

Minutes of the Veneta City Council

September 12, 2016

Present: Sandra Larson, Thomas Cotter, Tim Brooker, and Laura Ruff

Absent: Thomas Laing

Others: Ric Ingham, City Administrator; Carrie Connelly, Legal Counsel; Shauna Hartz, Finance Director; Kay Bork Community Development Director; Kyle Schauer, Public Works Director; Claudia Denton, Steve Dobrinich, Marina Brassfield, Economic Development Specialists; Darci Henneman, City Recorder; Christina Spencer, St. Vincent/DePaul; Dennis Paronto, Mid Lane Cares; Jeff Schlageter, Oregon Herbal Remedies; and Michelle Ossowski, Fern Ridge Review

1. CALL TO ORDER THE VENETA CITY COUNCIL

Mayor Larson called the Veneta City Council to order at 6:34 p.m.

2. PUBLIC COMMENT

3. ST. VINCENT/DEPAUL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

a. PUBLIC HEARING –

1) Mayor Larson opened the Public Hearing at 6:34 p.m.

2) Staff Report (Agenda Item Summary)

Bork said tonight's public hearing is to receive testimony on the needs of low and moderate income persons who could benefit from the Regional Housing Rehabilitation Loan Program (RHRP) of Lane County through the Community Development Block Grants (CDBG) Program. The program would provide funds to owner-occupied households for housing rehabilitation in Veneta. St. Vincent/DePaul (SVDP) of Lane County would administer the RHRP which was established in 2001. She said a representative of SVDP is attending tonight's meeting. She said the City of Veneta and Creswell would be recipients of the funds but Creswell is not an applicant. Veneta would be the lead agency and the maximum a City can receive is \$400,000 and individual loans are generally \$25,000 to \$35,000 per household. Between June and August 2016, SVDP conducted community outreach to assess the need for the program in Veneta and the Fern Ridge area. They worked with Mid Lane Cares to identify potential applicants. From that, 25 Veneta households inquired about the program and three applications have been returned. She said the CDBG grant application must be submitted by September 30th with funding in February. She said the funds are on a first come first serve basis and if we don't reach our target audience SVDP will look outside City limits for applications.

3) Public Comment

Christina Spencer, St. Vincent/DePaul, Chad Dr., Eugene, OR

Ms. Spencer said she is the Loan Specialist for the Regional Housing Rehabilitation (RHRP) Loan Program funded through the Oregon Community Development Block Grants (CDBG). The RHRP has been in place for many years and consists of the following participants: Cottage Grove, Lowell, Oakridge, Junction City, Florence and rural Lane County. Veneta and Creswell were invited to participate at their September 8, 2016 board meeting. Ms. Spencer read a script which she is required to do and is attached as Exhibit A. She said the maximum loan for low income homeowners is \$25,000 and an additional \$10,000 can be available if certain criteria is met.

4) Questions from Council

In response to a question from Thomas Cotter, Ms. Spencer said they estimated if 16-two person households borrowed \$25,000 each they would use the full \$400,000. She said applicants can come to their office and complete an application. Once it's processed, a manager provides a scope of work and reviews it with the applicant then sends it out for bid. When loans are repaid,

the money comes back into the program and re-loaned. She thanked the City for including the program information in the utility bills. She said the agency sent out a lot of applications and they feel its just a matter of time before they start getting them back. She said currently, they have three solid applications.

Dennis Paronto, 25138 legacy Ct., Veneta, OR

Mr. Paronto said he is the Chairman of Mid Lane Cares (MLC). He said this program would benefit many of the residents that MLC helps. He said MLC can assist with food and other services but they can't help with the high cost of home repairs. He said this is a great asset for residents and a great tool for MLC and they fully support this project.

5) Mayor Larson closed the Public Hearing at 6:52 p.m.

6) Council Deliberation (if needed)

MOTION: Thomas Cotter made a motion for the City Administrator to sign the Intergovernmental Agreement designating the City of Veneta as the lead agency that will be responsible for applying, receiving and administering the CDBG award. Tim Brooker seconded the motion which passed with a vote of 4-0.

4. CONSENT AGENDA

MOTION: Thomas Cotter made a motion to approve the Consent Agenda as presented. Laura Ruff seconded motion.

VOTE: Thomas Cotter, aye; Sandra Larson, aye; Laura Ruff, aye; Tim Brooker, aye.

The consent agenda as approved Minutes for August 8, 2016 with the correction to change "Latham" to "Lanham"; Accounts Payable - Checks for Approval – Paid through August 24, 2016, to be paid – Payable through September 6, 2016, Elmira High School Homecoming Parade Permit Application, Finance Director Employment Agreement.

5. COUNCIL BUSINESS AND REPORTS

a. Business

(1) Appointment to Planning Commission vacancy

Mayor Larson said Calvin Kenney submitted the only application received for the vacancy on the Veneta Planning Commission. Mr. Kenney attended tonight's meeting and with no objections from the Council, Mayor Larson appointed Calvin Kenney to the Planning Commission.

(2) Request from VFW Post 9448 to waive Community Center Rental Fee

MOTION: Thomas Cotter made a motion to waive the Community Center rental fee for the Veterans of Foreign Wars Post 9448, in the amount of \$450, to use on the 3rd Tuesday of each month beginning September 20, 2016 through August 22, 2017 (one year). Laura Ruff seconded the motion which passed with a vote of 4-0.

(3) Request from Fern Ridge School District for Discounted Bulk Water

In response to a question from Mayor Larson, Ingham said he recommended selling the bulk water to the School District at the same rate the City pays, which is \$3.51 per thousand gallons.

MOTION: Thomas Cotter made a motion to sell up to 80,000 gallons of bulk water to Fern Ridge School District at a reduced rate of \$3.51 per 1000 gallons. Tim Brooker seconded the motion which passed with a vote of 4-0.

In response to a question from Thomas Cotter, Mr. Carpenter said currently the school district has four wells. He said the main well is at the high school and produces about 80 gallons of water per

minute. He said they irrigate the sports fields with water from Fern Ridge Reservoir so they don't use their well water for irrigation. He said recently they planned to fill their fire suppression storage tanks with water from the high school well but its capacity dropped to less than 80 gallons per minute which concerned the facility staff. That's when he decided to approach the City to purchase bulk water to fill their fire suppression storage tanks.

(4) Request from Fern Ridge Gleaners to waive Community Center Rental Fee

MOTION: Thomas Cotter made a motion to waive the community center rental fee for Mid Lane Gleaners, in the amount of \$1820, to use on the 2nd, 4th and 5th Fridays only beginning October 1, 2016 through September 30, 2017 upon availability. Additional dates will require full payment. Tim Brooker seconded motion which passed with a vote of 4-0.

b. Council/Committee Liaison Reports

Thomas Cotter said he attended the last Chamber meeting and said they repaired the computer and will get statements out soon. He said the Harvest Festival was very successful and Curves won the chili contest again. He said there are still a few bottles of wine left over from the Wineries without Walls project and the next luncheon meeting is Wednesday, September 14th at Our Daily Bread.

In response to a question from Mayor Larson, Ingham said Lane Fire Authority will talk about its merger, the Fern Ridge Library will talk about its operational levy, and the City will talk about the ballot measure for the 3% marijuana tax.

Laura Ruff said the Tree City/Arbor Day celebration sponsored by the Veneta Park Board will be on October 15, 2016.

Mayor Larson said it's always a nice event but we need to get more attendance.

Mayor Larson said since Fern Ridge School District Superintendent, Sally Storm retired, the School board appointed Gary Carpenter as the interim superintendent and Karen McKenzie as the Assistant Superintendent. She said a third Veneta Elementary kindergarten classes has been added and at the Harvest Festival, the Kiddy Pool Fundraising Committee raised \$120 from the "Duck for a Buck" program. She said the Farmers' Market and the Harvest Festival were wonderful.

Thomas Cotter said the Festival was well laid out this year.

6. STAFF REPORTS

a. City Legal Counsel.....Carrie Connelly

(1) Establishing a Retail Tobacco Licensing Program

i. Agenda Item Summary

Ms. Connelly introduced herself to Laura Ruff. Ms. Connelly reviewed the timeline for implementing the tobacco retail licensing program. She said Ordinance No. 538 was read for first reading at the August 8, 2016 Council meeting. Since then two modifications were made to the Ordinance which she read aloud. She said if the Council chooses to adopt the ordinance for second reading and final enactment then Resolution No. 1207 and the Intergovernmental Agreement (IGA) with Lane County to administer and enforce the licensing program can be approved. If they do not approve Ordinance No. 538 for second reading then the resolution and the IGA cannot be presented to the Council for approval.

ii. **Ordinance No. 538 – AN ORDINANCE ESTABLISHING VENETA CITY CODE TITLE 5, CHAPTER 30 TOBACCO RETAIL LICENSING for Second Reading by Title Only and Final Enactment.**

MOTION: Thomas Cotter made a motion to adopt Ordinance No. 538, an Ordinance Establishing Veneta City Code Title 5, Chapter 30 Tobacco Retail Licensing for second reading by title only and final enactment. Laura Ruff seconded the motion which passed with a vote of 4-0.

Ordinance No. 538 was read into the record for second reading and final enactment.

iii. Public Comment
None

iv. **Resolution No. 1207** – A RESOLUTION ESTABLISHING A TOBACCO RETAILER LICENSING FEE AND REDUCTION THERETO FOR CERTAIN TOBACCO RETAILERS

MOTION: Thomas Cotter made a motion to Adopt Resolution No. 1207, a Resolution Establishing a Tobacco Retailer Licensing Fee and Reduction Thereto for Certain Tobacco Retailers. Tim Brooker seconded the motion which passed with a vote of 4-0.

v. Approval of Intergovernmental Agreement (IGA) with Lane County
Ingham said the only change to the IGA is the effective date. He said the IGA in the Council packet should have an effective date of "October 12, 2016". He said the IGA and Ordinance No. 538 will both become effective on October 12, 2016.

MOTION: Thomas Cotter made a motion to approve the IGA with Lane County for Tobacco Retail Licensing Services, as presented. Tim Brooker seconded the motion which passed with a vote of 4-0.

(2) Allowing Oregon's Herbal Remedies, A Licensed Recreational Marijuana Retail Facility, To Locate Within 500 Feet of West Lane Technical Learning Center

i. Agenda Item Summary

Ms. Connelly said her colleague, Lauren Sommers, prepared Ordinance No. 539 but she could not attend tonight's meeting so Ms. Connelly will be presenting the Ordinance to the Council for second reading. The City received a request from Jeff Schlageter, the owner of Oregon Herbal Remedies to transition from a Medical Marijuana Facility (MMF) to a Recreational Marijuana Facility (RMF). She said in 2014 Oregon Herbal Remedies located in the West Lane Shopping Center and a year later West Lane Technical Learning Center Charter School (WLTLC) located in the same shopping center within 1000 ft. of the MMF. Recently the Oregon Legislature adopted Senate Bill (SB) 1151 which allows cities to adopt an ordinance permitting RMF to be located within 500 ft. of a public or private elementary or secondary school if the City Council determines that a "physical or geographic barrier capable of preventing children from traversing to the school" separates the RMF from the school. She said legal counsel and staff interpreted that the geographical barrier exists but ultimately OLCC will make the final determination.

In response to questions from Mayor Larson, Mr. Schlageter said OLCC has planned to inspect his facility on October 1st. He said he was hopeful everything with the ordinance will go smoothly so he went ahead and scheduled the inspection. Mr. Schlageter said if OLCC determines there isn't sufficient barrier, he can still conduct business as a MMF but would not be able to make the transition to a RMF.

Ingham said he spoke with Senator Prozanski who proposed some of the language of SB 1151. Sen. Prozanski said they tried to appease both sides of the aisle but he felt this situation will be somewhat common. He also felt that the legislature will be asked to provide more detailed definitions and the new proposed language will give cities more decision making authority.

In response to a question from Mayor Larson, Mr. Schlageter said no one under 18 is allowed in the facility.

Ingham said the facility is where it should be - in a shopping center and WLTLTC is closer to the liquor store than it would be to Oregon Herbal Remedies and is also next door to a bar.

- ii. **Ordinance No. 539** – AN ORDINANCE ALLOWING OREGON’S HERBAL REMEDIES, A LICENSED RECREATIONAL MARIJUANA RETAIL FACILITY, TO LOCATE WITHIN 500 FEET OF WEST LANE TECHNICAL LEARNING CENTER for First Reading by Title Only.

MOTION: Thomas Cotter made a motion to adopt Ordinance No. 539, an Ordinance Allowing Oregon’s Herbal Remedies, a Licensed Recreational Marijuana Retail Facility, to locate within 500 feet of West Lane Technical Learning Center for first reading by title only. Tim Brooker seconded the motion which passed with a vote of 3-1. Laura Ruff voted no.

Laura Ruff said it’s unfortunate that the WLTLTC is located in the shopping center.

Ordinance No. 539 was read into the record for first reading by title only.

- b. Economic Development Specialist.....Claudia Denton/Steve Dobrinich

- (1) Veneta Business Connect Report

Denton and Dobrinich provided an update on the Veneta Business Connect program which is part of Veneta’s Business Retention and Expansion (BRE) program. She said the Economic Development Committee (EDC) developed an outreach program to better understand the needs of local business and to support existing and emerging Veneta businesses. Rural Development Initiatives (RDI) stepped in to assist with development of the BRE. Results from interviews of local business owners indicated some challenges they faced were the availability of skilled labor, access to working capital, and high speed internet. She said those interviewed said they appreciated the program being development because they didn’t feel well connected with one another and wanted to connect with the broader community.

In response to a question from Mayor Larson, Denton said new and emerging businesses said there is definitely a lack of business space available in Veneta.

Dobrinich said now they are putting together a timeline they will follow to stay in touch (quarterly, annually, etc.) with any local business. They will also form three ad hoc subcommittees: Workforce Development; Business Infrastructure; and Business Tools, Resources, and Relationship Building.

Mayor Larson said the report provided a lot of very useful information. She thanked Denton and Dobrinich for the update.

Ingham introduced Marina Brassfield, the new RARE participant that will be taking over for Claudia Denton. He said Steve Dobrinich has agreed to stay on to help with the transition.

- c. Community Development Director.....Kay Bork

- (1) Reduction of Transportation System Development Charges

- i. Agenda Item Summary

Bork said if approved, Resolution No. 1206 will temporarily reduce transportation SDCs for nonresidential development by 50%. She said last year the Council passed a resolution that sunsets September 30, 2016 and staff is recommending the Council approve Resolution No. 1206 as a way to encourage non-residential development. She said we are seeing some commercial development.

Bork said a brewery wanting to locate in Sandy, Oregon, mentioned Veneta and this SDC

incentive.

ii. Public Comment

None

In response to a question from Thomas Cotter, Bork said the analysis was done when Brian Issa was here and that 50% works out well. She explained the methodology for the 50% reduction and said the SDC amount is consistent with Creswell and Eugene.

In response to a question from Laura Ruff, Ingham said the reduction is year to year so the Council can review it annually to see if it's working or if there was any interest. He said the Redevelopment Tool Kit included the City provide incentive to developers. He said this SDC reduction is one incentive the City offers. He said the Work Plan includes updating the Transportation System Plan (TSP) and review the methodology.

Bork said when we adopt the new TSP we'll look at a Capital Improvement Plan (CIP) and update the SDC methodology if necessary.

iii. **Resolution No. 1206** – A RESOLUTION PROVIDING FOR THE TEMPORARY REDUCTION OF TRANSPORTATION SYSTEM DEVELOPMENT CHARGES FOR NONRESIDENTIAL DEVELOPMENT

MOTION: Thomas Cotter made a motion to adopt Resolution No. 1206, a Resolution providing for the Temporary Reduction of Transportation System Development Charges for Non-residential Development. Tim Brooker seconded the motion which passed with a vote of 4-0.

d. Finance Director.....Shauna Hartz

(1) Rules of the Council Amendment

i. Agenda Item Summary

Hartz reviewed the proposed updated Council Rules. She said Henneman did most of the work and researched Council Rules from similar sized cities in Lane County. Several sections were added to make the rules more consistent and thorough. She said the first Council Rules were adopted in 1981 and modified in 1995. Staff felt it was time to review and update our Rules and found many parts that are not conducive to how we do business today. She said after the packet went out, legal counsel suggested a few changes be included which she reviewed.

Mayor Larson asked that she have more time to review the rules. There was a consensus of the Council to postpone amending the Council Rules by way of Resolution No. 1205 until September 26, 2016.

(2) Financial Activity & Fund Balance Report - July 1, 2015 to June 30, 2016

Hartz said this is the year to date financial report that is preliminary until after the audit which is scheduled for the 26th and 27th of this month. She said the Sewer Fund, due to the LID Projects and some large maintenance type projects brought the ending fund balance down from the beginning of the year. The Street Fund is also down because of the pavement preservation program. She said there was also a reduction in Capital Construction for sewer because the LID project was partially SDCs eligible. She said this is all expected activity and she doesn't anticipate things will change much after the audit.

In response to a question from Mayor Larson, Hartz said the property tax increases weren't consistent proportionally across the funds because we allocate different amounts to different accounts and it's also effected by the prior years' taxes that are allocated on different percentages.

Ingham said if we saw the projection going that way, we made some adjustments for the current budget expecting the percentages would change. He said there were a couple of areas where the allocation percentages did get modified.

In response to a question from Mayor Larson, Ingham said we projected the Law Enforcement Fund will drop about \$100,000 per year. He said it's not very sustainable so how do we reverse that. He said we're already falling below our preferred ending fund balance. He said either there's going to be a new revenue source or those other areas supported by property taxes will see a reduction so that we can maintain an adequate ending fund balance. He said looking three years out we may not be able to maintain the current contract level.

In response to a question from Mayor Larson, Hartz said the 874% increase in the grant fund is misleading. She said grant funds that are given up front can only be recognized if we have done the grant work. At each year end, she has to back out the unused portion and then put it back in the next year as revenue. If needed the adjustment is done at the end of the year.

e. Public Works Director.....Kyle Schauer
(1) Update on Wastewater Treatment Plant

Schauer said not a lot has happened since he last updated the Council. He said one pond is running well but the other is still sick. On Tuesday September 6th a small amount of substance affected the pond. He said they have developed a protocol to follow but they need a couple of weeks to get it turned around. He said it looks like we've done everything that can be done but unfortunately, we're no closer to figuring out what is causing the problem. He said the samples are delicate and when we don't know what we're looking for its hard to prepare the sample. He said Lane County Hazmat said a sample they checked identified Splenda and the chemical used in work out clothing to wick away perspiration. He doesn't think the quantity would be enough to warrant contamination. His crew has done an excellent job and are working very hard to keep the plant up and running.

In response to a question from Mayor Larson, Schauer said the pond reacts pretty much the same way every time. He said the first thing they notice is a sheen and a surface tension that stays together, which he was able to get a sample of. He said then everything turns black because there's no oxygen in the pond. He said the one pond is running perfect because they are protecting it by not allowing any flow to come in. That also allows his crew to restock the bad side with good healthy stock several times a day, but whatever is in there doesn't allow anything to live.

Ingham said we could go door to door to deliver information. He said the Council could increase the reward amount. He said so far, we've received no responses to the current reward.

Mayor Larson said a door to door campaign would be a big investment of time and money but it is a good idea.

Laura Ruff also said a door to door campaign is a good idea to provide a list of what can and can't be flushed or dumped down the drain. She said she doesn't feel increasing the reward amount is the answer.

In response to a question from Thomas Cotter, Schauer said whatever is coming in, is in small amounts and it seems to be on the weekends or in the evening. He said he doesn't know what it can be and he's talked to several people. He said that drug manufacturing is likely not it. Lane County Sheriff's Office doesn't think we have meth labs here because all of the methamphetamine is coming from Mexico. He said he's talked with several industrial experts and everyone is at a loss. He said very few substances exist that cause this level of toxicity. He said it could be a small home business or organization and/or it could be going down a sink in a garage but that would be nearly impossible to track.

f. City Administrator.....Ric Ingham

(1) Review Work Plan

Ingham said staff wanted to bring the January 2016 to June 2017 work plan back to the Council for review to see if the Council wants to add some new activities. He said managers updated their department projects and he also highlighted the current projects staff has been working on.

In response to questions from Mayor Larson, Ingham said project costs for the Veneta/Elmira multi-use path shot up about \$600,000. He said we'll have to work on additional dollars to meet our match, which also increased to \$150,000 from \$80,000. Frydendall has the City's Facebook page almost ready to launch.

In response to a question from Tim Brooker, Ingham said since this is an 18 month work plan staff wanted the Council to review it periodically to make sure we're working on the right priorities. He said several things have been completed.

(2) Revisions to City Administrator Employment Agreement

Ingham said Hartz updated the agreement and sent it to legal counsel for review. He said Ken Jones made a few suggestions which were included.

MOTION: Thomas Cotter made a motion to approve City Administrator Ingham's Employment Agreement and authorize Mayor Larson to sign the agreement. Laura Ruff seconded the motion which passed with a vote of 4-0.

(3) Questions from Councilors

None

6. OTHER

Ingham said as Thomas Cotter mentioned earlier, at the upcoming Chamber luncheon on Wednesday, Colin Rea from Fern Ridge Library will speak about their bond levy, a representative from Lane Fire Authority will talk about the merger of Lane Fire District No. 1 and Lane Rural Fire/Rescue to become Lane Fire Authority, and he would speak about the upcoming ballot measure for the 3% recreational marijuana tax. He said he was hoping that along with the City, the Library and Lane Fire Authority would put together some kind of voters' pamphlet that includes all three of these topics. He said Lane Fire Authority has declined to participate with that so, in his opinion, he doesn't feel it would justify the cost to get something out to residents. He said if the tax passes, the City will only see about \$3000 to \$5000 annually.

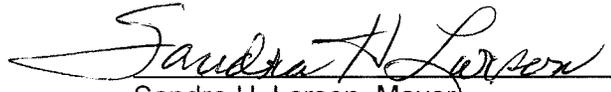
Schauer said the pool is now closed and public works has begun the process for putting it away for the year. He said Wildish Construction is in town for the next couple of weeks implementing some of the 2016 pavement preservation projects. He said all affected property owners were notified about alternative parking for that day but he still received a few phone calls regarding where to park. He said the project shouldn't be too disruptive.

Hartz said she is preparing for the auditors arrival on September 26th and 27th.

Bork said the Sarto Land Use Public Hearing will be on the September 26th Council agenda. She asked the Council to contact her with any questions about the materials. She said we want to make sure the proceedings run as smoothly as possible and that we follow the legislative hearing requirements. She said the materials the Council will receive are almost identical to what the Planning Commission received and are on the City's website if anyone would like to review the material ahead of time. More specifically the staff report and public comments. She said a large bulk of the packet is the technical appendices to the transportation analysis which our transportation engineer reviewed. She said his findings and the executive summary are included in the materials. She said ODOT's engineer has reviewed it and verified it was conducted correctly.

7. ADJOURN

Mayor Larson adjourned the Veneta City Council at 8:45 p.m.


Sandra H. Larson, Mayor

ATTEST:



Darci Henneman, City Recorder
(Minutes prepared by DHenneman)

Hi,

I'm Christina Spencer the loan specialist for the Regional Housing Rehabilitation Loan Program which is funded through Oregon Community Development Block Grants. This program RHRP has been in place for many years and was initiated as a response to a community survey. The RHRP consists of a consortium of participating jurisdictions throughout Lane County, Oregon and housed under the St Vincent de Paul non-profit.

The Jurisdictions are, Cottage Grove, Lowell, Oakridge, Junction City, Florence, Rural Lane County. Invited at the last board meeting on 9/8/2016 were Veneta and Creswell.

The goals of the RHRP Rehabilitation Loan Program are:

1. To alleviate health and safety problems and correct structural deficiencies in owner occupied homes.
 2. To conserve and improve existing low income housing stock.
 3. To increase housing opportunities for low and moderate income households.
 4. To enable lower income residents to remain in their homes.
- The range of activities RHRP undertakes is
 - Critical repairs to owner occupied homes for health and safety repairs. Some examples of those repairs are roof repair or replacement, work to foundations, dry rot, plumbing, electrical, heating, insulation, accessibility, and more as determined.
 - The maximum loan for home repair is \$25,000.

A seven day minimum advance notice was given for this public meeting by publication in the newspaper on August 31st, 2016 for the purpose of taking comments from citizens on both

1. Community development and housing needs in the city or county and,
2. The project proposed for grant funding.

The final approved meeting minutes must record and document that this requirement was met.

It has been advised that in addition to this information given that the minutes record that the public notice has been read at this meeting.

Public Notice and Notice of Public Hearing

The City of Veneta is eligible to apply for a 2016 Community Development Block Grant from the Oregon Business Development Department. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$11.5 million will be awarded to Oregon non-metropolitan cities and counties in 2016. A portion of that amount, 11.5 million, is allocated to RHRP – Regional Housing Rehabilitation Loan Program. The maximum grant that a city or county can receive is \$2,500,000. Note that the kind of grant we are applying for is home owner occupied housing rehabilitation loans, and those grant awards come in maximum amounts of \$400,000. We are applying as a consortium with Veneta being the lead jurisdiction and servicing will be based on first come first served. Veneta residents have already been applying and three applications are

in my desk that are in first, second, and third orders of servicing as funds become available.

The City of Veneta is preparing an application for a 2016 Community Development Block Grant from the Oregon Business Development Department for the Regional Housing Rehabilitation Loan Program of Lane County (RHRP) for performing owner occupied housing rehabilitation in Veneta and Lane County. It is estimated that the proposed project will benefit at least 32 persons, or whom 100% will be low or moderate income. \$400,00 / \$25,000 (which is our standard loan amount for housing rehabilitation needs) equals 16 homes, of which the standard household size is at least 2 persons. For example, the three applications I currently have from Veneta represent 6 people.

A public hearing will be held by the Veneta City Council at 6:30pm on September 12, 2016 at Veneta City Hall, 88184 8th St. Veneta, OR. The purpose of this hearing is for the Veneta City Council to obtain citizen views and to respond to questions and comments about: community development and housing needs, especially the needs of low-and moderate-income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project; and the proposed project.

Written comments are also welcome and must be received by September 8, 2016 at 88184 8th St. Veneta, OR 97487. Both oral and written comments will be considered by the Veneta City Council in deciding whether to apply.

The location of the hearing is accessible to persons with disabilities. Please contact Kay Bork, at 541-935-2191 if you will need any special accommodations to attend or participate in the meeting.

More information about Oregon Community Development Block Grants, the proposed project and records about the City's past use of Community

Development Block Grant funds is available for public review at City Hall during regular office hours. Advance notice is requested. If special accommodations are needed, please notify Kay Bork, at 541-935-2191 so that appropriate assistance can be provided.

Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate income housing that is demolished or converted to another use will be replaced.

Additional information:

- Once the grant is awarded (if we get it), no money can be spent until an environmental review is done.
- Announcements of who has been awarded a grant come at the end of November.
- This table (which I will leave with Kay) describes the income limits of program applicants.
- For more information about the Oregon community Development Block Grant contact Kay Bork at 541-935-2191