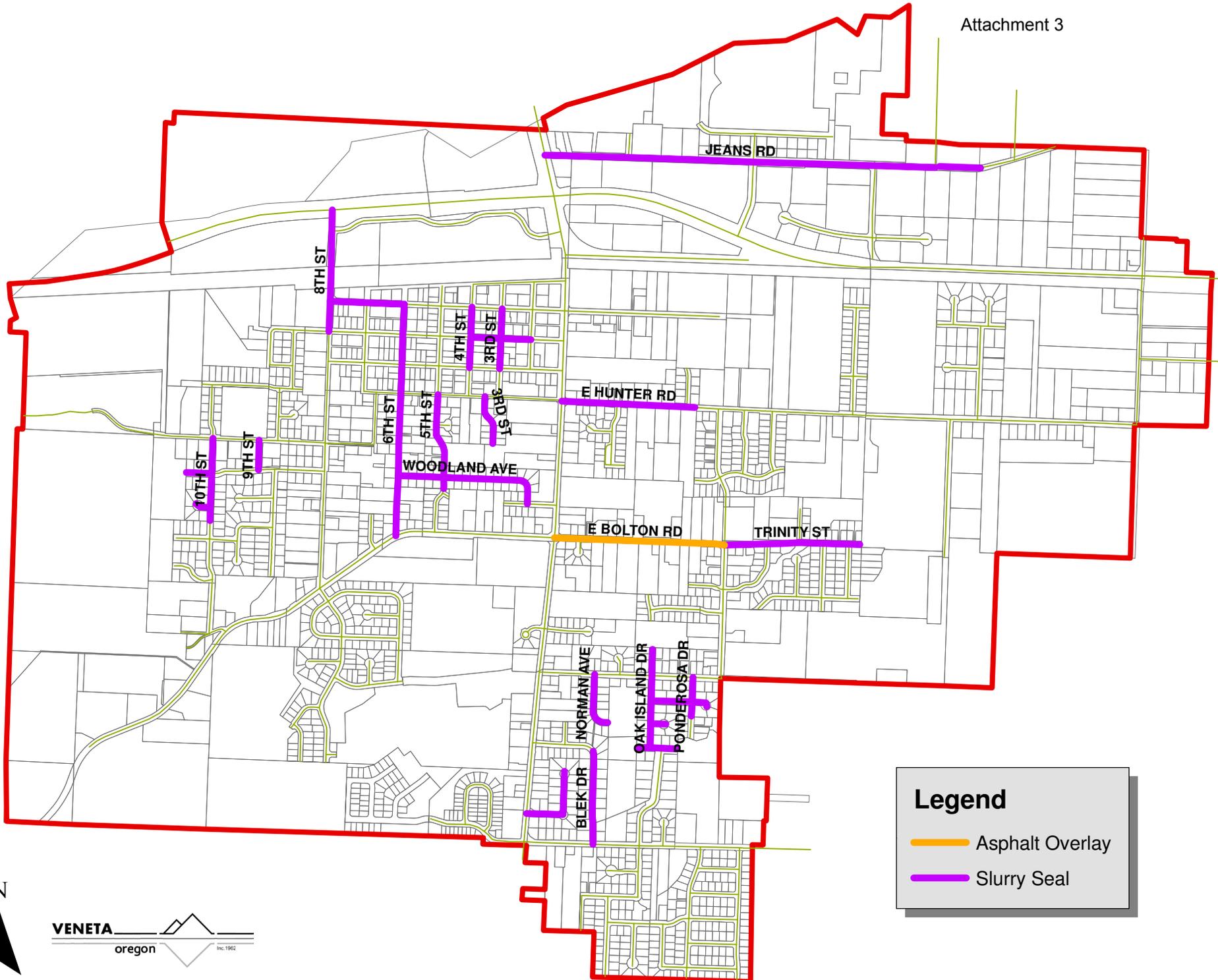
I recommend that the contract be awarded to C.R. Contracting in the amount of \$269,938.00 for the base bid and \$93,542.00 for Alternate #1 and \$86,450.00 for Alternate #2 respectively depending on funding availability for the city.

Sincerely,

Branch Engineering Inc.

Michael Lane Branch, P.E.

2015 - Veneta Slurry Seal & Pavement Repair Improvements									
Branch Engineering, Inc. 7/15/2015									
Item #	Description of Item	QTY	Unit	Engineers Estimate		CR Contracting		Knife River	
				Unit Cost	Total Bid Price	Unit Cost	Total Bid Price	Unit Cost	Total Bid Price
1 210	Mobilization	1	Lump Sum	\$22,610.00	\$22,610	\$20,000	\$20,000	\$26,500	\$26,500
2 225	Temporary Work Zone Traffic Control, complete	1	Lump Sum	\$10,767.00	\$10,767	3,000	3,000	10,000	\$10,000
3 280	Erosion Control	1	Lump Sum	\$6,272.00	\$6,272	\$1,000.00	\$1,000	\$2,000.00	\$2,000
4 310	Sawcut AC	820	Lineal Feet	\$4.00	\$3,280	\$4.00	\$3,280	\$3.60	\$2,952
5 310	Remove AC	2,100	Square Feet	\$4.00	\$8,400	\$4.50	\$9,450	\$3.40	\$7,140
6 640	14", 3/4" (0) Aggregate Base	230	Square Yards	\$40.00	\$9,200	\$40.00	\$9,200	\$34.00	\$7,820
7 706	Slurry Seal, Type II	73,400	Square Yard	\$1.75	\$128,450	\$1.97	\$144,598	\$2.40	\$176,160
8 706	Crack Seal	14,000	Pounds	\$4.50	\$63,000	\$4.19	\$58,660	\$5.00	\$70,000
9 745	Level 2 HMAC Pavement	50	Tons	\$130.00	\$6,500	\$265.00	\$13,250	\$185.00	\$9,250
10 850	Striping	1	Lump Sum	\$6,330.00	\$6,330	\$7,500.00	\$7,500	\$6,500.00	\$6,500
Bid Total				\$264,809.00		\$269,938		\$318,322	
Contingency (15%)				\$39,721					
				\$304,530					
Alternate #1: E Bolton Rd, between Territorial and Trinity									
Item #	Description of Item	QTY	Unit	Engineers Estimate		CR Contracting		Knife River	
				Unit Cost	Total Bid Price	Unit Cost	Total Bid Price	Unit Cost	Total Bid Price
1 225	Temporary Work Zone Traffic Control, complete	1	Lump Sum	\$3,500.00	\$3,500	\$10,000.00	\$10,000	\$4,400.00	\$4,400
2 310	Sawcut AC	1,020	Lineal Feet	\$4.00	\$4,080	\$4.50	\$4,590	\$4.00	\$4,080
3 310	Remove AC	2,000	Square Feet	\$4.00	\$8,000	\$4.50	\$9,000	\$4.00	\$8,000
4 640	14", 3/4" (0) Aggregate Base	220	Square Yards	\$40.00	\$8,800	\$45.00	\$9,900	\$36.00	\$7,920
5 745	Level 2 HMAC Pavement	480	Tons	\$130.00	\$59,800	\$120.00	\$55,200	\$110.00	\$50,600
6 746	Crack Seal	800	Pounds	\$4.50	\$3,600	\$4.19	\$3,352	\$6.00	\$4,800
7 850	Striping	1	Lump Sum	\$800.00	\$800	\$1,500.00	\$1,500	\$350.00	\$350
Bid Total				\$88,580		\$93,542		\$80,150	
Contingency (15%)				\$13,287					
				\$101,867					
Alternate #2: Broadway (between 6 th St & 4 th St), & 5 th Street (between Broadway and Dunham).									
Item #	Description of Item	QTY	Unit	Engineers Estimate		CR Contracting		Knife River	
				Unit Cost	Total Bid Price	Unit Cost	Total Bid Price	Unit Cost	Total Bid Price
1 225	Temporary Work Zone Traffic Control, complete	1	Lump Sum	\$5,000.00	\$5,000	\$10,000.00	\$10,000	\$7,000.00	\$7,000
2 310	Sawcut AC	250	Lineal Feet	\$4.00	\$1,000	\$5.00	\$1,250	\$4.00	\$1,000
3 310	Remove AC	1,400	Square Feet	\$4.00	\$5,600	\$4.75	\$6,650	\$4.00	\$5,600
4 620	2" Cold Plane Pavement Removal	2,700	Square Yards	\$5.00	\$13,500	\$8.00	\$21,600	\$7.00	\$18,900
5 640	14", 3/4" (0) Aggregate Base	150	Square Yards	\$40.00	\$6,000	\$50.00	\$7,500	\$36.00	\$5,400
6 745	Level 2 HMAC Pavement	330	Tons	\$130.00	\$42,900	\$115.00	\$37,950	\$100.00	\$33,000
7 850	Striping	1	Lump Sum	\$380.00	\$380	\$1,500.00	\$1,500	\$350.00	\$350
Bid Total				\$74,360		\$86,450		\$71,250	
Contingency (15%)				\$11,154					
				\$85,514					



VENETA CITY COUNCIL AGENDA ITEM SUMMARY

Title/Topic: Revised City Administrator Employment Agreement

Meeting Date: July 27, 2015
Department: City Administration

Staff Contact: Ric Ingham
Email: ringham@ci.veneta.or.us
Telephone Number: 541-935-2191 Ext. 306

ISSUE STATEMENT

Does the Council wish to approve the changes to the City Administrator's Employment Agreement that were suggested during the City Council's July 13, 2015 Executive Session?

BACKGROUND (include prior council or committee action)

During the July 13th meeting the City Council conducted an evaluation of the City Administrator's performance for the period of July 1, 2014 through June 30, 2015. The evaluation resulted in a composite total average score 9.56. Based on the results and the evaluation tool methodology I was eligible for 4% merit increase.

Instead of receiving the suggested merit amount I countered that I would prefer to receive the following: 1) continue to receive the same annual COLA amount as outlined in the City's Employee Handbook; 2) a merit increase of 2%; and 3) a City purchased tablet (I-Pad) with a paid data plan.

Based on comments from Finance Director Hartz, it was suggested that my monthly Administrative Leave be increased from 12 hours per month to 16 hours per month, in addition to the three items suggested above. After a thorough discussion by the Council, it was determined the four identified items should be included in an updated Employment Agreement with an effective date of July 12, 2015. Council directed staff to update the Agreement and bring it back for adoption at the July 27th Council meeting.

Finance Director Hartz and I met on July 14th and at which time it was determined the information would be sent to legal counsel to have a new Agreement drafted; as opposed to incorporating the changes into a third Employment Agreement addendum. At the time that the July 27th Council packets were assembled the revised Agreement was not back from legal counsel. In light of the fact that the City Council may not need to convene for a meeting in August it was determined that the Council should be asked to approve the four items for inclusion in my Agreement and authorize Mayor Larson to sign the Agreement once it is received from counsel.

RELATED CITY POLICIES (include existing resolutions and ordinances)

None to note at this time.

COUNCIL OPTIONS (include financial impacts)

The Council has several options:

- 1) Approve the suggested changes to the Employment Agreement and authorize Mayor Larson to sign the Agreement after she and Council President Cotter have had a chance to review it.
- 2) Wait to approve the Employment Agreement at the next scheduled Council meeting.

CITY ADMINISTRATOR’S RECOMMENDATION

I recommend that the Council approve the changes to the Agreement and authorize the Mayor to sign it once she and Council President Cotter have had a chance to review it.

SUGGESTED MOTION

“I make a motion to approve the suggested changes to the City Administrator’s Employment Agreement and authorize Mayor Larson to sign the Agreement after review by all the identified parties.”

VENETA CITY COUNCIL AGENDA ITEM SUMMARY

Title/Topic: Reconvening the Veneta Economic Development Committee

Meeting Date: July 27, 2015
Department: City Administration

Staff Contact: Ric Ingham
Email: ringham@ci.veneta.or.us
Telephone Number: 541-935-2191 Ext. 306

ISSUE STATEMENT

Does the Council wish to re-instate the Veneta Economic Development Committee and direct staff to solicit for members?

BACKGROUND (include prior council or committee action)

As part of the City's Economic Opportunity Analysis update, a Five-Year Economic Development Action Plan was adopted in April of 2015. The Plan identified key goals and strategies to guide the City's economic development efforts. One of the action items called for in the Plan was the *Establishment of an Economic Development Committee*.

The City first established an Economic Development Committee in 1985. The operating Bylaws were adopted by Resolution No. 384 the same year. The original Bylaws have been revised three times with the most recent revision in 1996 (Res. No. 700).

Staff would like to recruit members for the Economic Development Committee during the month of August. As with other City committees, we would advertise for applications, which the Mayor would review and make recommendations to the City Council at the September 14th Council meeting.

The most recent Bylaws call for a committee of ten (10) voting members. See the attachment for the full membership make-up. A more appropriate size committee would be seven (7) members. If there is support for revising the committee size, staff will bring that back to the Council at the September meeting as well.

RELATED CITY POLICIES (include existing resolutions and ordinances)

None to note at this time.

COUNCIL OPTIONS (include financial impacts)

The Council has several options:

- 1) Authorize staff to solicit for Economic Development Committee members.
- 2) Delay any solicitation until Committee Bylaws are reviewed and revised.
- 3) Choose not to have an Economic Development Committee and not solicit for members.

CITY ADMINISTRATOR’S RECOMMENDATION

I recommend that the Council authorize staff to develop a solicitation and advertise for applications with a due date of August 28, 2015.

SUGGESTED MOTION

“I make a motion to direct staff to solicit for applications for future appointment to the Veneta Economic Development Committee.”

Attachments:

- 1) Resolution 700 & Exhibit A

RESOLUTION NO. 700

A RESOLUTION ADOPTING BYLAWS FOR THE ECONOMIC DEVELOPMENT COMMITTEE AND REPEALING RESOLUTION 697

WHEREAS, City of Veneta resolution 690 states that one of the standing committees of the City of Veneta is the Veneta Economic Development Committee; and

WHEREAS, Veneta City Council finds that it is in the best interest of the City to adopt Bylaws for the Veneta Economic Development Committee; and

WHEREAS, the Veneta Economic Development Committee has approved amended Bylaws,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF VENETA that:

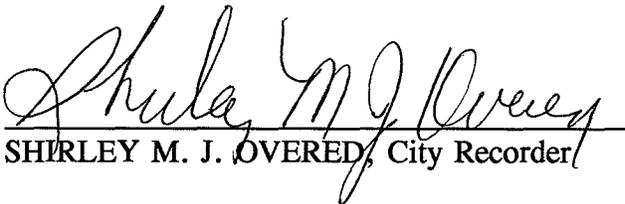
1. The Veneta City Council hereby approves the Veneta Economic Development Committee Bylaws, Exhibit "A" attached.
2. Resolution 697 is hereby repealed.

PASSED AND ADOPTED this 22nd day of April, 1996.

ATTEST:



 Mayor J. W. Smigley



 SHIRLEY M. J. OVERED, City Recorder

EXHIBIT "A"

VENETA ECONOMIC DEVELOPMENT COMMITTEE BYLAWS

ARTICLE I - NAME

The Committee, being duly and officially established by the Veneta City Council, shall be known as the Veneta Economic Development Committee.

ARTICLE II - PURPOSE AND FUNCTION

The mission of the Veneta Economic Development Committee is to pursue the economic interest of the City of Veneta by constructing and implementing policy development and programs, including, but not limited to, the following functions:

1. Plan the responsible expansion and growth of business and industry in the Veneta, Fern Ridge, Applegate, West Lane area.
2. Develop a working relationship with economic development-related public and private agencies, community groups and business organizations.
3. To engage in dialogue with interested third parties as it relates to the development of Veneta's industrial and commercially-zoned properties and to the general interest of Veneta's existing business community.
4. Perform other duties as assigned by the Veneta City Council.

ARTICLE III - MEMBERSHIP

Section I - General Membership. The Veneta Economic Development Committee shall consists of ten (10) voting members and such non-voting ex officio members as may be approved by the members. Members shall include representatives of business, education, industry, finance, government, the professions, labor and related occupations. One (1) Planning Commission representative shall serve as a voting member of the Economic Development Committee.

Section II - Attendance at City Council Meetings. During regularly-scheduled Economic Development Committee meetings, the Chairperson, or the Chairperson's designees, shall appoint a member, on a rotating basis, to attend at least one meeting a month of the Veneta City Council. The purpose of this attendance will be to communicate to the City Council projects and matters before the Economic Development Committee. In addition, this action is

intended to improve the knowledge and understanding between various City commissions and committees.

Section III - Officers. Chairman and Vice-Chairman will be elected by a majority vote of the Economic Development Committee. Officers will be elected during the first meeting in the new year and serve a one-year term.

Section IV - Duties of Officers. The Chairperson will be responsible for conducting the Economic Development Committee meetings and be the chief representative for the Committee. The Vice-Chairperson will act as Chairperson in the event the Chairperson is unable to fulfill duties.

Section V - Appointment. The members of the Veneta Economic Development Committee shall be appointed by the Mayor and ratified by a vote of the council.

Section VI - Tenure of Appointed Members. The term of office for a voting member shall be three years staggered terms except for initial appointments which shall be for one, two or three-year terms.

Section VII - Vacancies and Removal. Appointments to fill vacancies shall be for the remainder of the un-expired term. A member may be removed by the Chairman of the Economic Development Committee if the member is absent from three consecutive meetings without a prior excuse submitted to the Chair or the Chair's designee. Any member removed from the Committee can appeal their removal to the City Council.

ARTICLE IV - VOTING

Each member of the Committee shall be entitled to one vote on all issues presented at regular and special meetings at which the member is present. An ex officio member shall not have a vote.

ARTICLE V - MEETINGS

Section I - Regular Meetings. The Committee shall meet on a monthly basis. Meeting time and location is to be decided by the Committee.

Section II - Special Meetings. Special meetings may be held as necessary and may be called by the Chairperson, Vice-Chairperson, or a majority vote of the Economic Development Committee. Persons calling a special meeting shall fix the time and location for the meeting.

Section III - Notice and Access to Meetings. Notice of all meetings shall be given to the City Recorder, all members and ex officio members in accordance with Oregon State law on open meetings and with the Americans with Disabilities Act.

Section IV - Conduct of Meetings. All formal actions shall require the vote of at least a simple majority. A simple majority shall consist of six (6) voting members.

ARTICLE VI - SUB-COMMITTEES

Section I - Pro-Tem Sub-Committees. Pro-tem sub-committees may be appointed by the Economic Development Chairperson. Members of the pro tem sub-committee shall serve until the work of the sub-committee is complete or until their successors have been elected or appointed.

Section II - Sub-Committee Officers. Each sub-committee shall have a Chairperson appointed by the Economic Development Committee Chairperson. Sub-committee Chairpersons can appoint a sub-committee Vice-Chairperson as needed.

Section III - Sub-Committee Meetings. Meetings of each sub-committee may be called by the Chairperson of such a committee. Notice of such a meeting shall be given to all sub-committee members at least two days prior to such a meeting. A majority of all the sub-committee members shall constitute a quorum. An act of the majority of a quorum present at the sub-committee meeting shall constitute the act of the sub-committee.

ARTICLE VII - AMENDMENTS TO BYLAWS

These By-laws may be amended or repealed, or new bylaws may be adopted by a simple majority vote of the members of the Committee present at any regular or special meeting. Written notice of such proposed amendment and the nature thereof shall have been given to the membership of the committee at least seven days prior to the date of the meeting at which amendments are to be considered.

ARTICLE VIII - RATIFICATION

These Bylaws, and any amendments adopted by the Economic Development Committee, shall take effect after ratification and approval by resolution of the Veneta City Council.