

# Minutes of the Veneta City Council

## November 23, 2015

Present: Sandra Larson, Tim Brooker, Thomas Cotter, Victoria Hedenstrom and Thomas Laing

Others: Shauna Hartz, Finance Director; Ken Jones, Legal Counsel; Kyle Schauer, Public Works Director; Darci Henneman, City Recorder; Herb Vloedman, Lt. Billy Halvorson and Sgt. Chris Doyle, LCSO; Michael Foster, Valley United Methodist Church, and Joan Mariner, Fern Ridge Review

---

### 1. CALL TO ORDER THE VENETA CITY COUNCIL

Mayor Larson called the Veneta City Council to order at 7:38 p.m.

### 2. PUBLIC COMMENT

#### **Herb Vloedman, 25115 Luther Ln., Veneta, OR**

Mr. Vloedman said he appreciates everything the City Council has put into the Policing District and suggested that we need to realize its a leap of faith for everyone and we should approach it as "we're all in this together". He said he has interests inside the City but lives outside City limits and said his property taxes will increase if the District passes. He said the City's coverage will increase to 24 hours every day and suggested we focus on the ramp up period. He also said the City should make sure it focuses on the entire District and not just the City of Veneta.

### 3. CONSENT AGENDA

Hartz asked that the November 9, 2015 City Council minutes be removed from the Consent Agenda. She said she would explain later in the meeting under "Other".

**MOTION: Thomas Cotter made a motion to approve the consent agenda with the exception of the November 9, 2015 City Council minutes.**

**Thomas Laing seconded motion.**

**VOTE: Thomas Laing, aye; Thomas Cotter, aye; Sandra Larson, aye; Victoria Hedenstrom, aye; Tim Brooker, aye.**

The consent agenda as approved included Minutes for November 9, 2015 Work Session, Accounts Payable - To be Paid – Payable through November 17, 2015, Revised Civic Calendar for December, 2015, Public Works Activity Report for October, 2015, Approval of new Liquor License for Broadway Grill.

### 4. COUNCIL BUSINESS AND REPORTS

#### a. Business

#### (1) Lane County Sheriff's Office Activity Report

Mayor Larson introduced Sgt. Chris Doyle, the City's new half time sergeant.

In response to a question from Mayor Larson, Lt. Halvorson said overall calls have increased due to vehicle related issues; illegal parking complaints and DUIs. He said case numbers and public order (suspicious subjects) calls have also increased which could be due to the neighborhood watch. He said it's a good sign when calls increase because it means residents are paying attention.

In response to a question from Thomas Laing, Lt. Halvorson said deputies respond to every call.

#### (2) Funding Request from Elmira High School Graduation Committee

Victoria Hedenstrom abstained from voting because she is a member of the 2016 Elmira High School Graduation Night Committee.

In response to a question from Mayor Larson, Hartz said the Council has donated \$500 each year for the last three years.

**MOTION:** Thomas Cotter made a motion to donate \$500 from the Council Discretionary Account to the 2016 Elmira High School Grad Night Committee. Thomas Laing seconded the motion which passed with a vote of 4-0.

- (3) Request from Oregon Truffle Festival to waive Community Center Rental Fee  
Mayor Larson said this is not only a request but in return for waiving the rental fee, the City would be advertised as a sponsor of the event.

**MOTION:** The City wishes to be a sponsor of the Oregon Truffle Festival by waiving the Community Center rental fee for the Oregon Truffle Festival on various dates in January, 2016. Thomas Cotter made a motion to waive the community center rental fee for various dates in January, 2016 in an amount not to exceed \$1000. Victoria Hedenstrom seconded the motion which passed with a vote of 5-0.

- (4) Reimbursement Request from Valley United Methodist Church – Warming Center  
Mr. Foster from Valley United Methodist Church (VUMC) spoke briefly to the Council.

In response to a question from Thomas Laing, Hartz said reimbursement funds would come from the Council Discretionary Account or a General Fund line item. She said Council Discretionary money has not been spent this year.

**MOTION:** Thomas Cotter made a motion to reimburse Valley United Methodist Church from the FY 2015/16 Council Discretionary Account, \$50 per night that the warming center operates during the 2015/16 winter. Thomas Laing seconded the motion which passed with a vote of 5-0.

Mr. Foster said each night the warming center is open, VUMC offers dinner, a movie and popcorn, and breakfast the next morning. He said there are two volunteer shifts; from 9:00 p.m. to 1:00 a.m. and 1:00 a.m. to 5:00 a.m. He said they will be open this Wednesday, Thursday and Friday and possibly Saturday night because of cold temperatures. He left a contact sheet if anyone would like to volunteer.

b. Council/Committee Liaison Reports

Thomas Cotter said the Economic Development Committee (EDC) met and handed out the postcards to businesses over the weekend. He said there will be an Open House at the Library on January 14, 2016 from 6:30 p.m. to 8:00 p.m. to reach out to Fern Ridge businesses. He said the Committee also wants to hear from local business owners on what they feel the Committee should know and what the Committee can do to benefit business retention and draw other businesses to the area. He said the EDC will host an Open House several times throughout the year.

Herb Vloedman said the Open House is the start of a two way communication path between the EDC and business owners.

Mayor Larson said the postcard was very well done. She said one EDC member was handing them out to area businesses during the Holiday bazaar.

Tim Brooker said the Lane Area Commission on Transportation (LACT) did not meet this month, however, the steering committee did meet and is reviewing project proposals. He said the City's project looks good.

In response to a question from Mayor Larson, Tim Brooker said a decision will be made by the end of the month and then it goes to the Super ACT. He said the Super ACT is meeting in December so hopefully he'll have more information by then.

In response to a question from Thomas Laing, Tim Brooker said he was nominated Vice Chair of the LACT.

Mayor Larson said the School District discussed increasing their construction excise tax to the maximum but she's not sure what it is.

Hartz said she doesn't know what the maximum excise tax is but currently its 5 cents.

Mayor Larson said the School District decided to include that on the December Board meeting agenda. She said the District is still comfortable with the Bond and she said estimates were low but they predict to have a significant amount left over and the Board will determine what it can be used for. She said the School District is looking to give the Garcia Center building away. She said they would like to give it away and would like to see it moved rather than demolishing it in order to make room for the bus parking and student loading. Mayor Larson said the Long Tom Watershed Council (LTWC) had a great meeting at the Community Center on Tuesday, November 17<sup>th</sup>. She said Rob Hoshaw, Operations Manager of LTWC, said they had a great turn out and that he appreciated the City waiving the Community Center rental fee. He said the City of Veneta is the only entity that does that. She said the Kiwanis Thanksgiving dinner is Wednesday, November 25<sup>th</sup> at 1:00 p.m. and they encourage the community at large to attend and get to know one another. Mayor Larson said West Lane Technical Learning Center (WLTLC) will have an official ribbon cutting ceremony and open house at 5:30 p.m. on Thursday, December 3<sup>rd</sup>, which is also the night of the Tree Lighting ceremony.

**5. STAFF REPORTS**

a. Public Works Director..... Kyle Schauer

(1) Engineer's Report for 8<sup>th</sup> St. Sewer Project

i. Review Preliminary Engineering Report

Schauer asked the Council to disregard his memo that was in the packet. He said late Friday afternoon he, Ingham, and Lane Branch of Branch Engineering, met and realized they had more questions than answers, so they decided to go a different route. He said at this time, staff would prefer to work through other possible options rather than pursue a local improvement district for 8<sup>th</sup> St.

After a brief discussion, it was the consensus of the Council to direct staff to look at other possible options for 8<sup>th</sup> St. residents to connect to City sewer.

ii. Request to Pursue Engineering Report for Local Improvement District (LID)

Schauer said based on the Friday meeting, staff is withdrawing this request.

b. City Administrator..... Ric Ingham

(1) Requested Conditions for the Fern Ridge Community Policing District Resolution

Hartz said the next step is to draft the resolution and prepare the materials for the December 8<sup>th</sup> Town Hall meeting. She said if there's anything on the list that the Council doesn't want included in the resolution or something they would like to see included, staff can take care of that now. She said Ingham and legal counsel will draft the resolution and the Council would review it at least twice. She reviewed the list and asked for Council consensus.

The Council agreed to make the following changes:

- Define "Community Policing" and change "all violations" to "applicable violations".
- Lt. Halvorson said the City would need to negotiate no. 9 with LCSO.

In response to a question from Thomas Cotter, Mr. Reister said the City should negotiate with LCSO if additional services are desired and it should be included in the resolution, even though the City will be a part of the District.

Mayor Larson said we need the assurance that our level of service doesn't decrease during the ramp up period.

Lt. Halvorson said the Council should be specific and define what they are concerned about.

There was a general Council concern that they wanted to make sure the level of services the City receives doesn't fall below the existing level of service and they don't want our residents to see services diminish.

- (2) Questions from Councilors  
None

**6. OTHER**

Hartz said going back to the November 9, 2015 City Council minutes and approval of Ordinance No. 525, it was determined that the Council did not vote on the motion to approve the ordinance for first reading by title only. Therefore, the minutes need to be amended to remove the lack of vote language and then the Council can approve the minutes.

**MOTION: Thomas Cotter made a motion to approve the November 9, 2015 City Council minutes with the removal of the language as specified by staff. Tim Brooker seconded the motion**

**VOTE: Thomas Laing, aye; Thomas Cotter, aye; Sandra Larson, aye; Victoria Hedenstrom, aye; Tim Brooker, aye.**

Hartz said because of the no vote on the first reading of Ordinance No. 525, the Council is required to approve Ordinance No. 525 for first and second reading and declaring an emergency.

**MOTION: Thomas Cotter made a motion to approve Ordinance No. 525 for first reading, by title only, and declaring an emergency. Victoria Hedenstrom seconded motion which passed with a vote of 5-0.**

Ordinance No. 525 was read into the record for first reading by title only.

**MOTION: Thomas Cotter made a motion to approve Ordinance No. 525 for second reading, by title only, and final enactment and declaring an emergency. Thomas Laing seconded motion which passed with a vote of 5-0.**

Ordinance No. 525 was read into the record for second reading, by title only, and for final enactment of November 23, 2015.

**7. ADJOURN**

Mayor Larson adjourned the Veneta City Council at 8:45 p.m.

  
Sandra H. Larson, Mayor

ATTEST:

  
Darci Henneman, City Recorder  
(Minutes prepared by DHenneman)