CITY OF VENETA
BUDGET COMMITTEE MINUTES
FOR MAY 15, 2008

Committee Members Present: Tim Brooker, Thomas Cotter, Marion Esty, Darrell Carman, Scott Sanders, Gail Wilkie and Jeanette Lang. Sharon Hobart-Hardin, Keyte Hladky and Fred Miller were unable to attend and were excused.

Staff Members Present: Ric Ingham, City Administrator; Jerri Moore, Finance Director.

In the absence of Chairperson Sharon Hobart-Hardin, Secretary Scott Sanders called the City of Veneta Budget Committee to order at 4:36 p.m. Staff then reported it would be necessary for the Committee to elect a Chairperson Pro-Tem due to the absence of Chairperson Sharon Hobart-Hardin.

NOMINATION OF OFFICERS:

- Thomas Cotter nominated Tim Brooker for Chairperson Pro-Tem; Scott Sanders seconded the nomination. The Committee voted unanimously to appoint Tim Brooker as Chairperson Pro-Tem for the second meeting of the 2008-2009 Budget Committee.

APPROVAL OF PRIOR YEAR MINUTES:

- At the May 1, 2008 Budget Committee meeting, Chairperson Sharon Hobart-Hardin had asked if it was appropriate for her to sign the minutes of the May 17, 2007 Budget Committee meeting as she had not been in attendance. Jerri Moore reported she had discussed the issue with City Recorder Sheryl Hackett who stated the signature on any minutes indicate the signer's knowledge of the current approval action, not prior attendance. Having received this explanation, Thomas Cotter made a motion to approve the May 17, 2007 minutes. Darrell Carman seconded the motion. The Committee approved the motion unanimously.

APPROVAL OF MAY 1, 2008 MINUTES:

- Jerri Moore provided the minutes of the May 1, 2008 Budget Committee meeting. The Committee requested the May 1, 2008 minutes be modified in regard to Tim Brooker's nomination for Chairperson to state: "Marion Esty then withdrew her "second" of Mr. Brooker's nomination". Thomas Cotter then made a motion to approve the May 1, 2008 minutes as modified. Marion Esty seconded the motion. The Committee approved the motion unanimously.

REVIEW OF CHANGES:

- Jerri Moore reviewed updates to estimated "Cash on Hand" as of July 1, 2008 and FY 2008-2009 anticipated "Earned Revenue" and planned "Transfers In". She also discussed various adjustments to FY 2008-2009 expenditures including both Committee and staff recommendations. She also reminded the Committee of the funds given "tentative approval" at the May 1, 2008 Budget Committee meeting.

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The Committee then resumed their review of the Proposed Budget for the 2008-2009 fiscal year:

ZUMWALT CAMPGROUND FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Scott Sanders seconded; motion carried unanimously.

COMMERCIAL LOAN FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Darrell Carman seconded; motion carried unanimously.

911 AGENCY TAX FUND –

MOTION: Scott Sanders made a motion to tentatively approve, Thomas Cotter seconded; motion carried unanimously.

PLANNING FUND –

MOTION: Darrell Carman made a motion to tentatively approve, Thomas Cotter seconded; motion carried unanimously.

DEBT SERVICE-LEASE/PURCHASE FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Scott Sanders seconded; motion carried unanimously.

CAPITAL PROJECTS-NEW POOL FACILITY FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Darrell Carman seconded; motion carried unanimously.

CAPITAL PROJECTS-VENETA BUSINESS PARK FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Marion Esty seconded; motion carried unanimously.

APPLEGATE PIONEER MUSEUM FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Darrell Carman seconded; motion carried unanimously.

LOCAL IMPROVEMENTS FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Marion Esty seconded; motion carried unanimously.

GRANTS FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Darrell Carman seconded; motion carried unanimously.

2007 INVERSE CONDEMNATION FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Darrell Carman seconded; motion carried unanimously.

RESERVE FUND –

MOTION: Thomas Cotter made a motion to tentatively approve, Marion Esty seconded; motion carried unanimously.

FINAL APPROVAL OF BUDGET:

- Chairperson Pro-Tem Brooker asked the Committee members if there were any further questions before he requested approval of the FY 2008-2009 Budget Proposal. Staff responded to questions regarding the Capital Construction Fund. The members indicated they had no other questions; Chairperson Pro-Tem Brooker asked for approval of the FY 2008-2009 Budget Proposal as modified.

  MOTION: Thomas Cotter made a motion to approve the FY 2008-2009 Budget Proposal as modified. Darrell Carman seconded the motion. The motion carried unanimously.

CLOSING:

Chairperson Pro-Tem Brooker announced the required Public Hearing on the Approved FY 2008-2009 Budget would be held at the June 9, 2008 City Council meeting. Committee members were invited to attend. The meeting was adjourned at 5:52 p.m.

Minutes approved this 19th day of May, 2009.

T.J. Brooker, Chairperson

Attest: _____
Brant Dutton, Secretary

Minutes Prepared By: Jerri Moore, Finance Director