

CITY OF VENETA  
BUDGET COMMITTEE MINUTES  
FOR MAY 3, 2007

Committee Members Present: Tim Brooker, Thomas Cotter, Marion Esty, Darrell Carman, Sharon Hobart-Hardin, Fred Miller and Scott Sanders.

Staff Members Present: Ric Ingham, City Administrator; Jerri Moore, Finance Director.

Mayor Brooker called the Veneta Budget Committee to order at 6:30 p.m.

**NOMINATION OF OFFICERS:**

- Fred Miller nominated Tim Brooker for Chairperson; Sharon Hobart-Hardin seconded the nomination. Tim Brooker then nominated Sharon Hobart-Hardin for Chairperson. Darrell Carman seconded the motion. The Committee voted to appoint Mayor Brooker as Chairperson for the 2007-2008 Budget Committee. Thomas Cotter nominated Sharon Hobart-Hardin for the Secretary position. Marion Esty seconded the motion. The nomination was unanimously approved.

**APPROVAL OF PRIOR YEAR MINUTES:**

- Director Moore distributed revised minutes of the May 16, 2006 Budget Committee meeting. Due to a lack of time to review the amended report, the Committee chose to postpone action on the prior year minutes until their next meeting on May 17, 2007.

**PRESENTATION OF BUDGET MESSAGE:**

- Mr. Ingham offered the 2007-08 Budget Message, stating the City is facing a year of declining resources and increasing costs. While property taxes continue to increase, we anticipate reduced revenue from building activities as the growth rate slows. A major resource in the Street Fund, the Lane County Road Partnership, has been eliminated. The Proposed Budget includes planned increases in water consumption and drainage rates based on the "CPI of 2.6% and an increase in the City Gas Tax to raise funds for future participation in State and County highway improvements.

Ric continued with the Budget Message, fielding questions and comments from the committee members. Various topics discussed included the addition of new positions to City staffing, budget assumptions, projects and activities planned for the upcoming fiscal year, the inventory of available residential property stock within the City's urban growth boundary and the useful life of the City's water and wastewater treatment plants.

**PRE-BUDGET REVIEW:**

- Director Moore led the Committee through a review of various schedules detailing selected portions of the FY 2007-2008 budget including property tax revenue projections, personnel costs and labor allocation formulas, system development charge revenue estimates and charts presenting revenues by source and expenditures by function level.

As the Committee reviewed a list of planned capital projects and purchases, Moore stated the City intends to seek a loan for the acquisition of a vector unit for the Public Works department.

The Committee began their review of the Proposed Budget for the 2007-2008 fiscal year.

**GENERAL FUND -**

**MOTION:** Fred Miller made a motion to tentatively approve, Thomas Cotter seconded; motion carried unanimously.

**DEBT SERVICE FUND –**

Mr. Sanders asked how much of the 1981 Water Bond issue was still outstanding. Director Moore said she would bring that information to the May 17 meeting.

**MOTION:** Sharon Hobart-Hardin made a motion to tentatively approve, Thomas Cotter seconded; motion carried unanimously.

**LAW ENFORCEMENT FUND –**

**MOTION:** Thomas Cotter made a motion to tentatively approve, Darrell Carman seconded; motion carried unanimously.

**PARKS and RECREATION FUND –**

**MOTION:** Sharon Hobart-Hardin made a motion to tentatively approve, Marion Esty seconded; motion carried unanimously.

Following the tentative approval of the Parks and Recreation Fund budget, the Committee chose to continue their review of the City Budget Proposal and postpone the Urban Renewal Agency budget review until May 17 as that information had just been distributed on May 3.

**STATE TAX STREET FUND –**

The Committee recommended changing the name of this fund to the "Street Fund", eliminating "State Tax" from the title.

**MOTION:** Fred Miller made a motion to tentatively approve, Thomas Cotter seconded; motion carried unanimously.

**MUNICIPAL WATER FUND –**

Mr. Ingham discussed a plan to initiate a tiered rate structure for water consumption billing with a rate increase after 10,000 gallons of usage. Revenue projections in the 2007-2008 Budget include this proposed increase.

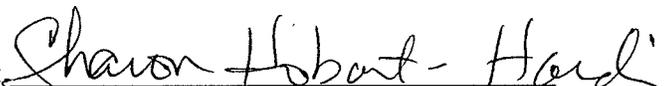
**MOTION:** Sharon Hobart-Hardin made a motion to tentatively approve, Fred Miller seconded; motion carried unanimously.

**CLOSING:**

Chairperson Brooker announced the next meeting would be May 17, at 6:30 p.m. The meeting adjourned at 9:40 p.m.

Minutes approved this 17 day of May, 2007.

  
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T.J. Brooker, Chairperson

Attest:   
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Sharon Hobart-Hardin, Secretary

Minutes Prepared By J Moore, Finance Director